



REGULAR AGENDA

OF

MAY 15, 2017



CITY OF NORTH AUGUSTA

AGENDA: REGULAR CITY COUNCIL MEETING

May 15, 2017 – Municipal Center – 100 Georgia Avenue, 3rd Floor – 7:00 P.M.

CITIZEN COMMENTS: Citizens may speak to Mayor and City Council on each item listed on this agenda. Mayor Pettit will call for your comments prior to City Council discussing the matter. When speaking to Council, please step up to the microphone, give your full name and address, and direct your remarks to Mayor Pettit.

CITIZEN ASSISTANCE: Individuals needing special assistance or sign interpreter to participate in the meeting, please notify the Administration Department 48 hours prior to the meeting.

- 1. CALL TO ORDER:
2. INVOCATION AND PLEDGE OF ALLEGIANCE:
3. ROLL CALL:
4. APPROVAL OF MINUTES: Regular and study session meeting minutes of May 1, 2017

UNFINISHED BUSINESS

- 5. CITY PROPERTY: Authorization to Approve the Exchange and Acquisition of Real Estate as Contemplated and Agreed Pursuant to the Master Development Agreement among the City of North Augusta, Greenjackets Baseball, LLC, Ackerman Greenstone North Augusta, LLC and Greenstone Hammonds Ferry, LLC as Recorded in the Office of the RMC for Aiken County on March 28, 2017 in Book 4654, Pages 723-821 – Ordinance, Third and Final Reading

NEW BUSINESS

- 6. COMMUNITY PROMOTION: Request for Permit by the Anglican Church of the Holy Trinity
7. ECONOMIC DEVELOPMENT/FINANCE: Resolution Regarding the Assessment Roll Approved by Ordinance No. 2016-23 – Resolution
8. ECONOMIC DEVELOPMENT: Adopting the Overall Construction Budget for the Infrastructure within the Hammonds Ferry, Phase B and Award a Construction Contract to Barnett-Southern for a Portion of said Infrastructure - Resolution
9. ECONOMIC DEVELOPMENT: Amending the Georgia Avenue Overlay District Façade Improvement Program Boundaries and to Rename the Program as the Downtown Façade Improvement Program – Resolution
10. PARKS, RECREATION, AND TOURISM: Authorizing the City Administrator to Execute a Contract Change Order Number 1 to Contract of 1/31/17 with R.W. Allen, LLC for Construction of the Riverview Park Gym Additions – Resolution
11. PERSONNEL: Safety Policy for the City of North Augusta – Resolution
12. PUBLIC SAFETY: Selecting Johnson, Laschober & Associates, P.C. as the City’s Architectural Firm for the Public Safety Fire Substation Project and Amending the Original Contract - Resolution
13. PRESENTATIONS/COMMUNICATIONS/RECOGNITION OF VISITORS:
A. Citizen Comments: At this time, citizens may speak to Mayor and City Council regarding matters not listed on the agenda.
B. Council Comments
14. ADJOURNMENT:

Interoffice Memorandum



TO: Mayor and City Council
FROM: B. Todd Glover, City Administrator
DATE: May 12, 2017
SUBJECT: Regular City Council Meeting of May 15, 2017

REGULAR COUNCIL MEETING

ITEM 5. CITY PROPERTY: Authorization to Approve the Exchange and Acquisition of Real Estate as Contemplated and Agreed Pursuant to the Master Development Agreement among the City of North Augusta, Greenjackets Baseball, LLC, Ackerman Greenstone North Augusta, LLC and Greenstone Hammonds Ferry, LLC as Recorded in the Office of the RMC for Aiken County on March 28, 2017 in Book 4654, Pages 723-821 – Ordinance, Third and Final Reading

An ordinance has been prepared for Council's consideration on third and final reading authorizing the approval of the exchange and acquisition of real estate as contemplated and agreed pursuant to the Master Development Agreement among the City of North Augusta, Greenjackets Baseball, LLC, Ackerman Greenstone North Augusta, LLC and Greenstone Hammonds Ferry, LLC as recorded in the Office of the RMC for Aiken County on March 28, 2017 in Book 4654, Pages 723-821

Please see the minutes of May 1, 2017, for the ordinance text.

ITEM 6. COMMUNITY PROMOTION: Request for Permit by the Anglican Church of the Holy Trinity

A request has been made by the Anglican Church of the Holy Trinity to hold a prayer and praise rally from 10 a.m. to 11 a.m. on June 24 at the Wade Hampton Memorial.

Please see **ATTACHMENT NO. 6** for the permit request and approvals.

ITEM 7. ECONOMIC DEVELOPMENT/FINANCE: Resolution Regarding the Assessment Roll Approved by Ordinance No. 2016-23 – Resolution

A resolution has been prepared for Council's consideration regarding the Assessment Roll approved by Ordinance No. 2016.23.

Please see **ATTACHMENT NO. 7** for the proposed resolution.

May 15, 2017

- ITEM 8. ECONOMIC DEVELOPMENT: **Adopting the Overall Construction Budget for the Infrastructure within the Hammonds Ferry, Phase B and Award a Construction Contract to Barnett-Southern for a Portion of said Infrastructure – Resolution****

A resolution has been prepared for Council's consideration adopting the overall construction budget for the infrastructure within the Hammonds Ferry, Phase B and award a construction contract to Barnett-Southern for a portion of said infrastructure.

Please see **ATTACHMENT NO. 8** for the proposed resolution.

