



INVITATION FOR BIDS

SEALED BIDS

for

**RIVERVIEW PARK ATHLETIC FIELDS
ANNUAL TURF PROGRAM SERVICES**

for

**North Augusta Parks, Recreation & Leisure Services
100 Riverview Park Drive
North Augusta, SC 29841**

will be received by:

City of North Augusta
Parks, Recreation and Leisure Services
100 Riverview Park Drive
North Augusta, South Carolina 29841
Attn. Rick Meyer, Director
803-441-4300

until **11:00 AM on FRIDAY, DECEMBER 19, 2014**

at which time all bids will be publicly opened and read in the presence of all those interested in Room 100 of the Riverview Park Activities Center located at 100 Riverview Park Drive, North Augusta, South Carolina, 29841.

The City of North Augusta reserves the right to waive any formalities and to reject any or all bids.

The City of North Augusta Parks, Recreation and Leisure Services will receive BID proposals for RIVERVIEW PARK ATHLETIC FIELDS according to the enclosed specifications.

All formal inquiries relating to this bid should be addressed in writing to:

Rick Meyer
Director Parks & Recreation
100 Riverview Park Drive
North Augusta, SC 29841

ADDENDA:

In the Event that modifications, clarifications, or additions to this bid become necessary, all vendors will be notified in writing by the Director Parks & Recreation.

SUBMISSION DATE AND LOCATION:

All bids must be submitted in writing to the office of the Director of Parks & Recreation, 100 Riverview Park Drive, North Augusta, SC, 29841, until **11:00 AM on Friday, DECEMBER 19, 2014**. All proposals must be in writing in an envelope sealed and clearly marked "RIVERVIEW PARK ATHLETIC FIELDS." The City of North Augusta will not be responsible for late mail deliveries, and no bids will be accepted after **11:00 AM on Friday, December 19, 2014**.

REJECTION OF BIDS:

The City of North Augusta reserves the right to reject or accept any or all bids, or to take exception to these specifications. Vendors may also be eliminated from consideration for failure to comply fully with the bid specifications.

REVIEW AND EVALUATION PROCESS:

The City of North Augusta will select the vendor on the basis of greatest benefits to the City, not necessarily on the basis of lowest price. The vendor selected must be a certified Sports Field Manager or have one employed on staff who will oversee all athletic field services. Vendor must have been in business for the last 5 years continuously and have a Certified Pesticide Applicators license. Staffing plans will be evaluated to insure the appropriate staff is in place including the number of staff members and backgrounds of the staff to perform the work. The vendor's references, capabilities, commitment, and quality of proposal will be weighted heavily.

PRICE QUOTATIONS:

Price quoted by vendors should be firm prices, not subject to increases during the term of the contract.

PROPOSAL RESPONSES:

All proposals submitted shall include a letter of transmittal which bears the signature of an authorized representative of the vendor and which also includes the names of individuals authorized to negotiate with the City of North Augusta.

REFERENCES:

A list of at least five companies serviced with like requirements listing the scope of work and including references must be submitted by the vendor and made an integral part of this proposal.

INSURANCE AND BONDS:

Vendors shall be fully covered by Workers Compensation as required by the State of South Carolina and carry a Public Liability of \$1,000,000, and property damage insurance. The selected vendor will be required to provide the City of North Augusta a copy of this insurance naming the City of North Augusta on this policy as an "additional insured" for the duration of the contract.

**CITY OF NORTH AUGUSTA
Parks, Recreation and Leisure Services
RIVERVIEW PARK ATHLETIC FIELDS
ANNUAL TURF PROGRAM SERVICES
BID PROPOSAL**

Perspective Vendor:

The Bidder, having fully examined the specifications with related documents and being very familiar with all of the conditions surrounding the annual contract including the site conditions and the availability of labor and materials, hereby proposes and agrees that, if this proposal is accepted, he will contract with the City of North Augusta to furnish all equipment, materials, insurance and overhead necessary to supply equipment for this project in complete conformance to the project plans and specifications for the following lump sum/unit prices:

\$ _____

This bid respectfully submitted by:

Business Name

Business Address

City, State, and Zip Code

Phone Number

Signature of Bidder/Printed name of Bidder

SPECIFICATION FOR RIVERVIEW PARK ATHLETIC FIELDS ANNUAL TURF PROGRAM SERVICES

Scope of work:

Early Spring:

1. Blanket pre-emergent and post emergent weed control to eliminate winter weeds and prevent Spring weeds such as crabgrass and goosegrass.
2. Potassium application for improved root development and turf vigor.
3. Soil analysis to determine PH and mineral levels as an acid in developing fertility program.

