

North Augusta



South Carolina's Riverfront

MINUTES OF JULY 8, 2024

Briton S. Williams, Mayor

Jenafer F. McCauley, Councilmember – Mayor Pro Tem

David B. Buck, Councilmember

Pat C. Carpenter, Councilmember

David W. McGhee, Councilmember

Eric H. Presnell, Councilmember

Kevin W. Toole, Councilmember

ORDER OF BUSINESS

STUDY SESSION

The Study Session of July 8, 2024 for the City Council of the City of North Augusta, having been duly publicized, was called to order by Mayor Briton S. Williams at 6:00pm and also streamed online for public viewing at the City Facebook page: “City of North Augusta – Public Information” and City YouTube page: “City of North Augusta Public Information.”

Per Section 30-4-80(e) notice of the meetings was sent out by email to the current maintained “Agenda Mailout” list consisting of news media outlets and individuals or companies requesting notification. Notice of the meetings was also posted on the outside doors of the Municipal Center, the main bulletin board of the Municipal Center located on the first floor, and the City of North Augusta website.

Members present were Mayor Williams, Councilmembers, Buck, McCauley, McGhee, Presnell and Toole.

Member absent was Councilmember Carpenter.

Also in attendance were J.D. McCauley, Assistant Administrator; Kelly F. Zier, City Attorney; Thomas C. Zeaser, Director of Engineering and Public Works; Chief Junior Johnson, Director of Public Safety; Tommy Paradise, Director of Planning & Development; Roy Kibler, Superintendent of Property Maintenance; Rick Meyer, Director of Parks & Recreation, Karl Waldhauer, Manager of Tourism; Lynda Williamson, Director of Finance; Mary Bradley, Human Resources Specialist; Jamie Paul, City Clerk; and Ricky Jones, Manager of Information Technology.

ITEM 1. CITY COUNCIL MEETING:

Assistant Administrator McCauley led Council's discussion of items for the July 15, 2024 regular meeting. **(See Attachment #1)**

Assistant Administrator McCauley noted that there will be one Resolution added to the agenda for Administration regarding the extension of the Public Hearing Officer.

ITEM 2. DEPARTMENT DETAILS:

City department directors and managers provided departmental updates. **(See Attachment #2)**

ITEM 3. MAYOR'S MATTERS:

(A) **FOCUS ITEM(S):**

- i. Finance – Update on Timeline for GovSense Software


Director of Finance Lynda Williamson presented an update on the Utility Billing with the new software, GovSense. **(See Attachment #3Ai)**

- (B) Mayor Williams will share reflections and announcements related to current City events and opportunities

Mayor Williams took a moment to recognize the passing of Planning Commission Member Bob Bigger's father and lifted the family up in prayers.

The Study Session adjourned at 6:32pm

APPROVED THIS 15th DAY OF
JULY, 2024.



Briton S. Williams
Mayor

Respectfully submitted,



Jamie Paul
City Clerk



DRAFT AGENDA: CITY OF NORTH AUGUSTA CITY COUNCIL MEETING

July 15, 2024 – 6:00 p.m. – Municipal Center – 100 Georgia Avenue, 3rd Floor - Council Chambers

The Public Power Hour and City Council meeting will be streamed for public viewing online at:

- “City of North Augusta – Public Information” on www.Facebook.com
- “City of North Augusta Public Information” on www.YouTube.com

CITIZEN COMMENTS: Citizens may speak to Mayor and City Council on each item listed on this agenda. The Mayor will call for comments prior to Council’s discussion. Speakers shall give their name and address in an audible tone of voice. Speaker Forms are provided on the credenza at the entrance for speakers desiring that the minutes indicate that they addressed Council on a specific topic. The form will be included as part of the minutes of the meeting. Citizen comments are limited to five minutes.

CITIZEN ASSISTANCE: Individuals needing special assistance or sign interpreter to participate in the meeting, please notify the Administration Department 48 hours prior to the meeting.

1. CALL TO ORDER

2. INVOCATION AND PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. APPROVAL OF MINUTES:

- Regular City Council Meeting minutes of July 1, 2024
- Study Session minutes of July 8, 2024

5. PROCLAMATION:

- a. Good Samaritan Recognition

6. PERSONNEL: Employee of the Quarter – April, May, and June 2024 – TBD

OLD BUSINESS

7. PLANNING & DEVELOPMENT: Ordinance No. 2024-15 Amending Article 5, Use and Use Conditions, of the North Augusta Development Code, Chapter 18 of the City of North Augusta, South Carolina Code of Ordinances – Second Reading