- ITEM 9. ECONOMIC DEVELOPMENT: **Amending the Georgia Avenue Overlay District Façade Improvement Program Boundaries and to Rename the Program as the Downtown Façade Improvement Program – Resolution****

A resolution has been prepared for Council's consideration amending the Georgia Avenue Overlay District Façade Improvement Program boundaries and to rename the program as the Downtown Façade Improvement Program.

Please see **ATTACHMENT NO. 9** for the proposed resolution.

- ITEM 10. PARKS, RECREATION, & TOURISM: **Authorizing the City Administrator to Execute a Contract Change Order Number 1 to Contract of 1/31/17 with R.W. Allen, LLC for Construction of the Riverview Park Gym Additions – Resolution****

A resolution has been prepared for Council's consideration authorizing the City Administrator to execute a Contract Change Order Number 1 to Contract of 01/31/17 with R.W. Allen, LLC for the construction of the Riverview Park Gym Additions.

Please see **ATTACHMENT NO. 10** for the proposed resolution.

- ITEM 11. PERSONNEL: **Safety Policy for the City of North Augusta – Resolution****

Each year the City undergoes an assessment conducted by the Municipal Association's Risk and Safety Services staff. This assessment reviews our compliance with the SC Municipal Insurance Trust (SCMIT) and the SC Municipal Insurance Risk & Financing Fund (SCMIRF) Minimum Safety and Loss Control Guidelines.

One of the guidelines requires adoption of a Safety Policy by resolution after every general election. The Safety Policy will then be distributed to employees. A resolution has been prepared for Council's consideration in support of the City's continued commitment to a safe and productive workplace.

Please see **ATTACHMENT NO. 11** for the proposed resolution.

- ITEM 12. PUBLIC SAFETY: **Selecting Johnson, Laschober & Associates, P.C. as the City's Architectural Firm for the Public Safety Fire Substation Project and Amending the Original Contract – Resolution****

May 15, 2017

A resolution has been prepared for Council's consideration selecting Johnson, Laschober & Associates, P.C. as the City's architectural firm for the Public Safety Fire Substation Project and amending the original contract.

Please see [ATTACHMENT NO. 12](#) for the proposed resolution.

Young, Donna

From: Thomas, John
Sent: Thursday, April 27, 2017 10:44 AM
To: Meyer, Rick; Young, Donna
Subject: RE: Permit for prayer and praise rally

Approved

From: Meyer, Rick
Sent: Thursday, April 27, 2017 10:41 AM
To: Young, Donna; Thomas, John
Subject: RE: Permit for prayer and praise rally

Approved from PRT Department!

Rick Meyer
Director, Parks, Recreation, & Tourism
North Augusta Parks, Recreation & Tourism
PO Box 6400
North Augusta, SC 29861-6400
Office: 803.441.4301
Fax: 803.441.4319
rmeyer@northaugusta.net
www.northaugusta.net



From: Young, Donna
Sent: Thursday, April 27, 2017 10:27 AM
To: Meyer, Rick <RMeyer@northaugusta.net>; Thomas, John <jthomas@northaugusta.net>
Cc: Young, Donna <DYoung@northaugusta.net>
Subject: FW: Permit for prayer and praise rally

Please see permit request to be presented at Council meeting May 15 and advise if you approve.

Thanks,

Donna



Donna B. Young, MMC
City Clerk

City of North Augusta
P. O. Box 6400
100 Georgia Avenue
North Augusta, SC 29861-6400

dyoung@northaugusta.net

803-441-4202 - Office
803-441-4203 - Fax

From: Paula Wahl [<mailto:pawahl@mac.com>]
Sent: Thursday, April 27, 2017 10:15 AM
To: Young, Donna
Subject: Permit for prayer and praise rally

Dear Ms. Young,

The Anglican Church of the Holy Trinity would like to apply for a permit to hold a prayer and praise rally from 10-11 am on June 24, 2017. As we approach the 4th of July holiday, we will be praying for our government and our elected leaders in our city, and state as well as the United States.

We would like to hold it at the Wade Hampton Memorial on Georgia Ave. We are inviting other churches in North Augusta to attend and participate with music and prayer. We will have 3-4 speakers (minister, pastors, and elected officials) and will have music (praise music and God Bless America). Last year we held this rally on July 13, 2016, and it was a great success. We had approximately 150 people attend last year, and so we would expect that many this year possibly 200 people. I doubt if it would be more than that. We will sell nothing. Last year we gave out water bottles. We will give out water this year. We also had a cover tent provided by Posey's and folding chairs for those needing to sit in shade. We plan on doing the same this year. The event was covered on the local TV news as well as local newspapers.

Thank you for all your help. If you need more information, please contact me at 803-341-0512. Or pawahl@mac.com. I look forward to hearing from you.

Sincerely,
Paula Wahl
Sec. of the Vestry
Anglican Church of the Holy Trinity
160 Merovan Dr.
North Augusta, SC 29860

Sent from my iPad mini
PLZW

In all your ways acknowledge Him, and He shall direct your paths. —**Proverbs 3:6**

ATTACHMENT 7

RESOLUTION NO. 2017-18
A RESOLUTION REGARDING THE ASSESSMENT ROLL
APPROVED BY ORDINANCE NO. 2016-23

WHEREAS, the City enacted Ordinance No. 2016-23 on February 6, 2017, creating the Ballpark Village Municipal Improvement District in connection with the larger Project Jackson undertaking; and

WHEREAS, the City provided for the publication of said ordinance on February 10, 2017, in the *Aiken Standard* in accordance with Section 5-37-100 of the Code of Laws of South Carolina 1976, as amended, and such ordinance became effective February 17, 2017 in accordance with said ordinance and section; and

WHEREAS, the City provided for the publication of the notice of completion of the assessment roll on March 21, 2017, in the *Aiken Standard* in accordance with Section 5-37-110 of the Code of Laws of South Carolina 1976, as amended, and provided an opportunity for interested parties to file objections to the assessment roll from March 31, 2017 to May 1, 2017; and

WHEREAS, the City has received no objections to the assessment roll and has received the written consent of the sole private landowner in the Ballpark Village Municipal Improvement District; such consent dated February 6, 2017.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of North Augusta, in meeting duly assembled as follows:

Section 1. The assessment roll as set forth in Ordinance No. 2016-23 is hereby ratified and confirmed and any actions taken in connection with such assessment roll since the expiration of the period to hear objections, particularly any filings of the assessment roll, are hereby ratified and approved, and effective as of the date of such filing, or if inapplicable, as of the date of this resolution or the filing of the same with the assessment roll with the Clerk of Court of Aiken County. The amount assessed pursuant to the assessment roll and the terms of Ordinance No. 2016-23 shall constitute a lien against the subject property superior to all other liens except property taxes from the time of the filing of the assessment roll with the Clerk of Court of Aiken County.

Section 2. The City Administrator is directed to cause this resolution to be filed with the Clerk of Court of Aiken County, South Carolina, and to undertake all other action necessary or convenient in connection herewith.

DONE, RATIFIED AND ADOPTED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF NORTH AUGUSTA, SOUTH CAROLINA, ON THIS THE 15TH DAY OF MAY, 2017.

Robert A. Pettit, Mayor

ATTEST:

Donna B. Young, City Clerk

ATTACHMENT 8

RESOLUTION NO. 2017-19
TO ADOPT THE OVERALL CONSTRUCTION BUDGET FOR THE
INFRASTRUCTURE WITHIN THE HAMMONDS FERRY, PHASE B AND AWARD A
CONSTRUCTION CONTRACT TO BARNETT-SOUTHERN FOR A PORTION OF
SAID INFRASTRUCTURE

WHEREAS, the City has entered into a Master Development Agreement (the "Agreement") dated March 15, 2017, with GreenJackets Baseball, LLC, Ackerman Greenstone North Augusta, LLC, and Greenstone Hammonds Ferry, LLC that is related to the development of Hammonds Ferry, Phase B; and,

WHEREAS, pursuant to the Agreement, the City is obligated to construct, or cause to be constructed the "City Horizontal Improvements", generally consisting of site preparation, earthwork, storm drainage, utilities, roadway construction, sidewalks, street lighting, and landscaping (infrastructure), as shown on the Major Subdivision Plans prepared by Kimley-Horn and Associates, Inc., dated March 24, 2017; and,

WHEREAS, the City has performed, or caused to be performed portions of the infrastructure, including site clearing, sediment control measures, and relocation of a portion of the 30-inch sanitary sewer main within the project limits; and,

WHEREAS, the City solicited bids from South Carolina licensed General Contractors to construct the majority of the remaining infrastructure; and,

WHEREAS, two bids were received and publicly opened on April 28, 2017; and,

WHEREAS, the low bid was submitted by Barnett Southern Corporation in the amount of \$4,941,204.90; and,

WHEREAS, following negotiations with Barnett Southern Corporation and modifications of the project scope, an amended bid amount of \$4,464,792.00 has been agreed upon; and,

WHEREAS, the amended scope includes various elements to be performed by City forces, the cost for which will be in addition to the contract with Barnett Southern Corporation.

NOW THEREFORE, BE IT RESOLVED by the Mayor and City Council in meeting duly assembled and by the authority thereof, that:

1. The total construction budget for all of the Hammonds Ferry, Phase B infrastructure, for which the City is responsible, including previous expenditures and existing encumbrances, shall not exceed \$5,000,000.00.

2. Barnett Southern Corporation shall be awarded a contract in the amount of \$4,368,438.00 for the construction of the Hammonds Ferry, Phase B Subdivision Infrastructure.
3. The City Administrator is hereby authorized on behalf of the City to enter into a contract with Barnett Southern Corporation for the construction of the Hammonds Ferry, Phase B Subdivision Infrastructure, to approve pay requests, change orders, and all other documents relating thereto.
4. The City shall construct or cause to be constructed various other infrastructure at an estimated cost of \$208,400.00.
5. There shall be a contingency fund of \$203,021.00 established for the total infrastructure construction project.
6. Funding for the Hammonds Ferry, Phase B Subdivision Infrastructure shall be as follows:
 - a. Previous expenditures/encumbrances totaling approximately \$220,141.00 – Project Jackson Fund
 - b. All additional expenses, not to exceed \$4,779,859.00 - Installment Purchase Revenue Bonds Taxable Series 2017B

DONE, RATIFIED AND ADOPTED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF NORTH AUGUSTA, SOUTH CAROLINA, ON THIS _____ DAY OF _____, 2017.

Robert A. Pettit, Mayor

ATTEST:

Donna B. Young, City Clerk

HAMMONDS FERRY RIVERFRONT CENTER
PROPOSED CONSTRUCTION CONTRACT

CONTRACT ITEM	ITEM AMOUNT	CUMULATIVE TOTAL
Base Bid	\$4,941,205	\$4,941,205
Add Alternate #1 (Conc. Modified Subgrade	\$96,831	\$5,038,036
Add Alternate #2 (Permeable Brick Paveme	\$170,314	\$5,208,350
Delete West Avenue	(\$74,915)	\$5,133,435
Delete Plank Pavers	(\$29,997)	\$5,103,438
Delete Stained Concrete	(\$60,368)	\$5,043,070
Delete Street Tree Installation	(\$545,721)	\$4,497,349
Delete Relocation of Oak Tree	(\$5,047)	\$4,492,302
Delete Storm Lines to Parcels (By Others)	(\$100,129)	\$4,392,173
Reduce Line "B" Pipe Size	(\$23,735)	\$4,368,438

CONTRACT AWARD AMOUNT

\$4,368,438

HAMMONDS FERRY RIVERFRONT CENTER
INFRASTRUCTURE CONSTRUCTION BUDGET

ITEM	ITEM AMOUNT	CUMULATIVE TOTAL
Proposed Infrastructure Contract	\$4,368,438	\$4,368,438
Previous Expenditures/Encumbrances		
32-4225-271 Clearing/SESC	\$58,316	\$4,426,754
32-4290-600 Sanitary Sewer Relocation	\$129,164	\$4,555,918
32-4060-394 Infrastructure - Roads/Brick	\$28,092	\$4,584,010
32-4060-395 Infrastructure - Testing	\$4,569	\$4,588,579
Proposed Additional Work by City or Others		
Purchase & Install Street Trees	\$88,400	\$4,676,979
Install 12" Water Line & Related Appurtenances between Riverside Blvd & Center St	\$60,000	\$4,736,979
Signage	\$15,000	\$4,751,979
Testing	\$45,000	\$4,796,979
Contingency (4.6% of Construction Contract)	\$203,021	\$5,000,000
TOTAL INFRASTRUCTURE CONSTRUCTION BUDGET		\$5,000,000

ATTACHMENT 9

RESOLUTION NO. 2017-20

A RESOLUTION TO AMEND THE GEORGIA AVENUE OVERLAY DISTRICT FAÇADE IMPROVEMENT PROGRAM BOUNDARIES AND TO RENAME THE PROGRAM AS THE DOWNTOWN FAÇADE IMPROVEMENT PROGRAM

WHEREAS, the Mayor and City Council have discussed over a period of time the advisability of establishing a façade improvement program to encourage revitalization in the Georgia Avenue Overlay District; and

WHEREAS, the Mayor and City Council, as part of the 2017 budget process, funded the program for the 2017 budget year, not to exceed \$40,000 from the Capital Projects Fund; and

WHEREAS, the Mayor and City Council affirmatively voted to establish this grant program, and

WHEREAS, specifics of the program have been established and a specific façade grant application prepared; and

WHEREAS, a grant agreement has also been prepared for utilization with this program; and

WHEREAS, it is the desire of staff to extend the reach of the program beyond Georgia Avenue to include West Avenue and other portions of downtown which may not lay within the definition of the Georgia Avenue Overlay District, and

WHEREAS, the Mayor and City Council have determined that this program is in the best interest of the City and should be promulgated at this time.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of North Augusta, in meeting duly assembled and by the authority thereof, that:

1. The Mayor and City Council do hereby amend the Georgia Avenue Overlay District Façade Improvement Program and rename it as the Downtown Façade Improvement Program.
2. The specifics of the program, to include the method of applying for such assistance and the proposed agreement to be entered into by the City with the landowner, is attached hereto, marked "Exhibit A" and incorporated by reference.
3. The City Administrator is hereby authorized to proceed with the implementation of this program and to execute façade grant agreements in accordance with the documents attached hereto, to include the execution of the façade grant agreement(s) when appropriate.

DONE, RATIFIED AND ADOPTED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF NORTH AUGUSTA, SOUTH CAROLINA, ON THIS THE 15TH DAY OF MAY, 2017.

Robert A. Pettit, Mayor

ATTEST:

Donna B. Young, City Clerk



Downtown

Façade Improvement Program

Program Overview

The City of North Augusta's Façade Improvement Program is intended to encourage revitalization in the downtown. This program provides grant funds to finance high-quality exterior improvements to a property owner's or tenant's building. The program is managed by the Façade Grant Design Committee, under the direction of the City Administrator and guidance of the Planning Director.

Program Purpose

The purpose of the program is to provide an opportunity for property owners and businesses to upgrade the exterior of their buildings to help retain and attract businesses, strengthen the downtown area, increase utilization of existing businesses, restore economic vitality, and enhance property values. The Downtown is the commercial core of the City of North Augusta and the prime area for infiltration of new businesses due to available property and high amounts of traffic along Georgia Avenue. This area is a major focus for beautification because of its importance to the city's image and ability to attract new residents and investment. See the attached Downtown Map for an outline of the properties.

Available Funding

The Program is a reimbursement program; payment will be issued to property/business owners upon completion of the project. The applicant is responsible for contracting out all design and construction related to improvements to the exterior façades of an existing qualifying building. The program is administrated on a first come first served basis, to the limit of available funding and in accordance with the City of North Augusta appropriated funds for the fiscal year. If the total value of funding requested, for all new applications in any given year, exceeds the total amount of funding available, all applications will be prioritized by the Facade Grant Design Committee in coordination with city staff.

Eligibility

Applicants eligible to apply for the grant funding include property owners or business tenants that are willing to improve the exterior facades of existing buildings that may be viewed from public spaces within the City of North Augusta's designated Downtown. Only those buildings with commercial use(s) at ground floor are eligible for grants. The City of North Augusta and Facade Grant Design Committee may make exceptions to these guidelines on a case by case basis, based on the project's influence on downtown development. Projects involving a previously funded building may be considered after completion of any previous projects. Owners may receive assistance for more than one building provided that funding is available. A maximum of one grant application per façade will be accepted per year. The City reserves the right to deny applications from businesses of non-conforming uses and from property and/or business owners who are delinquent on payment of taxes, fines or fees.

