

*Administration Department*



**Interoffice Memorandum**

TO: Mayor and City Council

FROM: B. Todd Glover, City Administrator

DATE: May 19, 2016

SUBJECT: Study Session Dates of May 23 and May 30, 2016

**There will be no study session meeting on  
Monday, May 23, 2016.**

**The City Offices will be closed in  
observance of Memorial Day, on  
Monday, May 30, 2016, and there will be  
no study session meeting.**