REQUEST FOR QUOTES

BID NUMBER: 2016-07

BID OPENING DATE: APRIL 12, 2016

The City of North Augusta is accepting sealed bids for a vehicle maintenance contract until 10:00am, Tuesday, April 12, 2016, at which time they shall be opened and read aloud. Bid documents shall be submitted to:

Donna Costello

Department of Public Safety

BID NUMBER 2016-07

City of North Augusta

444 E. Buena Vista Avenue North Augusta, SC 29841

The City of North Augusta reserves the right to waive any bid formalities and reject any or all bidders. This bid will not be awarded solely on the basis of the lowest prices alone, although this is one of the most important considerations. Service facility location, quality of work, professionalism, response time, etc., will be taken into account before awarding this contract.

Repair facility must have computer equipment compatible with fleet vehicles in order to perform diagnostic testing.

This contract will be for a one-year period and may be renewed for one additional year upon the mutual agreement of both parties. The city vehicle fleet consists of approximately 90 sedans and light pickups.

City of North Augusta Vehicle Maintenance Contract Contract Price Sheet 2011

All bid prices are to include complete job. (MATERIALS/LABOR/TAXES/FEES/ETC)

Bid Item #1	Perform all of the services shown on the attached checklist #1 for sedans and pick-up trucks.	
	Estimated time to complete: hours(s)	
	4 cyl each (*) 6 cyl each (*) 8 cyl each (*) 8 cyl. Diesel each (*)	
Bid Item #1A	Perform all of the services shown on the attached checklist #1 for 2015-and 2016 Chevrolet Tahoe's requiring synthetic oil.	
	Estimated time to complete: hours(s)	
	8 cyl each (*)	
Bid Item #2	Perform all of the services shown on the attached checklist #2 for sedans and pick-up trucks.	
	Estimated time to complete: hours(s)	
	4 cyl each (*) 6 cyl each (*) 8 cyl each (*) 8 cyl. Diesel each (*)	
Bid Item #2A	Perform all of the services shown on the attached checklist #2 for 2015-and 2016 Chevrolet Tahoe's requiring synthetic oil.	
	Estimated time to complete: hours(s)	
	8 cyl each (*)	

Bid Item #3	Perform all of the services shown on the attached cand pick-up trucks.		necklist #3 for secalis
	Estimated time to complete:		hours(s)
	4 cyl 6 cyl 8 cyl. Diesel	each (*)	
Bid Item #3A	Perform all of the services shown on the attached checklist #3 for 2015-and 2016 Chevrolet Tahoe's requiring synthetic oil.		
	Estimated time to complete:		_ hours(s)
	8 cyl	each (*)	
Bid Item #4	Perform all of the services sand pick-up trucks.	hown on the attached of	checklist #4 for sedans
	Estimated time to complete:		_ hours(s)
	4 cyl. 6 cyl. 8 cyl. 8 cyl. Diesel	_each (*) _each (*)	
Bid Item #4A	Perform all of the services s and 2016 Chevrolet Tahoe's	shown on the attached of srequiring synthetic of	checklist #4 for 2015- il.
	Estimated time to complete	;	hours(s)
	8 cyl	_ each (*)	
Bid Item #5	Perform all of the services sand pick-up trucks.	shown on the attached	checklist #5 for sedans
	Estimated time to complete	:	hours(s)
	4 cyl. 6 cyl. 8 cyl. 8 cyl. Diesel	_ each (*) _ each (*) _ each (*) _ each (*)	

Bid Item #5A	and 2016 Chevrolet Tahoe's requiring	synthetic oil.
	Estimated time to complete:	hours(s)
	8 cyl each (*)	
* Fluid materia items will be	al cost other than oil and special work no paid for under Bid Item #11.	ot included in these items. These
Bid Item #6	Turn rotors and install new brake pads	on the front of sedans and pick-up
	trucks. Estimated time to complete:	hours(s)
	set (turn rotors)	set (to replace rotors)
Bid Item #7	Turn drums and install new brake pads trucks.	s on the rear of sedans and pick-up
	Estimated time to complete:	hours(s)
	/set (disc) /set (drum	s)
Bid Item #8	Replace rotors and install new brake p using Factory pads for police vehicles	S.
	Estimated time to complete:	hours(s)
	set (turn rotors)	set (to replace rotors)
Bid Item #8A	Replace rotors and install new brake p Factory pads for police vehicles.	
	Estimated time to complete:	hours(s)
	set (turn rotors)	set (to replace rotors)
Bid Item #9	Replace drums or rotors and install ne sedans using Factory pads for police	w brake pads on the rear of police vehicles.
	Estimated time to complete:	hours(s)
	/set (disc) /set (drun	

