



Application for Utility Service

TRACKING NUMBER

Empty tracking number box

CUSTOMER INFORMATION

Name:
Phone #:
Alternate Phone #:
Billing Address:
Customer Signature

PROPERTY INFORMATION

Service Address:
Subdivision/Project:
Tax Parcel #:
Lot # Block Acres
Today's date

Office Use Only

1. BUILDING STANDARDS

Customer Type: New Existing Builder Developer
Facility Type: Single Family Mobile Home Multi-Family # of Units Commercial Industrial

Water Service Requested: Meter Set Meter & Line Irrigation Fire System Relocate # of Sprinkler Heads Size: 3/4 1 2 3 4 6
Wastewater Connection Requested: Size 6 Other

2. SUPERINTENDENT OF UTILITY OPERATIONS

1. Is property within City Limits? Yes No
2. Is service requested available? Yes No
3. Utility extension required? Yes No
4. SCDOT permit required? Yes No
5. DHEC permit required? Yes No
6. Easements required? Yes No
7. Estimated installation time

Fees: Water Wastewater
Standard Tap Utility Ext Fee Added Cost Total
Standard Tap Utility Ext Fee Added Cost Total
Total Fees \$

OK to collect tap fee(s)? Yes No

Signature Date

3. CITY ADMINISTRATOR

1. Annexation required prior to collecting tap fee? Yes No
2. Annexation Agreement required prior to collecting tap fee? Yes No
Signature Date

4. BUILDING STANDARDS

Date applicant notified Date Annex. document signed:
Tap fee amt paid \$ Date paid Date Annex. document sent to Clerk

5. CITY CLERK

Date Annex. document rec'd Date recorded Date Filed

6. UTILITY OPERATIONS

Date service installed Installed by

7. UTILITY BILLING COORDINATOR

Date entered into system

8. BUILDING STANDARDS

Date filed