

# Department of Planning and Development

## Memorandum # 13-31

**To:** North Augusta Board of Zoning Appeals

**From:** Scott Sterling, AICP, Interim Director

**Subject:** **Cancellation of the Regular Monthly Board of Zoning Appeals Meeting – October 3, 2013**  
**Confirmation of November Meeting – November 7, 2013**

**Date:** September 13, 2013

The regular meeting of the Board of Zoning Appeals scheduled for Thursday, October 3, 2013 has been cancelled. There are no appeals to consider at this time.

The November BZA meeting is scheduled for Thursday, November 7, 2013. Like last year, we plan to conduct regular end of the year business at the November meeting. Agenda items for the November 7 meeting will include the adoption of the 2014 BZA meeting schedule and the election of officers. We will also schedule any appeals that are submitted prior to the November meeting deadline.

The December meeting remains on the schedule for Thursday, December 5 and will be held if we do not have a quorum at the November meeting or if there are appeals to be heard. We will contact you in November regarding the need for a December meeting.

We look forward to seeing you on Thursday, November 7. Please let us know if you have questions or need more information.