

# Planning Commission



## Minutes of the Thursday, November 21, 2013 Meeting

### *Members of the Planning Commission*

Woods Burnett

*Chairman*

Leonard Carter, Jr.

Bob Clark

Richard Fletcher

Timothy V. Key

JoAnn McKie

Larry Watts

### **REGULAR MEETING**

1. **Call to Order** – The regular meeting of November 21, 2013, having been duly publicized, was called to order by Chairman Woods Burnett at 7:00 p.m.
2. **Roll Call** – Members present were Chairman Burnett and Commissioners Len Carter, Bob Clark, Richard Fletcher and Larry Watts. Commissioners Tim Key and JoAnn McKie were absent. Also in attendance were Scott Sterling, AICP, Interim Director of Planning and Development, and Christine DeCamp, AICP, Planner.
3. **Approval of Minutes** – The minutes of the Regular Meeting of September 19, 2013 were approved as written.
4. **Confirmation of Agenda** – There were no changes to the agenda.
5. **Election of Officers for 2014** – Commissioner Fletcher nominated Chairman Burnett to serve an additional one year term as Planning Commission Chairman. Commissioner Clark seconded the nomination.

Chairman Burnett nominated Commissioner Fletcher to serve as Planning Commission Chairman for 2014. Commissioner Watts seconded the motion.

There were no additional nominations. Chairman Burnett was elected Chairman for 2014 on a 3-2 vote.

Commissioner Carter nominated Commissioner Fletcher to serve as Planning Commission Vice-Chairman for 2014. Commissioner Clark seconded the nomination.

Commissioner Fletcher nominated Commissioner Watts to serve as Planning Commission Vice-Chairman for 2014. Chairman Burnett seconded the motion.

There were no additional nominations. Commissioner Fletcher was elected Vice-Chairman for 2014 on a 3-2 vote.

6. **Consideration of 2014 Meeting Schedule** – The 2014 Planning Commission meeting schedule was adopted as presented.

7. **Other Business** – Ms. DeCamp reviewed two web-based publications available to Commissioners and the group discussed the staff's plan to renew subscriptions to both *PlannersWeb.com* and *The Commissioner*.

Chairman Burnett requested a study session prior to the December 19 Planning Commission meeting to discuss the proposed Development Code amendment related to steep slope development. Mr. Burnett asked Mr. Sterling to prepare a brief document comparing the two amended language versions provided to the City Council and include the comparison document in the December 19 meeting agenda packet.

At Commissioner Carter's request, Mr. Sterling provided a brief overview of Project Jackson status and the Planning Commission's expected role in the development process.

8. **Staff Reports** – Mr. Sterling:

- Referenced the October monthly report as well as supplemental reading material included in the Commission agenda packet;
- Reviewed the current status of several development projects in the Exit 5 area: Walnut Lane/Edgefield Road improvements, Sweetwater Square and small developments underway, including Zaxby's, Bojangles and Little Caesars;
- Updated Commissioners on the successful rezoning of the Brandenburg property and the former Huddle House (proposed Bojangles) site;
- Discussed plans to complete continuing education training for Chairman Burnett and Commissioner Carter before the end of the year.

9. **Adjourn** – With no objection, Chairman Burnett adjourned the meeting at 7:36 p.m.

Respectfully Submitted,

Scott Sterling, AICP  
Interim Director of Planning and Development  
Secretary to the Planning Commission