



City of North Augusta, South Carolina  
Department of Public Services  
North Augusta, South Carolina 29841  
Office (803) 441-4325  
Fax (803) 441-4326  
Website: <http://www.northaugusta.net>

INVITATION TO BID NO: P271-4280-2017

MAIL DATE: 08/23/2017

OPENING DATE: 09/23/2017

## INVITATION TO BID

### Purchasing of Water Treatment Chemicals

All bids shall be sealed and clearly labeled **Purchasing of Water Treatment Chemicals**. Bids may be submitted in person or mailed to Attn: Greg Shaffer Superintendent of Water Production PO Box 6400, North Augusta, South Carolina 29861. **Sealed bids will be opened and publicly read aloud at 1:30 P.M. on September 23, 2017.**

Bids must be submitted on the form(s) submitted by the City and in accordance with specifications and list of quantities desired.

It is the intent and purpose of the City of North Augusta that this Invitation to Bid promotes competitive bidding. It shall be the bidder's responsibility to advise the Department of Public Services at the address noted if any language, requirements, etc. or any combination thereof, inadvertently restricts or limits the requirements stated in this Invitation to Bid to a single source. Such notification must be submitted in writing and must be received by the Department of Public Services no later than ten (10) days prior to the bid closing date.

Bid documents may be obtained Monday – Friday from 7:30 – 3:00, at the following location:

City of North Augusta Water Treatment Plant  
130 Hammonds Ferry Road  
North Augusta, SC 29841

Bid documents are available by fax or email. Please call (803) 441-4325, for further details.

**The City of North Augusta reserves the right to waive any bid formalities and/or reject any or all bids.**



**BIDDER'S CERTIFICATION**

I have carefully examined the Invitation to Bid, Instructions to Bidders, Specifications, and any other documents accompanying or made a part of this Invitation.

I hereby propose to furnish the goods or services specified in the Invitation at the prices or rates quoted in my bid for a contract period of (2) two years with a potential (1) one year extension. I agree that my bid will remain firm for a period of up to sixty (60) days in order to allow the City adequate time to evaluate the bids.

I certify that all information contained in this bid is truthful to the best of my knowledge and belief. I further certify that I am duly authorized to submit this bid on behalf of the vendor/contractor as its act and deed and that the vendor/contractor is ready, willing and able to perform if awarded the bid.

I further certify, under oath, that this bid is made without prior understanding, agreement, connection, discussion, or collusion with any other person, firm or corporation submitting a bid for the same product or service; no officer, employee or agent of the City of North Augusta or of any other bidder interested in said bid; and that the undersigned executed this Bidder's Certification with full knowledge and understanding of the matters therein contained and was duly authorized to do so.

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Company

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Authorized Signature

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Title

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Mailing Address

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City, State, Zip Code

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Telephone Number



## Purchasing of Water Treatment Chemicals

### ADDENDUM PAGE

The undersigned acknowledges receipt of the following Documents (Give number and date of each):

Addendum No. \_\_\_\_\_ Dated \_\_\_\_\_

Addendum No. \_\_\_\_\_ Dated \_\_\_\_\_

Addendum No. \_\_\_\_\_ Dated \_\_\_\_\_

Addendum No. \_\_\_\_\_ Dated \_\_\_\_\_

\_\_\_\_\_

Company

\_\_\_\_\_

Authorized Signature

\_\_\_\_\_

Title

**FAILURE TO SUBMIT ACKNOWLEDGMENT OF ANY ADDENDUM THAT AFFECTS THE  
BID PRICES IS CONSIDERED A MAJOR IRREGULARITY AND WILL BE CAUSE FOR  
REJECTION OF THE BID.**