Bid Item #9A	Replace drums or rotors and install new brake pads on the rear of police		
	<u>SUVs</u> using <u>Factory</u> pads for Estimated time to complete:	police venicles.	hours(s)
	Estimated time to complete.		
	/s	set (disc)	
	/s	set (drums)	
Bid Item #10	Replace rotors and install nev	v brake pads on the f	ront of police support
Bia Item #10	vehicles using severe duty pa	ds for police vehicles	S.
	Estimated time to complete:		_ hours(s)
			ant (to manlood materia)
	set (turn	rotors)	set (to replace rotors)
Bid Item #11	Replace drums or rotors and	install new brake pac	ls on the rear of police
	support vehicles using severe	duty pads for police	vehicles.
	Estimated time to complete:		_ nours(s)
		set (disc)	
		set (drums)	
			W AZONO
Bid Item #12	Towing from location within	city to service locati	ion.
	\$		
2012	All the manuals as magnested		
Bid Item #13	All other work as requested.		
	Material cost plus	%	
	Labor cost at	per hour	
	1 11' I I and a top and	disposal faas	
All above price	es shall include sales tax and o	usposui jees.	
Above bid submitted b	by:		
C'	ad Danragantativa	Print/Type Name of	f Authorized Representative
Signature of Authorize	ed Representative	Time Type I tame of	

City of North Augusta Vehicle Routine Maintenance Checklist #1 (4,000 mile interval)

Department:	Date:	
Vehicle Make & Model:		
Unit Number:	Odometer Reading:	
Change engine oil & filter Check tire air pressure (fill Check tire tread Check power steering fluid Check brake fluid level (fil Check automatic transmiss Check radiator fluid level (Check windshield washer for the check head/brake/running Place service label as speci	level (fill if needed) l if needed) ion fluid level (fill if needed) fill if needed) fluid level (fill if needed) lights	
Description of fluids added, parts replaced	d, and special work perform:	
Description of other deficiencies noted bu	nt not fixed*:	œ.
Mechanic's Signature:		-

City of North Augusta Vehicle Routine Maintenance Checklist #2 (8,000 mile interval)

Department:	Date:
Vehicle Make & Model:	
Unit Number:	Odometer Reading:
Change engine oil & filter Check tire air pressure (fill if Check tire tread Check power steering fluid le Check brake fluid level (fill if Check automatic transmission Check radiator fluid level (fill if Check windshield washer fluid Rotate tires Place service label as specific	evel (fill if needed) if needed) in fluid level (fill if needed) ill if needed) iid level (fill if needed)
Description of fluids added, parts replaced,	and special work perform:
Description of other deficiencies noted but	not fixed*:
	WIND HE
Mechanic's Signature:	

City of North Augusta Vehicle Routine Maintenance Checklist #3 (16,000 mile interval)

Department: _	Date:
Vehicle Make & Model:	
Unit Number:	Odometer Reading:
	Change engine oil & filter
	Check tire air pressure (fill if needed)
	Check tire tread
	Check power steering fluid level (fill if needed)
	Check brake fluid level (fill if needed)
	Check automatic transmission fluid level (fill if needed)
	Check radiator fluid level (fill if needed)
	Check windshield washer fluid level (fill if needed)
	Rotate tires
	Inspect Suspension
	Inspect brakes
	Inspect drive shaft boot
	Inspect engine belts
	Inspect hoses
	Replace air filter
	Clean battery terminals
	Lube chassis
	Place service label as specified
Description of	fluids added, parts replaced, and special work perform:
Description of	other deficiencies noted but not fixed*:
Mechanic's Si	gnature:

City of North Augusta Vehicle Routine Maintenance Checklist #4 (32,000 mile interval)

Department:	Date:	
Vehicle Make & Model:		
Unit Number:	Odometer Reading:	
☐ Change engine oil &	filter	
☐ Check tire air pressu		
☐ Check tire tread		
☐ Check power steering	g fluid level (fill if needed)	
☐ Check brake fluid le	vel (fill if needed)	
☐ Check automatic tran	nsmission fluid level (fill if needed)	
Check radiator fluid	level (fill if needed)	
Check windshield w	rasher fluid level (fill if needed)	
☐ Rotate tires		
☐ Inspect Suspension		
Inspect brakes		
Inspect drive shaft b	oot	
☐ Inspect engine belts		
Inspect hoses		
Replace air filter		
Clean battery termin	ials	
Lube chassis		
Drain, flush & refill	cooling system	
Replace Fuel Filter		
☐ Place service label a	s specified	
Description of fluids added, parts re	eplaced, and special work perform:	
Description of other deficiencies no	oted but not fixed*:	
Mechanic's Signature:		

City of North Augusta Vehicle Routine Maintenance Checklist #5 (64,000 mile interval)

Departmen	nt: Date:
Vehicle Ma	nke & Model:
Unit Numb	oer: Odometer Reading:
	☐ Change engine oil & filter
	☐ Flush transmission system (replace filter, if necessary)
	Check tire air pressure (fill if needed)
	Check tire tread
	☐ Check power steering fluid level (fill if needed)
	Check brake fluid level (fill if needed)
	Check automatic transmission fluid level (fill if needed)
	Check radiator fluid level (fill if needed)
	☐ Check windshield washer fluid level (fill if needed)
	☐ Rotate tires
	☐ Inspect Suspension
	☐ Inspect brakes
	☐ Inspect drive shaft boot
	☐ Inspect engine belts
	☐ Inspect hoses
	Replace air filter
	☐ Clean battery terminals
	Lube chassis
	Replace Fuel Filter
	Replace PCV valve
	Engine tune-up (replace distributor cap, rotor, spark plugs, wires, & set engine timing)
	☐ Place service label as specified
Description	n of fluids added, parts replaced, and special work performed:
Description	n of other deficiencies noted but not fixed*:
N41! ?	S. Sanatawa
Mechanic	s Signature: