



City of North Augusta, South Carolina
Department of Public Services
North Augusta, South Carolina 29841
Office (803) 441-4240
Fax (803) 441-4243
Website: <http://www.northaugusta.net>

BID NO: #24-4241-003

MAIL DATE: March 28, 2024

OPENING DATE: April 12, 2024

INVITATION TO BID

Truck Scale Upgrade

All bids can be emailed or mailed labeled **Materials Recovery Truck Scale Upgrade**. Bids may be submitted in person or mailed to Att: James Sutton Director of Public Services 61 Claypit Road, North Augusta, South Carolina 29841. **Bids will be opened and publicly read aloud at 1:00 P.M. on April 12, 2024.**

Bids must be submitted on the form(s) submitted by the city and in accordance with specifications and list of quantities desired.

It is the intent and purpose of the City of North Augusta that this Invitation to Bid promotes competitive bidding. It shall be the bidder's responsibility to advise the Department of Public Services at the address noted if any language, requirements, etc. or any combination thereof, inadvertently restricts or limits the requirements stated in this Invitation to Bid to a single source. Such notification must be submitted in writing and must be received by the Department of Public Services not later than ten (10) days prior to the bid closing date.

Bid documents may be obtained Monday – Friday from 8:30 – 4:30, at the following location:

City of North Augusta Operations Complex
61 Claypit Road
North Augusta, SC 29841

Bid documents are available by fax or email. Please call (803) 441-4240, for further details.

The City of North Augusta reserves the right to waive any bid formalities and/or reject any or all bids.

BIDDER'S CERTIFICATION

Truck Scale Upgrade

I have carefully examined the Invitation to Bid, Instructions to Bidders, Specifications, and any other documents accompanying or made a part of this Invitation.

I hereby propose to furnish the goods or services specified in the Invitation at the prices or rates quoted in my bid. I agree that my bid will remain firm for a period of up to sixty (60) days in order to allow the City adequate time to evaluate the bids.

I certify that all information contained in this bid is truthful to the best of my knowledge and belief. I further certify that I am duly authorized to submit this bid on behalf of the vendor/contractor as its act and deed and that the vendor/contractor is ready, willing and able to perform if awarded the bid.

I further certify, under oath, that this bid is made without prior understanding, agreement, connection, discussion, or collusion with any other person, firm or corporation submitting a bid for the same product or service; no officer, employee or agent of the City of North Augusta or of any other bidder interested in said bid; and that the undersigned executed this Bidder's Certification with full knowledge and understanding of the matters therein contained and was duly authorized to do so.

COMPANY

AUHTORIZED SIGNATURE

TITLE

MAILING ADDRESS

CITY, STATE, ZIP CODE

()
TELEPHONE NUMBER

ADDENDUM PAGE

The undersigned acknowledges receipt of the following Documents (Give number and date of each):

Addendum No.	Dated
Addendum No.	Dated
Addendum No.	Dated
Addendum No.	Dated

COMPANY

AUTHORIZED SIGNATURE

TITLE

FAILURE TO SUBMIT ACKNOWLEDGMENT OF ANY ADDENDUM THAT AFFECTS THE BID PRICES IS CONSIDERED A MAJOR IRREGULARITY AND WILL BE CAUSE FOR REJECTION OF THE BID.



NO RESPONSE TO INVITATION TO BID

Truck Scale Upgrade

If your firm is unable to submit a bid at this time, would you please provide the information requested in the space provided below and return to:

Director of Public Services
City of North Augusta, SC
61 Claypit Road
North Augusta, South Carolina 29841

We have received Invitation To Bid No. 24-4241-003, opening at 1:00 p.m. on April 12, 2024.

Reason for not Bidding:

Name of Firm: _____

Address: _____

City: _____ State: _____ Zip Code _____

By: _____

Title: _____

Signature: _____

Telephone Number: _____ Fax Number: _____

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Instructions for Bidders

1. All bids must be submitted at the place, time and manner as set forth in the Invitation to bid.
2. All Bids must be made on the required Bid Form. All blank spaces for Bid prices must be filled in, in black ink or typewritten, and the Bid Form must be fully completed and executed when submitted. Only one copy of the Bid Form is required.
3. Bidders are cautioned that it is the responsibility of each individual bidder to assure that his Bid is in the possession of a responsible representative prior to the stated time and at the place of Bid Opening. The Owner is not responsible for Bids delayed by mail and or delivery services.
4. Once the Bid is submitted and received by the Owner, the Bidder agrees that he may not and will not withdraw his bid for 60 business days (excluding, Saturdays, Sundays, and legal holidays) after the actual date of the Bid opening.
5. The Owner may reject Bids which in its sole judgment are incomplete, conditional, obscure, not responsive, which contain additions not called for, erasures not properly initiated, alterations, or other similar irregularities. The Owner reserves the right to reject any or all Bids and waive any minor or nonmaterial informality, should the Owner deem it to be in the public interest to do so.
6. No award will be made to any Bidder who cannot satisfy the Owner that he has sufficient ability and experience in the class of Work to be completed and sufficient capital to enable him to prosecute and complete the Work successfully within the time period specified. The Owners decision or judgment on these matters shall be final, conclusive, and binding.