8. PLANNING & DEVELOPMENT: Ordinance No. 2024-16 To Amend the Zoning Map of the City of North Augusta, South Carolina by Rezoning ± 0.25 Acres of Land Owned Brigham Limited Partnership, Aiken County Tax Parcel No. 007-16-04-002 from R-10, Medium Lot, Single-Family Residential to GC, General Commercial – Second Reading

NEW BUSINESS

9. **ADMINISTRATION:** Resolution No. 2024-29 To Authorize the City to Execute and/or Consent to a Partial Assignment and Assumption of Rights and Obligations Under Master Development Agreement, a Partial Assignment and Assumption of Rights and Obligations Under Development Inducement Agreement, and an Amended and Restated Master Parking Facilities Operating and Easement Agreement Joinder
10. **ADMINISTRATIVE REPORTS:**
11. **PRESENTATIONS/COMMUNICATIONS/RECOGNITION OF VISITORS:**
 - A. **Citizen Comments:** *At this time, citizens may speak to Mayor and City Council regarding matters not listed on the agenda. Speakers shall give their name and address for the records. Speaker Forms are provided on the credenza for speakers desiring that the minutes indicate that they addressed Council on a specific topic. The form will be included as part of the minutes of the meeting. Citizen comments are limited to five minutes.*
 - B. **Council Comments:**
12. **ADJOURNMENT**

DEPARTMENT DETAILS

for July 8, 2024



FINANCE:

- Cycle 2 Due Date – July 19
- No Disconnects in the month of July while software conversion rolls out

PUBLIC SERVICES:

- South Carolina Department of Environmental Service Grant

PLANNING AND DEVELOPMENT:

- Planning Commission next Wednesday, July 17
- ARTS TCC & SC ARTS TCC meeting this week
- 760 and 770 West Martintown Road have been remediated (Kirby Ashe)
- 1819 Marion Avenue has been remediated
- 1306 Concord Avenue to be remediated tomorrow including removing 2 junk vehicles
- 1831 Roan Avenue is pending as he has been cleaning the parcel (Kirby Ashe)

PUBLIC SAFETY:

- Our first wrecker has asked to be taken off the rotation due to them no longer having a yard within 5 miles of the City in South Carolina. The list has been adjusted and wreckers were advised. They were also advised to have their request letters in by October 1 to remain on the rotation for 2025.

PARKS AND RECREATION:

- Center Program Coordinators Tyler Roush and Terrance Chiles passed the National Alliance of Youth Sports Certification.
- Nike Peach Jam
- Greenway trash cans and bollards have a fresh coat of paint on them. Staff will be installing new water fountains this week.

TOURISM:

- 803 Night
- Tourism Website Update
- Upcoming Events

ENGINEERING AND PUBLIC WORKS:

- Front Street Parking Improvements

HUMAN RESOURCES:

- See the following page for the Employment Opportunities list



EMPLOYMENT OPPORTUNITIES

Building Standards Inspector II – Building Standards

Grade: 15

Salary/pay Rate: \$24.50 - \$29.40

Closing Date: Until Filled (**July 1, 2024 Start**)

Communications Technician I – Public Safety

Grade: 10

Salary/Pay Rate: \$19.65 - \$23.58

Closing Date: Until Filled

Engineering Inspector II – Engineering

Grade: 15

Salary/pay Rate: \$24.50 - \$29.40

Closing Date: Until Filled (**July 1, 2024 Start**)

Firefighter – Public Safety

Grade: 4

Salary/Pay Rate: \$13.31 - \$15.97/hour

Closing Date: Until Filled

Grounds Worker III – Parks and Recreation

Grade: 7

Salary/Pay Rate: \$16.75 – \$20.10/hour

Closing Date: Until Filled

Grounds Worker III – Property Maintenance

Grade: 7

Salary/Pay Rate: \$16.75 – \$20.10/hour

Closing Date: Until Filled

Public Safety Officer – Public Safety

Grade: 16

Salary/Pay Rate: \$23.83 - \$28.59/hour

Closing Date: Until Filled

Trades Worker – Streets & Drains

Grade: 8

Salary/Pay Rate: \$17.71 - \$21.26/hour

Closing Date: Until Filled

Vehicle Operator II – Sanitation

Grade: 10

Salary/Pay Rate: \$19.65 - \$23.58/hour

Closing Date: Until Filled

Utility Technician – Public Utilities

Grade: 9

Salary/Pay Rate: \$18.68 - \$22.42/hour

Closing Date: Until Filled

To apply and to see full job descriptions please visit www.northaugustasc.gov/jobs. You may also contact Human Resources for more information at 803-442-5710 or kferguson@northaugustasc.gov.

