

Certificate of Zoning Compliance – Food Trucks



CHECK ONE

_____ **Individual Food Truck** _____ **Food Truck Court**

PLEASE PRINT ALL REQUESTED INFORMATION.

CZC # _____

Food Truck/Food Truck Court Name _____

Proposed Address/Location _____

Total Site Acreage _____ Current Zoning _____ Tax Parcel Number _____

Food Truck/Food Truck Court Owner Name _____ Contact Phone _____

Food Truck/Food Truck Court Owner Address/City/Zip _____

Food Truck/Food Truck Court Owner Email _____

Property Owner Name (if different) _____ Email _____

Describe the proposed business, including food / products to be sold _____

Is there any recorded restricted covenant or other private agreement that is contrary to, conflicts with or prohibits the use or activity on the property that is the subject of the application? ___ yes ___ no

In accordance with Section 5.4.2 of the North Augusta Development Code, I hereby request the City of North Augusta review the attached information. By my signature, I acknowledge that I have obtained all required state health and restaurant approvals and licenses related to food trucks, as applicable. The documents required by the City of North Augusta are attached for the City's review for completeness. The applicant acknowledges that all required documents must be correct and complete to initiate the compliance review process.

Signature _____ Title _____

Print Name _____ Date _____

REVIEW AND APPROVAL REQUIREMENTS

1. Each food truck/food truck court owner/operator must obtain a Certificate of Zoning Compliance, and a Certificate of Occupancy, if applicable, and a North Augusta business license prior to operation.
2. Attach the following information:
 - A. Sketch Plan (See Section 5.4.2, Mobile Food Vendors)
 - 1) Survey or hand-drawn parcel outline (8.5" x 11" or larger, to scale and with a legend) showing the following:
 - 2) Proposed truck parking area(s), showing approximate truck dimensions and setbacks from parcel boundaries;
 - 3) Proposed location of temporary seating, if applicable, and trash receptacles;
 - 4) Adjacent rights of way, proposed truck entrance(s), temporary bollard locations, if applicable, and patron parking location(s); and
 - 5) All fire department connections, emergency access or fire lanes, driveways, utility boxes/vaults, handicap ramps and building entrances and exits on or within 15 feet of parcel;
 - B. Attachments
 - 1) Written information on the proposed food truck/food truck court, including: days and hours of operation; proposed signage; name and address of commissary (base restaurant); distance in feet from closest residential zoning district; distance in feet from closest brick and mortar restaurant entrance and/or outdoor dining area.
 - 2) If within 100 feet of brick and mortar restaurant, provide written permission from restaurant owner.

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(OFFICE USE ONLY)

<u>Additional Requirements:</u>	<u>Required?</u>	<u>Contact</u>
Building Permit	_____ yes	Building Standards 803-441-4223 or 803-441-4227 (1 st floor)
Certificate of Occupancy	_____ yes	Building Standards 803-441-4223 or 803-441-4227 (1 st floor)
Business License	_____ yes	Finance 803-441-4214 (1 st floor)

Approved By _____ **Initials** _____ **Date** _____
(Print)