Eligible Expenses

Eligible expenses are exterior improvements, new or upgrades, on building facades that are intended to improve the aesthetic appearance.

These may include:

- Exterior signage
- Painting
- Awnings

- Storefront enhancements
- Surface treatments
- Outdoor lighting
- Redesign and reconstruction of the store front

All work must be completed by a licensed contractor legally operating in the City of North Augusta and meet the design guidelines for this program.

Ineligible Expenses

Funds may not be used for improvements that are not permanent or mounted or affixed to the building or the sidewalk. Ineligible uses include but are not limited to:

- Vinyl letter signage (windows)
- Portable signs, such as sandwich board or A-frame signs; signs not mounted or attached to storefronts – Flags or banners
- Benches and trash receptacles
- Tables, chairs, or umbrellas
- Moveable structures and equipment
- Expenditures for ordinary repair and maintenance (i.e. cracked windows)
- Improvements that are enforced due to code violations
- Interior improvements

Additionally, the Façade Improvement Grant Program will not be applied retroactively to projects construction started prior to written approval of an application. The Façade Grant Program may be applied retroactively to cover professional fees, if the work is part of the approved project.

Façade Improvement Grants

Grants are available for upgrading the general appearance of eligible façades. The maximum allowable award is \$5,000 per project site (depending on the impact of the improvement on downtown economic development) with the property owner/business owner required to pay a match of at least 50% of the total project cost. For example, if the total project cost is \$10,000, the applicant must provide \$5,000 toward the project.

Design Standards

All proposed façade improvement projects must adhere to the respective zoning requirements. Façade Improvements must enhance the aesthetics of the downtown environment and celebrate the character of the individual buildings.

Materials and Colors

The use of natural façade materials is recommended. Vinyl and aluminum sheeting materials are prohibited. Exposure of underlying brick and other heavy masonry is recommended.

Awnings

Awnings are encouraged to promote a more comfortable experience for pedestrians and add to the appearance of downtown.

Signage and Lighting

Aesthetically-pleasing signage is recommended. These include wall-mounted signs, projecting signs and small signs on windows and doors. Projected signs and flat signs on the buildings above awnings are particularly encouraged. Signs must fit the character of the building. Lighting should provide a sense of comfort and accent the architecture of the building and the graphics of the signage.

Application Process

Property or business owners interested in applying for improvement grants should contact the City Administrator to set up an appointment to discuss the potential project prior to submitting an application. The City Administrator and Planning Director will advise the applicant as to the applicable standards for the project.

Application Package

An application package for Façade Improvement Grants should include:

- A completed Façade Improvement Grant Application (Copies are available on the city's website at www.northaugusta.net).
- Verification of property ownership (Title or Deed of Trust) and, if a leasing business, a copy of the lease and consent letter from the property owner approving the proposed changes.
- Proposed written scope of project. This may include a description of improvements and/or sketches/photos of new sign, awning, paint colors and or façade improvements. Architectural plans, elevations and/or perspective drawings and sketches or proposed improvements.
- Color photos of the existing facades.
- Project completion timeline.
- Total estimate of project budget. Staff will review the application package to confirm that it is complete and then present to the Façade Grant Design Committee for review and recommendation.

Applicants will be notified of approval, denial, or need for additional information within 30 days of the application. Any changes made from the original proposal must be submitted and approved through the same process. Any unapproved changes will disqualify the applicant from the program. Unless otherwise previously approved by the city, the project must be completed within 4 months of the approval date in order to receive funding. A reasonable extension may be granted, based upon the good faith efforts of the applicant.

Distribution of Funds

Grant funds will be distributed upon completion of the approved façade improvement project and the following:

- Successful issuance and close out of all relevant permits, including construction, encroachment and sign permits.
- Final inspection and approval of completed project by the city's building codes office.
- Photographs, invoices and receipts are submitted to the City Administrator' and certified as in compliance with the original application.

- Grant recipients agree to place a Downtown Façade Improvement Grant Recipient sign at the construction site throughout the project and for a minimum of 180 days upon completion of the project.

More Information

Todd Glover, City Administrator

(803) 441-4202

tglover@northaugusta.net

Planning Director

(803) 441-4225

City of North Augusta

Façade Grant Application

Please fill out this application completely and legibly.

Property Information	Business Name	Telephone
	Physical Address	Fax

Applicant Information	Full Name	Telephone
	Mailing Address	Fax
	Email	Federal Tax ID Number

Owner Information (if other than applicant)	Full Name	Telephone
	Mailing Address	Fax
	Email	Federal Tax ID Number

Proposed Façade Improvements (please specify)
--

Scope of Proposed Project (include a summary of the building's current condition, areas to be improved and how, as well as any proposed materials or colors)

Required Documentation (these items **must** be submitted with the **signed** Application)

At least two color photographs of existing building façade.

Photos, plans, or sketches of proposed improvements.

Quotes, fee proposal, and any other back up that supports the proposed budget.

Owner's permission, if necessary.

I agree to comply with the guidelines and standards of the City of North Augusta Façade Grant Program and I understand that this is a voluntary program, under which the City has the right to approve or deny any project or proposal or portions thereof.

Applicant Signature: _____ Date: _____

Owner Signature: _____ Date: _____

(if other than applicant)

Submit the completed Application, with all required documentation attached . . .