The City of North Augusta is an Equal Opportunity Employer



Utility Billing Update

8 JUNE 2024

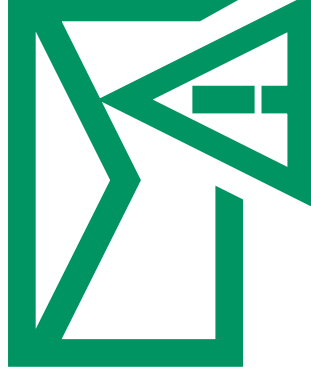
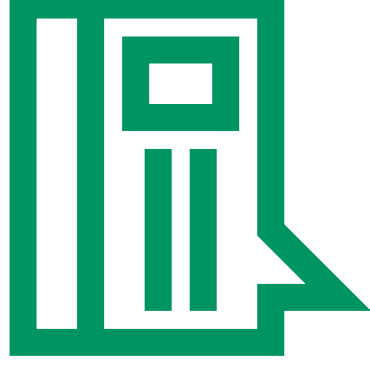
GOVSENSE

- ▶ Notification to the Public
- ▶ Expected Changes for Citizens
- ▶ Current Online Payment Option
- ▶ New Online Payment Options

Agenda

Notification to the Public

- ▶ Robo Calls will go out to all customers prior to their due dates with the information that the City has a new online portal along with the URL to use to get to the portal.
- ▶ Numerous Social Media posts with the information on how to get to the online portal and what the new portal will be able to offer.
 - ▶ Links to tutorial videos
- ▶ Notes on the Utility Bills with information on how to access the new portal.
- ▶ Brochures available in City Buildings.



Expected Changes for Citizens

Customers paying in the Finance Office.

- **No change.**
- Customers will be able to pay with the cashiers by cash, check, or card.

Customers that mail in payments or use the drop box.

- **No change.**
- Customers will still be able to pay using both these methods.

Customers paying using their bank's online bill pay.

- **No change.**
- Account numbers will remain the same the payments will be applied to the customers' accounts as they are now.
- More will be sent electronically over paper checks.

Customers with ACH payments that are debited by the City.

- **No change.**
- Customers ACH payment information will be transferred and automated until they are ready to change it.

Expected Changes for Citizens

- ▶ Customers paying online.
- ▶ Website URL will not change.
- ▶ Customers can setup their own specific payment method(s)
- ▶ Application supports the ability to pay via credit cards, debit cards, ACH, e-checks, Paypal, and ApplePay.
- ▶ Customers will be able to see their billing history.
- ▶ Customers will be able to sign up for e-billing.
- ▶ Customers will be able to update contact information on their accounts.

City Website

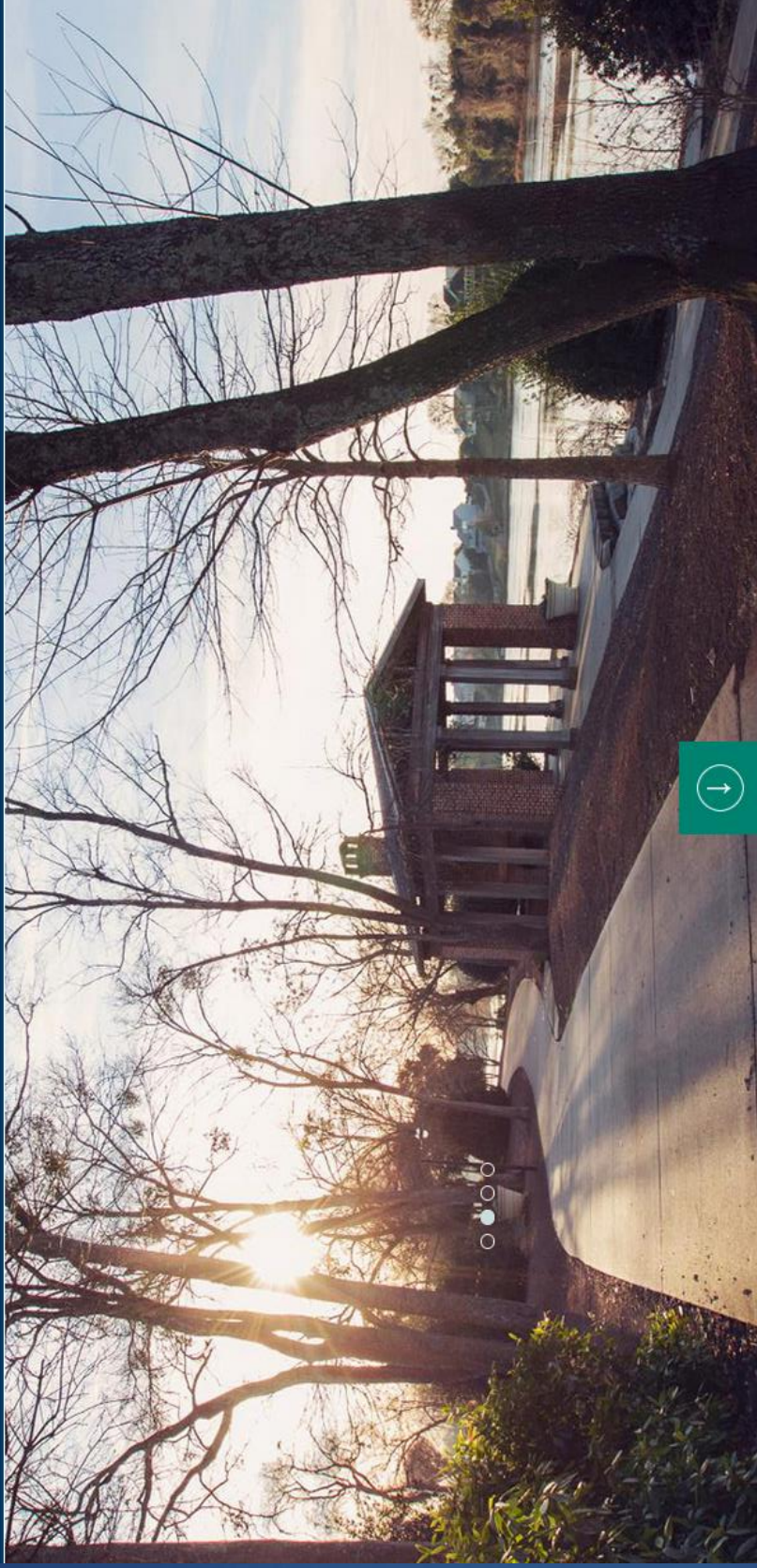
 **North Augusta**
South Carolina's Ricefront






