

Advertisement for Bids

Sealed proposals for the furnishing of **Employee Uniforms** will be received by the City of North Augusta until **11:00 a.m. on January 11, 2024** and at that time publicly opened.

Copies of the proposal form including the specifications may be obtained from the City of North Augusta Engineering Department at the address listed below or call (803) 442-5700.

Sealed bids must be received at the following street address:

City of North Augusta Public Works

100 Georgia Avenue

North Augusta, South Carolina 29841

ATTN: Thomas Zeaser, Director of Engineering & Public Works

Bids must be submitted in a sealed envelope and clearly marked on the outside of the envelope "2024 UNIFORMS".

Bids will be required to remain open for acceptance or rejection for thirty (30) calendar days after the date of opening the bids.

The Owner reserves the right to reject any or all bids, and parts of any bid, and to waive formalities and technicalities.

Instruction To Bidders

- A. INTENT: It is the City's intent to enter into a contract with a uniform vendor to provide uniform clothing for various department, consisting of approximately 30 employees.
- B. CONTRACT LENGTH: This contract shall be for a period of two (2) years, beginning February 1, 2024.
- C. SUBMITTAL OF BIDS: All proposals must be presented in a sealed envelope, addressed to the Owner and clearly marked on the outside of the envelope "2024 UNIFORMS".

The proposal must be filed with the Owner on or before the time stated in the Invitation for Bids. Mailed proposals will be treated in every respect as though filed in person and will be subject to the same requirements.

Proposals received subsequent to the time stated will be returned unopened. Prior to the time stated any proposal may be withdrawn at the discretion of the bidder, but no proposal may be withdrawn for a period of thirty (30) days after bids have been opened, pending the execution of a contract with the successful bidder.

- D. PREPARATION OF BIDS: Bids shall be submitted on the forms provided and must be signed by the bidder or his authorized representative. The person signing the bid shall initial any corrections to entries made on bid forms.

Bidders are not required to quote on all items appearing on the bid forms, however it is the City's intention to award contract to only one vendor. When quotations on all items are not provided, bidders shall insert the words "No Bid" where appropriate.

Where Bidder is offering equivalent alternate to the item spec., the manufacturer and item # shall be listed on the Bid Form, and a catalog cut-sheet shall be provided with the Bid.

- E. BASIS OF AWARD: The bids will be compared on the basis of unit prices which will include and cover the furnishing of all materials and the performance of all labor requisite or proper, and completing of all work called for under the accompanying contract, and in the manner set forth and described in the specifications.

Where estimated quantities are included in certain items of the proposal, they are for the purpose of comparing bids. While they are believed to be close approximations, they are not guaranteed, and settlement will be made for such items upon the basis of the work actually executed at the unit prices in the proposal as accepted. In case of error in the extension of prices in a proposal, unit bid prices shall govern.

- F. REJECTION OF BIDS: These proposals are asked in good faith, and awards will be made as soon as practicable, provided satisfactory bids are received. The right is reserved, however, to waive informalities in bidding, to reject any or all proposals, or to

accept a bid other than the lowest submitted if such action is deemed to be in the best interest of the Owner.

- G. NON-DISCRIMINATION: The City of North Augusta, in accordance with Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C §§2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award. Additionally, the City of North Augusta does not discriminate on the basis of sex, age, or handicap.

Bid Proposal

I the undersigned, as bidder, declare that I have read the provisions and specifications covering the bid, and with full knowledge and understanding the requirements, do hereby agree to furnish said materials in full accordance with the specifications attached hereto and made part hereof, for the price(s) bid.

I have carefully examined the Invitation to Bid, Instructions to Bidders, General and/or Special Conditions, Vendor's Notes, Specifications, proposed agreement and any other documents accompanying or made a part of this document.

I agree that my bid will remain firm for a period of up to thirty (30) days.

I certify that all information contained in this bid is truthful to the best of my knowledge and belief. I further certify that I am duly authorized to submit this bid on behalf of the vendor/contractor as its act and deed and that the vendor/contractor is ready, willing and able to perform if awarded the bid.

I further certify, under oath, that this bid is made without prior understanding, agreement, connection, discussion, or collusion with any other person, firm or corporation submitting a bid for the same product or service; no officer, employee or agent of the City of North Augusta or of any other bidder interested in said bid; and that the undersigned executed this Bid Proposal with full knowledge and understanding of the matters therein contained and was duly authorized to do so.