- by email to tglover@northaugusta.net
- by mail to Todd Glover, City of North Augusta, PO Box 6400, North Augusta, SC 29861
- or in person to the office of Todd Glover, City Hall, 100 Georgia Avenue, North Augusta, SC 29841

City of North Augusta

Façade Grant Agreement

THIS AGREEMENT is entered into this _____ day of _____, _____, by and

between the CITY OF NORTH AUGUSTA (City) and

_____ (Grantee), whose address is

_____.

Tax Parcel Number: _____

WHEREAS the City has approved a façade improvement grant to Grantee subject to the execution of this Agreement, and Grantee desires to accept the grant and to abide by the terms of this Agreement, and

WHEREAS the City has approved a grant in an amount of _____ and No/100 Dollars (\$0) for façade improvements at _____, North Augusta, South Carolina,

NOW THEREFORE, the parties agree as follows:

1. Grantee reaffirms that all information provided to the City in its Façade Grant Application is correct and accurate.
2. Grantee has read and agrees to abide by the provisions and requirements of the City of North Augusta Façade Grant Program.
3. All work performed by Grantee will be consistent with the approval by the City. If Grantee desires to make any changes in the project, Grantee will obtain written approval from the City before implementing such changes. Grantee understands that the City is not required to approve any changes.
4. Grantee agrees to complete the improvements within four (4) months from the date of this Agreement and understands that failure to complete the improvements within such period will result in forfeiture of the grant, if an extension has not been granted.
5. Grantee understands that the grant will be paid to Grantee only upon completion of the work, submission of all dated statements or invoices to the City, and approval by the City of the completed work.
6. Grantee will notify the City immediately if Grantee's interest in the subject property changes in any way. This Agreement is not assignable by Grantee without prior written approval of the City, which will not be unreasonably withheld.

7. Grantee hereby grants to the City the right to use pictures, renderings, or descriptions of the work for any and all promotional purposes desired by the City.

IN WITNESS WHEREOF, the parties have signed this Agreement on the day and year first written above.

WITNESSES FOR THE CITY

CITY OF NORTH AUGUSTA

By: _____

WITNESSES FOR THE GRANTEE

GRANTEE

By: _____

WITNESSES FOR OWNER

OWNER (if other than Grantee)

By: _____



ATTACHMENT 10

RESOLUTION NO. 2017-21
A RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR TO
EXECUTE A CONTRACT CHANGE ORDER NUMBER 1 TO CONTRACT OF 1/31/17
WITH R.W. ALLEN, LLC
FOR CONSTRUCTION OF THE RIVERVIEW PARK GYM ADDITIONS

WHEREAS, by Resolution No. 2016-10, the Mayor and City Council authorized the City Administrator to negotiate a contract with the firm of R.W. Allen and Studio 3 Design for design build services for the Riverview Park Gym Additions for the Department of Parks, Recreation, & Tourism.

WHEREAS, the Mayor and City Council reprioritized funding in Sales Tax 3 and allocated funds from the Capital Projects Fund to cover the cost of the new gym additions at Riverview Park for \$5 million.

1. Sales Tax 3 funding for Gym Additions	\$2,500,000.00
2. Sales Tax 3 funding Allocate from Public Safety HQ	\$1,069,450.00
3. Sales Tax 3 funding Allocate from the Greenway Expansion	\$ 750,000.00
4. Sales Tax 3 funding Allocate from Curbing and Sidewalk	\$ 200,000.00
5. Allocate from the Capital Projects Funding	\$ 480,550.00
TOTAL:	\$5,000,000.00

WHEREAS, the City Administrator on January 31, 2017 authorized a contract for \$1,213,232 with R.W. Allen for the design development, general conditions, preconstruction, schematic design, construction documents, construction administration, performance and payment bond, and site work.

WHEREAS, the Mayor and City Council have reviewed the proposed contract Change Order Number 1 to contract 1/31/17 with R.W. Allen, LLC for the remainder of the project for \$3,786,768 and find that such contract is satisfactory and that it is appropriate and in the best interest of the City that the City move forward with the execution and entering into of said contract.

NOW THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of North Augusta, South Carolina, in meeting duly assembled and by the authority thereof, that the City Administrator is authorized to execute the contract with R.W. Allen. Such contract being attached hereto marked Exhibit A and incorporated by reference.

Page 2
Resolution 2017-21

DONE, RATIFIED AND ADOPTED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF NORTH AUGUSTA, SOUTH CAROLINA, ON THIS 15TH DAY OF MAY, 2017.

Robert A. Pettit, Mayor

ATTEST:

Donna B. Young, City Clerk



AIA[®] Document G701[™] – 2001

Change Order

PROJECT (Name and address):	CHANGE ORDER NUMBER: 001	OWNER: <input checked="" type="checkbox"/>
Riverview Park Activities Center Gym Addition City of North Augusta, SC Department of Parks Recreation & Tourism 100 Riverview Park Drive North Augusta, SC 29841	DATE: 4/28/2017	ARCHITECT: <input type="checkbox"/>
		CONTRACTOR: <input type="checkbox"/>
		FIELD: <input type="checkbox"/>
		OTHER: <input type="checkbox"/>
TO CONTRACTOR (Name and address):	ARCHITECT'S PROJECT NUMBER:	
R. W. Allen, LLC 1015 Broad Street Augusta, GA 30901	CONTRACT DATE: 1/31/2017	
	CONTRACT FOR: General Construction	

THE CONTRACT IS CHANGED AS FOLLOWS:

(Include, where applicable, any undisputed amount attributable to previously executed Construction Change Directives)

This component change order is for the balance of the negotiated contract amount of \$5,000,000.00 - please see the attachment to this document for detailed breakdown

The original Contract Sum was	\$ 1,213,232.00
The net change by previously authorized Change Orders	\$ 0.00
The Contract Sum prior to this Change Order was	\$ 1,213,232.00
The Contract Sum will be increased by this Change Order in the amount of	\$ 3,786,768.00
The new Contract Sum including this Change Order will be	\$ 5,000,000.00

The Contract Time will be increased by seventy-four (74) days.