www.northaugustasc.gov

Contact Us Quick Links Translate

Search...

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RESIDENTS VISITORS ONLINE SERVICES BUSINESS I WANT TO...

Online Services*

PAY UTILITY BILL

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NORTH AUGUSTA UTILITY STATEMENT
 P.O. Box 6400 North Augusta, S.C. 29861-6400
 Account # [REDACTED]
 Billing Date: 06/25/24

Date	Description	Prev	Curr	Usage	Amount
06/11/24	PREVIOUS BALANCE				\$118.84
06/11/24	PAYMENTS				\$118.84
06/25/24	WATER SERVICE	2,260.700	2,365.300	17,600	\$33.32
06/25/24	SEWER SERVICE	0	0	13,033	\$56.84
06/25/24	SANITATION SERVICE				\$26.80
06/25/24	STORMWATER MGMT FEE				\$6.00
06/25/24	ONLINE PAYMENT CONVENIENCE FEE*				\$3.00
	Total Due				\$126.46

Show details for any month in the past year.

We are happy to offer you the ability to pay your bill online.

Payment Amount: \$126.46

* NOTICE: The total payment amount will include a \$3.00 online payment convenience fee.

Pay

ATTENTION:
We have updated our payment process. The new payment process is now powered by Vici and provides you a more secure and enhanced online payment experience. If you have any questions or concerns, please contact Customer Service. Thank you!

Current Information to Available to Customers



Log in

Email

Password

Remember me

[Forgot password?](#)

[Don't have an account? Sign up](#)




City of North Augusta, South Carolina

Thank you for choosing to use the City of North Augusta's online services. Please register or login to the left to begin. Once logged in, you will have the ability to Manage Your Account, View and Renew Business Licenses, and View and Pay Utility Bills


Initial Login for new/existing users

Customer Centric Self-Service



DASHBOARD

- Home
- Licensing
- Utility Billing
- My Info**



My Info

Organization Addresses Contacts Notifications My credentials

Notifications Mark as read

July 5 - Utility Bill Past Due!
North Augusta Dialysis Center, LLC

Type

Individual

Organization

First name: Tom

Last name: Smith

Company: North Augusta Dialysis Center, LLC

Title: Billing Admin

Company Phone Number: (555) 555-5555

Mobile Phone Number: (555) 555-5555

Federal ID/SSN #: 00-8675309

State Tax ID: 00-8675309

Save

Tasks In-Progress

- ▶ Online Customer Registration and application for service(s)
- ▶ Displaying Usage Data as charts / graphs
- ▶ Online form for request to transfer / terminate service(s)
- ▶ Live Payment Plug-in for all payment types