Truck Scale Upgrade

Project Requirements

1. Prior to commencing work, and throughout the term of the contract, the Contractor shall obtain, and maintain, in the limits and under the conditions set forth below, insurance coverage for the following types and levels of coverage:

Automotive & Equipment	\$1,000,000
General Liability	\$1,000,000 / \$2,000,000
Property Damage	\$1,000,000 / \$2,000,000
Workers Compensation	Statutory

2. The Owner shall be named as certificate holder and shall be included as additional insured.
3. The Owner shall be notified no earlier than thirty days before any such policy is cancelled, altered or materially changed.
4. If a subcontractor is used for any portion of the work, the Contractor will provide to the Owner a similar certificate, in the similar amounts and under the similar conditions, from the Subcontractor.
5. Should the Contractor fail to maintain such Workers' Compensation insurance, and should the Owner be found liable to principals, officers, employees and agents of the Contractor, the Owner may recover from the Contractor the amount of any medical costs and compensation paid to or on behalf of the principals, officers, employees and agents of the Contractor and any expenses related to claims filed under the provisions of Workers' Compensation.

Truck Scale Upgrade

General Conditions of the Contract

1. **Project Work Identification:** The Contractor shall furnish but not limited to all labor, equipment, materials and supplies to do all operations necessary to complete all work as indicated within the Request for Bid Proposals.
2. **Payment:** Requests for payments shall be submitted by invoice and include; invoice number, itemized Material list, Labor and Tax. Partial payment of materials delivered and stored on site shall be determined by the Owner.
3. **Progress payments** shall be made in an amount equal to 85 percent of the work completed (with the balance being retainage) but, in each case, less the aggregate of payments previously made and less such amounts as Owner shall determine. The retainage shall be held by the Owner and released only after the Owner has accepted the project.
4. **Change in Scope of Work:** The Owner reserves the right to delete any item of work from the Contract without penalty. Any additional work request or additional expenses that deviate from the scope of work shall be submitted by the Contractor and approved by the Owner prior to commencement of any work.
5. **Compliance:** The Contractor shall be responsible for ensuring the project complies with all local, state and federal regulatory requirements.
6. To the fullest extent permitted by Laws and Regulations, Contractor shall indemnify and hold harmless Owner, and officers, directors, members, partners, employees, agents, consultants and subcontractors of Owner from and against all claims, costs, losses, and damages (including but not limited to all fees and charges of engineers, architects, attorneys, and other professionals and all court or arbitration or other dispute resolution costs) arising out of or relating to the performance of work, provided that any such claim, cost, loss, damage is attributed to bodily injury, sickness, disease, or death, or to injury or destruction of tangible property (other than the work itself), including the loss of use resulting there from but only to the extent caused by any negligent act or omission of Contractor, any Subcontractor, any Supplier, or any individual or entity directly or indirectly employed by any of them to perform any of the work or anyone for whose acts any of them may be liable.

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Business Name:

Business Address:

Owner Name:

Office Number:

Fax Number:

Mobile Number:

Email Address:

Years in Business

Business Type (Corporation/Partnership/Sole Proprietorship etc.)

Has this business ever declared bankruptcy? _____

Does this business have any pending lawsuits or unpaid liens? _____

How many employees work for this business? _____.

Does the business have: Workers Compensation _____ General Liability _____

If awarded the Contract will you use subcontractors? _____

Subcontractor Type	Business Name

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BID FORM

Note: Bid shall include all necessary labor, equipment and materials to provide for a fully functional automated truck weight scale system.

<u>Item #</u>	<u>Description</u>	<u>Quantity</u>	<u>Total Price</u>
1.	Annual License (Yearly Agreement) If applicable		
2.	Software License		
3.	Enclosure and/or Refurbish Current Scale Enclosure		
4.	Industrial PC / Touchscreen		
5.	Internal Components		
6.	Systems Engineer Install, Setup and Testing		
7.	Mettler Toledo IND570 or Equivalent		
8.	Scale Technician – Scale Setup and Calibration		
	Subtotal		
	SC Tax		
	Freight		
	Total Cost		