

*Administration Department*



**Interoffice Memorandum**

TO: Mayor and City Council

FROM: B. Todd Glover, City Administrator

DATE: December 19, 2014

SUBJECT: Study Session Date of Monday, December 22, 2014

**There will be no study session on  
Monday, December 22, 2014.**

**A Special Called Meeting is scheduled at  
6:15 p.m. Monday, December 22, 2014  
by separate meeting notice.**