Acknowledgment of receipt of the following addenda, if any:

Date: _____

Name of Firm: _____

Address: _____

City: _____

State: _____ Zip Code: _____

This bid respectfully submitted by:

Name of Bidder

Title

Signature of Bidder

The Bidder hereby submits the itemized Proposal as follows:

ITEM*	COLOR	ITEM SPEC.	EST. QUANTITY	UNIT PRICE	SIZING UPCHARGE FEE (IF ANY)	EQUIVALENT ALTERNATE MANUFACTURER/ITEM #
PART A. MANDATORY BID ITEMS						
Pant, men's, 65/35, No-Iron	Spruce Green	Red Kap PT10, or equal	60			
Pant, men's, 65/35, No-Iron	Charcoal	Red Kap PT10, or equal	280			
Shirt, Men's, Class III Hi-Vis, 65/35, SS	Yellow	Cintas 65418, or equal	135			
Shirt, Men's, Class III Hi-Vis, 65/35, LS	Yellow	Cintas 65418, or equal	270			
Shirt, Men's, Polo, 100% microfiber, SS	Var.	Cintas 275, or equal	55			
Embroidery – City Logo w/Department Name	PMS 3288 Green/PMS 295 Blue (See Logo)		460		N/A	N/A
Embroidery – Employee Name	PMS 295 Blue		60		N/A	N/A

PART B. OPTIONAL/ADDITIONAL ITEMS (cont.)						
ITEM	COLOR	ITEM SPEC.	EST. QUANTITY	UNIT PRICE	SIZING UPCHARGE FEE (IF ANY)	EQUIVALENT ALTERNATE MANUFACTURER/ITEM #
Shirt, Women's, Polo, 100% microfiber, SS	Var.	Cintas 66275, or equal	N/A			
Shirt, Men's, Polo, 100% Polyester, SS	Var.	Cintas 61581, or equal	N/A			
Shirt, Men's, Polo, 100% Polyester, LS	Var.	Cintas 71786, or equal	N/A			
Shirt, Women's, Polo, 100% Polyester, SS	Var.	Cintas 61582, or equal	N/A			
Shirt, Men's, Polo, 100% Polyester, W/Pocket, SS	Var.	Cintas 62157, or equal	N/A			
Shirt/ Men's, Polo, 60/40, SS	Var.	Cintas 67146, or equal	N/A			
Shirt, Women's, 65/35, w/Pockets	Var.	Cintas 205, or equal	N/A			
Shirt, Men's, 65/35, button-down collar, SS	Var.	Cintas 65107, or equal	N/A			
Shirt, Men's, 65/35, button-down collar, LS	Var.	Cintas 65107, or equal	N/A			

PART B. OPTIONAL/ADDITIONAL ITEMS (cont.)						
ITEM	COLOR	ITEM SPEC.	EST. QUANTITY	UNIT PRICE	SIZING UPCHARGE FEE (IF ANY)	EQUIVALENT ALTERNATE MANUFACTURER/ITEM #
Shirt, Class II Hi-Vis T-Shirt, 100% Polyester, LS	Yellow	Cintas 74360, or equal	N/A			
Shirt, Class II Hi-Vis T-Shirt, 100% Polyester, SS	Yellow	Cintas 74360, or equal	N/A			
Cap, Hi-Vis, 100% Polyester	Yellow	Port Authority C836	N/A			

Estimated Time of Delivery of Apparel: _____

*The City reserves the right to purchase other items, not specifically listed above, from the contract vendor's catalog.

Recheck your quotations prior to submission. Bid may not be changed after being opened.

The City of North Augusta reserves the right to negotiate modifications to proposals, waive any bid formalities or irregularities, reject any or all proposals without cause, and accept the proposal that best serves the City of North Augusta.

LOGO FOR EMBROIDERY

The City will provide a digital version of the logo below for vendor's use. Vendor shall provide proof for review and approval prior to application on uniforms.



DEPARTMENT

Colors:

PMS 3288 Green

PMS 295 Blue*

*When logo is applied to dark clothing, white shall be used in lieu of blue.