

## Administration Department



### Interoffice Memorandum

TO: Mayor and City Council

FROM: Jim Clifford, City Administrator

DATE: November 9, 2023

SUBJECT: Study Session Date of Monday, November 13, 2023

A study session of the North Augusta City Council has been scheduled for **Monday, November 13, 2023 at 6:00 p.m.** in the Municipal Center, 100 Georgia Avenue, 3rd Floor - Council Chambers.

The Study Session will be streamed for public viewing online at:

- "City of North Augusta – Public Information" on [www.Facebook.com](http://www.Facebook.com)
- "City of North Augusta Public Information" on [www.YouTube.com](http://www.YouTube.com)

The following items are among the topics for discussion and review:

#### **ITEM 1. CITY COUNCIL MEETING:**

Council will discuss and provide guidance on the proposed items for the November 20, 2023 City Council meeting.

*Please see ATTACHMENT #1 for a copy of the DRAFT items.*

#### **ITEM 2. DEPARTMENT DETAILS:**

City department directors and managers will share departmental updates.

#### **ITEM 3. MAYOR'S MATTERS:**

(A) FOCUS ITEM(S):

- i. Coronavirus State and Local Fiscal Recovery Funds (SLFRF) and Boat Dock Presentation

(B) Mayor Williams will share reflections and announcements related to current City events and opportunities



**DRAFT AGENDA: CITY OF NORTH AUGUSTA REGULAR CITY COUNCIL MEETING**

**November 20, 2023 – 6:00 p.m. – Municipal Center – 100 Georgia Avenue, 3rd Floor - Council Chambers**

The Public Power Hour and Regular City Council meeting will be streamed for public viewing online at:

- “City of North Augusta – Public Information” on [www.Facebook.com](http://www.Facebook.com)
- “City of North Augusta Public Information” on [www.YouTube.com](http://www.YouTube.com)

*CITIZEN COMMENTS: Citizens may speak to Mayor and City Council on each item listed on this agenda. The Mayor will call for comments prior to Council’s discussion. Speakers shall give their name and address in an audible tone of voice. Speaker Forms are provided on the credenza at the entrance for speakers desiring that the minutes indicate that they addressed Council on a specific topic. The form will be included as part of the minutes of the meeting. Citizen comments are limited to five minutes.*

*CITIZEN ASSISTANCE: Individuals needing special assistance or sign interpreter to participate in the meeting, please notify the Administration Department 48 hours prior to the meeting.*

1. **CALL TO ORDER:**
2. **INVOCATION AND PLEDGE OF ALLEGIANCE:**
3. **ROLL CALL:**
4. **APPROVAL OF MINUTES:**
  - City Council Meeting minutes of November 6, 2023
  - Study Session minutes of November 13, 2023
5. **PROCLAMATIONS:**
  - a. Arbor Day, December 1, 2023

**OLD BUSINESS**

6. **ADMINISTRATION:** Ordinance No. 2023-26 Authorizing and Implementing the Name Change for the Department of Parks, Recreation, and Tourism to the Department of Parks and Recreation by Amending Article X of the Code of Ordinances, Section 2-230 – 2-236 – Second Reading
7. **ADMINISTRATION:** Ordinance No. 2023-27 Establishing the Department of Human Resources – Second Reading
8. **ADMINISTRATION:** Ordinance No. 2023-28 Establishing the Department of Information Technology – Second Reading
9. **ADMINISTRATION:** Ordinance No. 2023-29 Establishing the Department of Tourism – Second Reading
10. **ADMINISTRATION:** Ordinance No. 2023-30 Establishing the Office of Assistant City Administrator – Second Reading

11. **ADMINISTRATION:** Ordinance No. 2023-31 Establishing the Department of Public Services –  
Second Reading
12. **ADMINISTRATIVE REPORTS:**
13. **PRESENTATIONS/COMMUNICATIONS/RECOGNITION OF VISITORS:**
  - A. **Citizen Comments:** *At this time, citizens may speak to Mayor and City Council regarding matters not listed on the agenda. Speakers shall give their name and address for the records. Speaker Forms are provided on the credenza for speakers desiring that the minutes indicate that they addressed Council on a specific topic. The form will be included as part of the minutes of the meeting. Citizen comments are limited to five minutes.*
  - B. **Council Comments:**
14. **ADJOURNMENT**