The date of Substantial Completion as of the date of this Change Order therefore is February 18, 2018

NOTE: This Change Order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Studio 3 Design Group	R. W. Allen, LLC	City of North Augusta, SC Department of Parks Recreation & Tourism
_____ ARCHITECT (Firm name)	_____ CONTRACTOR (Firm name)	_____ OWNER (Firm name)
1617 Walton Way, Augusta, GA 30904	1015 Broad Street, Augusta, GA 30901	100 Riverview Park Drive, North Augusta, SC 29841
_____ ADDRESS	_____ ADDRESS	_____ ADDRESS
_____ BY (Signature)	_____ BY (Signature)	_____ BY (Signature)
S. Dee Beard (Typed name)	John Martin (Typed name)	B. Todd Glover (Typed name)
_____ DATE	_____ DATE	_____ DATE



RWAllen

GMP Estimate
Riverview Gymnasium
(2) New Gyms & Lobby
North Augusta, SC
 Thursday, April 27, 2017



COVERED AREA (SF):	29,533
TOTAL COST:	\$5,000,000.00
TOTAL COST/SF:	\$169.30
TOTAL BLDG. COST/SF:	\$151.75

WORK DIVISION	LABOR	MATERIALS	SUB	TOTAL
1 GENERAL CONDITIONS	\$123,200.00	\$40,695.00	\$72,350.00	\$236,245
2 SITE WORK			\$518,317.00	\$518,317
3 CONCRETE	\$2,233.00	\$98,586.00	\$105,775.00	\$206,594
4 MASONRY		\$235,404.00	\$345,002.00	\$580,406
5 METALS			\$28,000.00	\$28,000
6 WOOD & PLASTICS	\$3,750.00	\$8,275.00	\$26,818.00	\$38,843
7 THERMAL & MOISTURE		\$10,875.00	\$118,836.00	\$129,711
8 DOORS & WINDOWS	\$2,860.00	\$35,245.00	\$219,288.00	\$257,393
9 FINISHES			\$487,903.00	\$487,903
10 SPECIALTIES	\$6,655.00	\$23,461.00		\$30,116
11 EQUIPMENT			\$70,613.00	\$70,613
12 FURNISHINGS			\$100,500.00	\$100,500
13 SPECIAL CONSTRUCTION		\$324,984.00	\$151,218.00	\$476,202
14 CONVEYING SYSTEMS				
15 MECHANICAL SYSTEMS			\$576,190.00	\$576,190
16 ELECTRICAL			\$429,340.00	\$429,340
17 MISC. / OTHER				

CATEGORY SUBTOTALS:	\$138,698.00	\$777,525.00	\$3,250,150.00	\$4,166,373
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Addons

Labor Burden	22.00%	\$30,514
Sales Tax	8.00%	\$62,202
Building Permit & Fees		\$20,518
Subcontractor Bonds		
Insurances		\$9,266
Association Fees		\$997
Contractor's Contingency (1%)		\$50,000
Design & Survey Fees		\$355,225
Preconstruction Services		
TOTAL COST OF WORK:		\$4,695,095.00
R.W. Allen Fee		\$269,239
Performance & Payment Bond		\$35,666

GRAND TOTAL	5,000,000.00
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ATTACHMENT 11

RESOLUTION NO. 2017-22
SAFETY POLICY FOR THE CITY OF NORTH AUGUSTA, SOUTH CAROLINA

WHEREAS, the Mayor and Council recognize that the prevention of accidental losses affecting employees, property, and the public will enhance the operating efficiency of City government; and

WHEREAS, a pro-active loss control posture requires that sound loss prevention measures are of primary consideration and take precedence over expediency in all operations; and

NOW THEREFORE, BE IT RESOLVED that the City of North Augusta will endeavor to provide a work environment free of recognized hazards through the establishment and implementation of loss control policies and procedures, and their subsequent amendments and additions, designed to provide protection to City employees, public and private property, and members of the public.

BE IT FURTHER RESOLVED that the City of North Augusta will support compliance with all Federal and State safety regulations; provide and require the use of personal protective equipment by all employees; and insure that all employees are advised and understand their loss control responsibilities in the performance of their work.

DONE, RATIFIED AND ADOPTED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF NORTH AUGUSTA, SOUTH CAROLINA, ON THIS _____ DAY OF _____, 2017.

Robert A. Pettit, Mayor

ATTEST:

Donna B. Young, City Clerk

ATTACHMENT 12

RESOLUTION NO. 2017-23
SELECTING JOHNSON, LASCHOBER & ASSOCIATES, P.C.
AS THE CITY'S ARCHITECTURAL FIRM FOR
THE PUBLIC SAFETY FIRE SUBSTATION PROJECT AND AMENDING THE ORIGINAL
CONTRACT

WHEREAS, the City of North Augusta desires to retain the services of an architectural firm for the purpose of designing one Public Safety Fire Substation(s); and

WHEREAS, 13 firms responded to a 2012 "Request for Qualifications" and were reviewed by a staff committee consisting of the Director of Public Safety, the Director of Engineering & Public Works, the Superintendent of Building Standards, and the Captain of Fire & Training, which selected 5 firms for interviews and oral presentations; and

WHEREAS, from the 5 firms interviewed, 3 firms were invited to participate in a "pre-design" exercise and to make a final presentation to the committee; and

WHEREAS, 2 of the 3 firms participated in the pre-design exercise and from those 2 the committee determined that the firm of Johnson, Laschober & Associates, P.C. is best qualified to provide the required services for this particular project: and

WHEREAS, the Mayor and City Council selected Johnson, Laschober & Associates in resolution 2012-12 to build "one or two" Public Safety Fire Stations"; and

WHEREAS, Johnson, Laschober & Associates has submitted fees to the City Administrator for consideration in planning and programming for the new station.

