

INVITATION FOR BIDS

SEALED BIDS

for

10 Ton Air Handler

for

**North Augusta Community Center
495 Brookside Ave
North Augusta, SC 29841**

will be received by:

City of North Augusta Tourism Department
Attn. Karl Waldhauer
495 Brookside Ave
North Augusta, South Carolina 29841

until **10:00 AM on Wednesday, September 4th** at which time all bids will be publicly opened and read in the presence of all those interested.

The City of North Augusta reserves the right to waive any formalities and to reject any or all bids.

The City of North Augusta Parks, Recreation and Tourism Department will receive BID proposals for a 10 Ton Air Handler according to the enclosed specifications.

All formal inquiries relating to this bid should be addressed in writing to:

Karl Waldhauer
Tourism Manager
495 Brookside Ave
North Augusta, SC 29841
kwaldhauer@northaugustasc.gov

ADDENDA:

In the Event that modifications, clarifications, or additions to this bid become necessary, all vendors will be notified in writing by the Director Parks & Recreation.

SUBMISSION DATE AND LOCATION:

All bids must be submitted in writing to the office of the Manager of Tourism, 495 Brookside Ave, North Augusta, SC, 29841, prior to **10:00 AM on Wednesday, September 4, 2024**. All proposals must be in writing in an envelope sealed and clearly marked "Bid for 10 Ton Air Handler." The City of North Augusta will not be responsible for late mail deliveries, and no bids will be accepted after **10:00 AM on Wednesday, September 4, 2024**

REJECTION OF BIDS:

The City of North Augusta reserves the right to reject or accept any or all bids, or to take exception to these specifications. Vendors may also be eliminated from consideration for failure to comply fully with the bid specifications.

REVIEW AND EVALUATION PROCESS:

The City of North Augusta will select the vendor on the basis of greatest benefits to the City, not necessarily on the basis of lowest price. The vendor selected must have the necessary resources to provide for complete installation as no advances for payment will be made. The vendor's references, capabilities, commitment, and quality of proposal will be weighted heavily. The Selected Vendor shall purchase a City of North Augusta Business License and secure all applicable local and state permits prior to commencing work.

PRICE QUOTATIONS:

Price quoted by vendors should be firm prices, not subject to increases during the term of installation and the warranty for both installation and material shall be for 12 months after project completion plus any manufacturer's warranty.

PROPOSAL RESPONSES:

All proposals submitted shall include a letter of transmittal which bears the signature of an authorized representative of the vendor and which also includes the names of individuals authorized to negotiate with the City of North Augusta.

REFERENCES:

A list of local companies serviced by the vendor must be made an integral part of this proposal.

INSURANCE AND BONDS:

Vendors shall be fully covered by Workers Compensation, Public Liability of \$1,000,000, and property damage insurance. The selected vendor will be required to provide the City a copy of this insurance.

CITY OF NORTH AUGUSTA
Tourism Department
10 Ton Air Handler
BID PROPOSAL

Perspective Vendor:

The Bidder, having fully examined the specifications with related documents and being very familiar with all of the conditions surrounding the construction of the proposed project including the site conditions and the availability of labor and materials, hereby proposes and agrees that, if this proposal is accepted, he will contract with the City of North Augusta to furnish all manpower, equipment, materials, insurance and overhead necessary to complete this project in complete conformance to the project plans and specifications for the following lump sum/unit prices:

\$ _____

The bidder further agrees that all work shall be completed within **90** calendar days of contract award. Any delay beyond this shall be assessed liquidated damages in the amount of \$200.00 per day.

This bid respectfully submitted by:

Name of Bidder

Signature of Bidder

Business Address

Phone Number

City, State, and Zip Code

Bid Specifications for 10 Ton Air Handler

The City of North Augusta Tourism Department is accepting **Sealed Bids** for 10 Ton Air Handler for the North Augusta Community Center according to the following specifications. The recommended 10 Ton Air Handler is manufactured by Carrier. **However, Vendors with equal 10 Ton Air Handlers may submit bids.**

It is likely a crane will be necessary to properly complete this project and vendors may schedule a site visit prior to bidding to inspect the work area.

Specifications for 10 Ton Air Handler:

Part 1 – General

1.01 Scope

1. Provide all labor, materials and crane to replace the existing Carrier 40RR-012-550 that was manufactured in 1985.
2. Remove refrigerant per EPA regulations
3. Properly shut down, disconnect and remove existing Air Handler through a roof access door
4. Properly install new replacement 10 Ton Air Handler including drain pans and connecting to existing drain lines
5. Install new hot water coil
6. Utilize existing duct work and electrical
7. Replace the existing condensing unit with a Carrier, or equivalent, replacement utilizing R410A refrigerant
8. Condensing unit shall have hail guards on coils
9. Flush refrigerant piping and reconnect
10. Insulate the refrigerant suction line and cover with aluminum jacketing in the exposed areas
11. Insure proper operational communication with existing Sensi controls system
12. Complete start up and operational checks
13. Remove debris from work areas

1.02 Quality Assurance

- A. Products shall be Designed, Tested, Rated and Certified in accordance with, and installed in compliance with applicable Standards and Codes and any new standards and codes required.
- B. Factory Test: Air Handler shall be tested and fully charged with refrigerant and oil, and shall be factory operational run tested.
- C. Air Handler manufacturer shall have a factory trained and supported Service Department.

- D. Warranty: Manufacturer shall Warrant all equipment and material of its Manufacture against defects in workmanship and material for a period of twelve (12) months from date of initial start-up.