Spring:

1. Blanket pre-emergent herbicide application to prevent most spring weeds and post emergent herbicide to control late season broadleaf weed populations that may be present.
2. Fertilization containing a balanced rate of nutrients to promote a uniform color during spring green-up.
3. Blanket Fire Ant and Mole Cricket Control application. (Top Choice Insecticide)

Early Summer:

1. Specially formulated fertilization designed to feed the turf when it is growing fastest and provide excellent color and vigor.
2. Controllable weeds are "spot" treated where necessary.

Late Summer:

1. Fertilization designed to supply the turf with the necessary nutrients for mid summer droughts common to this area. It contains the nutrients necessary to promote vigor and color along with proper rooting.
2. Controllable weeds and Fire Ants are "spot" treated where necessary.

Early Fall:

1. Pre-winter feeding with fertilizers designed to provide moderate rates of nutrients necessary to prepare the turf for upcoming dormancy and the traffic that comes with seasonal play.
2. Pre-emergent and post emergent weed management for late season control of broadleaf weeds and young winter weeds that may be germinating and emerging.
3. Second blanket Fire Ant controls treatment.

Fall:

1. A blanket fall pre-emergent weed killer applied to prevent winter weeds and post emergent herbicide to control existing weeds.
2. Potassium based fertilizer applied for root development and to assist with the stresses of winter and turf dormancy.

May-August:

1. Monthly core aeration

Additions as needed:

1. Fungicide treatments necessary for any diseases on fields.
2. Application of Acelepryn in the event of an Army worm invasion and able to apply within 24 hr. notice.
3. Top dressing rate per ton with sand provided by City of North Augusta.

FACILITIES TO BE MAINTAINED:

1. High School Baseball Field: 96,000 sq. feet
2. High School Softball Field: 40,000 sq. feet
3. Lions Field Football Field and Practice Field: 145,000 sq. feet
4. 200 ft. Youth Baseball Fields (4 fields) : 120,000 sq. feet
5. Softball Fields A,B,C, & D. 240,000 sq. feet
6. San Salvador Soccer Field, Soccer 4: 70,000 sq. feet
7. Riverview Park Complex Common Areas
8. Riverside Soccer Field, Soccer 1,2,3: 90,000 sq. feet
9. Hammond Ferry Soccer Complex (3 fields): 270,000 sq. feet
10. North Augusta Middle School Field: 188,580 sq. feet

Total acreage is approximately 40 acres. All athletic fields are hybrid Tifton bermudagrass fields.

Terms of Contract: The City of North Augusta will establish an initial contract of one year (12 months from date of contract) upon acceptance of proposals, with the option to renew said contract for four additional one-year periods. The contract will renew automatically on each anniversary date as long as both parties desire to maintain said contract. The City of North Augusta has the full right not to renew the contract in subsequent years after the initial on year contract.

Qualifications & Specifications:

1. Have a license to conduct business in the State of South Carolina and have the ability to obtain a City of North Augusta Business license.
2. Vendor must have been in the Athletic Field Turf Management business for a minimum of five years.
3. Vendor must be able to demonstrate to the City of North Augusta that you have the ability to provide all equipment, staff, and trained key personnel to fulfill your obligations. Written proposals must include an outline of your ability to meet the fiscal and physical responsibilities and requirements.
4. Vendor must have a South Carolina Pesticides Applicator License and you must have a Certified Sports Field Manager on staff. Please submit those licenses with your proposal.
5. Vendor must submit an annual schedule to the City of North Augusta outlining dates that the vendor will be on site.

Material/Equipment: Include with your proposal a list of material and equipment that will be used in meeting the requirements of this solicitation. All materials and equipment shall be subject to the City of North Augusta's approval. The list must specifically indicate quantities, size, model numbers, and all other equipment to service this project. The vendor will assume full and all responsibility for the protection, storage, safety, and damage to all materials and equipment. The vendor will maintain their equipment to present a neat appearance, be free of hazard and have the equipment and materials perform in a "like new" manner. The vendor must furnish all needed safety equipment and protective devices necessary for the safety of their employees and the property of the City of North Augusta.

Staffing: The vendor is responsible for providing all labor required to complete the work described in this solicitation. The vendor represents and warrants that its performance of all services shall be rendered with promptness and diligence and shall be executed in a workman-like manner, in accordance with the practices and high professional standards used in well-managed operations performing services similar to the services in this bid. The vendor represents and warrants it use adequate number of qualified individuals with suitable training, experience and the skills necessary to perform the services up to the City of North Augusta's expectations. The vendor represents and warrants that it will perform the services in an efficient and cost-effective manner. The vendor must pay their employees at least the minimum wage rate. The vendor is responsible and must insure that they are in compliance with all Federal, State, and Local labor Laws and regulations applicable to their employees. The City of North Augusta takes no responsibility for the failure of the vendor to do so.