NOW THEREFORE BE IT RESOLVED by the Mayor and City Council for the City of North Augusta, in meeting duly assembled and by the authority thereof, that Johnson, Laschober & Associates, P.C. is hereby selected to serve as the City's architectural firm for the Fire Substation Project.

BE IT FURTHER RESOLVED that the City Administrator is hereby authorized to execute the attached contract amendment with the firm of Johnson, Laschober & Associates, P.C. for services associated with the Fire Substation Project, to sign agreements for services; make payments, and to sign all other documents related thereto.

BE IT FURTHER RESOLVED that funding for these design services shall be from the Sales Tax 2 and 3 Fund.

DONE, RATIFIED AND ADOPTED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF NORTH AUGUSTA, SOUTH CAROLINA, ON THIS _____ DAY OF _____, 2017.

Robert A. Pettit, Mayor

ATTEST:

Donna B. Young, City Clerk

This is **EXHIBIT K**, consisting of 3 pages, referred to in and part of the **Master Agreement between Owner and JLA for Professional Services** dated _____, 2017.

AMENDMENT TO OWNER-JLA AGREEMENT
Amendment No. 3

1. *Background Data:*

- a. Effective Date of Owner-JLA Agreement: 8-21-2012
- b. Owner: City of North Augusta
- c. Designer: Johnson, Laschober & Associates, P.C. (JLA)
- d. Project: Design of the Public Safety Fire Stations

2. *Description of Modifications:*

- a. Johnson, Laschober and Associates, P.C. (JLA) shall perform or furnish the following Services: Design of the new Fire Station No.1 relocation. Basic Services including Schematic Design Phase, Design Development Phase, Bidding and Negotiation Phase, and Construction Phase services associated with the construction of the new North Augusta Fire Station No.1.
- b. The Scope of Services currently authorized to be performed by JLA in accordance with the Agreement and previous amendments, if any, is modified as follows:

DATA COLLECTION – OUTSIDE CONSULTANTS SERVICES

- 1) Property, boundary, topo, easement, right-of-way, route surveys, soil borings and other special surveys or data, including establishing relevant reference points for **SITE 3**
- 2) Explorations and tests of subsurface conditions at or contiguous to the Site, drawings of physical conditions relating to existing surface or subsurface structures at the Site, or hydrographic surveys, with appropriate professional interpretation thereof of **SITE 3**.
- 3) Provide preliminary project cost estimate at Design Development for **SITE 3**.

- c. The schedule for rendering services is modified as follows:
24 weeks
- d. Other portions of the Agreement (including previous amendments, if any) are modified as follows:

FEE PROPOSAL:

- a.) Lump Sum Fee for Basic Services: \$216,486, plus reimbursables. Reimbursables are estimated not to exceed \$5,000 plus outside services.

PLUS REIMBURSABLES

- b.) JLA Hourly Rates Effective September 1, 2016

The foregoing Agreement Summary is for reference only and does not alter the terms of the Agreement, including those set forth in Exhibit C.

Owner and JLA hereby agree to modify the above-referenced Agreement as set forth in this Amendment. All provisions of the Agreement not modified by this or previous Amendments remain in effect. The Effective Date of this Amendment is _____, 2017.

OWNER:

DESIGNER:

City of North Augusta

Johnson, Laschober & Associates, P.C.

By: Todd Glover

By: Charles J. Johnson, P.E.

Title: City Administrator

Title: CEO

Signed: _____

Signed: 

Date

Date Signed: _____

Signed: _____

JOHNSON, LASCHOBER & ASSOCIATES, P.C.



FEE SCHEDULE

Effective September 1, 2016

<u>Description</u>	<u>Billing Class</u>	<u>Hourly Fee</u>
Sr. Project Manager	Sr. Associate III	\$ 218
Sr. Engineer/Project Manager	Sr. Associate II	\$ 212
Sr. Engineer/Sr. Architect/Sr. Landscape Arch	Professional XII	\$ 186
Architect/Project Manager	Professional XI	\$ 165
Engineer/Project Manager	Professional X	\$ 150
Architect – Level IX	Professional IX	\$ 134
Engineer – Level VIII	Professional VIII	\$ 125
Engineer – Level VII	Professional VII	\$ 114
Engineer – Level VI	Professional VI	\$ 110
Engineer – Level V	Professional V	\$ 102
Engineer/Architect – Level IV	Professional IV	\$ 97
Engineer – Level III	Professional III	\$ 93
Landscape Architect – Level III	Professional III	\$ 93
Landscape Architect – Level II	Professional II	\$ 88
Interior Designer	Professional I	\$ 75
Sr. Designer/CAD Operator	Technician IV	\$ 107
Designer/CAD Operator	Technician III	\$ 98
CAD Operator – Level II	Technician II	\$ 87
CAD Operator – Level I	Technician I	\$ 82
Accountant – Level III	Support Staff III	\$ 112
Administration – Level II	Support Staff II	\$ 75
Clerical – Level I	Support Staff I	\$ 50

EXPENSES.....

Printing & Shipping/Postage.....	cost + 15%
Mileage	\$.60 per mile

All Sub-consultant services marked up 15%