**INSTRUCTIONS FOR SUBMITTING BID**

A. Preparation of Bids:

1. Bidders are expected to examine this bid form and all instructions. Failure to do so will be at the Bidder's risk.
2. All prices and notations must be in ink or typewritten. No erasure permitted. Mistakes may be crossed out and corrections typed adjacent and must be initialed and dated in ink by person signing bid. All bids must be signed with the firm name and by a responsible officer or employee. Obligations assumed by such signature must be fulfilled.
3. Each bidder shall furnish the information required on the bid form and each accompanying sheet thereof on which he/she makes an entry.
4. Unit price for each unit bid shall be shown. A total shall be entered in the amount column for each item bid. In case of discrepancy between a unit price and extended price, the unit prices will be presumed to be correct.
5. There is no expressed or implied obligation for the City of North Augusta to reimburse responding firms for any expenses or costs incurred in preparing a response to this invitation to bid.

B. Bid Check List:

Bidders are cautioned to please check their bid very carefully, using the following Check List:

\_\_\_\_\_ Bidder's Certification Page Signed.

\_\_\_\_\_ Bid Envelope Prepared As Specified.

\_\_\_\_\_ It is the bidder's responsibility to contact the Department of Public Services prior to submitting a bid to ascertain if any addenda have been issued, to obtain all such addenda, and return executed addenda with the bid.



## Purchasing of Water Treatment Chemicals

The Undersigned, as bidder, declares that he/she has read the provisions and specifications covering the bid, and with full knowledge and understanding the requirements, does hereby agree to furnish said materials in full accordance with the specifications attached hereto and made part hereof, for the price(s) bid.

I will hold my bid open until \_\_\_\_\_, pending award (bids providing less than 60 days for approval may be rejected.)

Delivery will be made in \_\_\_\_\_ days after receipt of the order.

Date: \_\_\_\_\_

Payment Terms: \_\_\_\_\_

Name of Firm: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Signature: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_



**NO RESPONSE  
TO  
INVITATION TO BID**

**Purchasing of Water Treatment Chemicals**

If your firm is unable to submit a bid at this time, would you please provide the information requested in the space provided below and return to:

Director of Public Services

City of North Augusta, SC

61 Claypit Road

North Augusta, South Carolina 29841

We have received Invitation To Bid No. P271-4280-2017, opening at 1:30 p.m. on September 23, 2017.

**Reason for not Bidding:**

Name of Firm: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Signature: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_



## Water Treatment Chemicals Purchasing Agreement

**NOTE: All Materials must be NSF 60 Certified and meet all current AWWA specifications. Do not fill in the area for any chemical that a unit price is not being submitted. Each unit price will be evaluated individually.**

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL PRICE
35,000 gal.	10 % Sodium Hypochlorite		\$
35,000 gal.	12.5 % Sodium Hypochlorite		\$
35,000 gal.	15 % Sodium Hypochlorite		\$
250,000 lbs.	Liquid Aluminum Sulfate		\$
35,000 lbs.	Hydrofluorosilicic Acid		\$
50,000 lbs.	Purate		\$
50,000 lbs.	78% Sulfuric Acid		\$
50,000 lbs.	93% Sulfuric Acid		\$
50,000 lbs.	98% Sulfuric Acid		\$
30,000 lbs.	Carus 3180 Zinc Orthophosphate		\$
390,000 lbs.	Cal-Flo Liquid Lime Slurry		\$

The City shall receive the unit price of each item(s) listed above for a contract period of (2) two years with a potential to extend for an additional year. All pricing is to include applicable fees and fuel surcharges. The City must be notified at least 90-days in advance if the bid pricing will increase before the end of the (2) two year period.

Vendor receives official purchase order or notice to proceed.

Name of Firm: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Signature: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

1. FOB Point North Augusta
2. Terms of Payment (e.g. Net 30): \_\_\_\_\_

**The quantities listed above are just estimates to be used for bid purposes. The unit price of each chemical will be evaluated on an individual basis. The City is not obligated to purchase these products at the quantities listed above and retains the right to reject any or all submitted bid prices.**