1.03 Delivery and Handling

- A. Unit shall be delivered to job site fully and charged with refrigerant and oil by the manufacturer.
- B. Unit shall be stored and handled per manufacturer's instructions.
- C. Protect the air handler and its accessories from the weather and dirt exposure during shipment.
- D. During shipment, provide covering over vulnerable components. Fit nozzles and open ends with plastic enclosures.

SPECIAL CONDITIONS:

A. **TIME FOR COMPLETION:** The work which the Contractor is required o perform under this contract shall be commenced at the time stipulated by the Owner in the Notice to Proceed to the Contractor and shall be fully completed within **90** consecutive calendar days thereafter.

B. **LIQUIDATED DAMAGES:** The Contractor shall pay to the owner as liquidated damages the sum of \$200.00 for each calendar day that the Contractor shall be in default of completing the work within the time limit named herein.

C. **AVAILABILITY OF CONTRACTOR:** The Contractor shall insure that an employee in a reasonable position with the company will be available to the Owner 24 hours per day, including week-ends, holidays, and during extended shutdown periods. Prior to beginning construction, the Contractor shall furnish the Owner a list of persons, including names, addresses, and telephone numbers. The purpose of this requirement is to enable the Owner to contact the contractor in case of emergencies or other problems that may arise during non-working hours.

D. **LOCAL CODES:** All work under this contract shall be done between 7:00 AM and 7:00 PM, Monday through Saturday, unless otherwise approved in writing by the Owner.

G. **ORDER AND DISCIPLINE:** The Contractor shall at all times enforce strict discipline and good among his employees. Any employees of the Contractor who shall appear to be incompetent, disorderly, intemperate or in any way disqualified for or unfaithful to work entrusted to him, shall be discharged immediately on the request of the Owner, and he shall not again be employed on the work without the Owner' s written consent.

H. **CLEANING UP:** The Contractor shall keep the premises free from the accumulation of waste material and rubbish and upon completion of the work, prior to the final acceptance of the completed project by the Owner, he shall remove from the premises all rubbish, surplus materials, implements, tools, etc. and leave his work in a clean condition, satisfactory to the Owner.

General Conditions

- A. **Permits and Regulations:** The Contractor shall secure and pay for all permits, licenses and approvals necessary for the execution of this contract. The Contractor shall comply with all laws, ordinances, rules, orders, and regulations relating to the performance of the work and protection of adjacent property.

- B. **Contractor's Insurance:** The Contractor shall comply with all Federal, State and Local laws governing compensation insurance and shall procure and maintain adequate public liability and property damage insurance, and shall protect the OWNER from any and all claims resulting in the execution of this contract. Bodily injury and Automotive property damage insurance in the amount of \$500,000 to any one person and subject to the same limit for each person, in an amount of not less than \$1,000,000 on account of one accident must be maintained. Property damage in an amount not less than \$500,000 for any one damage claim, and in an aggregate amount not less than \$1,000,000 during a period of twelve (12) months must be maintained.

- C. **Indemnity:** The Contractor shall indemnify and save harmless the OWNER from and against all losses and claims, demands, payments, suits, actions, recoveries and judgments of every nature and description made, brought, or recovered against the OWNER by reason of any act or omission of the Contractor, his agents or employees, in the execution of the work or in guarding the same.

- D. **Utility Companies:** The Contractor shall cooperate with the OWNER and all other utility companies during the course of this contract and is responsible for the locating of any and all utilities prior to construction.

- E. **Extra Work:** Without invalidating the contract, the OWNER may order extra or make changes by altering, adding to or deduction from the work and the contract sum will be adjusted accordingly. No claims for extra work or materials shall be allowed unless the work is ordered in writing by the City representative, acting officially for the OWNER, and the price is stated in such order.

- F. **Correction of Work:** The Contractor shall remove, at his own expense, all work or materials condemned by the City Representative, and shall rebuild and replace same without extra charge.

- G. **City's Representative:** The City's Representative in acting as the OWNER'S agent shall give orders and directions contemplated under this contract and specifications relative to the execution of the work. The City's Representative shall determine the amount, quality, acceptability and fitness of the several kinds of work and materials, which are to be paid for under this contract and shall decide all questions which may arise in relation to said work and the

construction thereof. The City's Representative estimates and decisions shall be final and conclusive. The City's Representative shall decide all questions which may arise as to the interpretation of the plans and specifications relating to the work.

- H. **Cleaning UP:** The Contractor shall remove from the site, at his own expense, all temporary structures, and rubbish and waste materials resulting from his operation. Suitable waste material may be placed on site as directed by the OWNER.
- I. **Payments to Contractor:** The Contractor shall submit an approved final pay form to the City Representative when the work is completed. Final complete payment shall be made to the Contractor not later than 15 days after the formal acceptance of the completed project by the City's Representative.
- J. **General Guaranty:** The Contractor shall remedy any defects in the work and pay for any damage to other r work resulting therefrom, which shall appear within a period of one (1) year from the date of final acceptance of the work. The Contractor shall supply to the City of North Augusta, a suitable one (1) year's written guaranty from date of start-up.
- K. **Bonds:** No bid or performance bond is required on this project.
- L. **Acceptance of Bids:** The City of North Augusta reserves the right to accept or reject any or all bids and to waive any bidding formalities.
- M. **Site Examinations:** The Bidder is required to fully examine the work location to fully acquaint himself with the conditions prior to bid time. All bid prices are to accurately reflect this site examination.