



City of North Augusta, South Carolina
Department of Public Services
North Augusta, South Carolina 29841
Office (803) 441-4240
Fax (803) 441-4243
Website: <http://www.northaugusta.net>

Date: June 5, 2023
Bid Opening Date: June 21, 2023

INVITATION TO BID

MATERIAL RECOVERY FACILITY PARTIAL ROOF REPLACEMENT

The City of North Augusta is seeking bids for partial metal roof replacement at the Material Recovery Facility located at 67 Claypit Road North Augusta, SC 29841.

All bids shall be sealed and clearly labeled MATERIAL RECOVERY FACILITY PARTIAL ROOF REPLACEMENT Bids may be submitted in person or mailed to Att: James Sutton Director of Public Services 61 Claypit Road, North Augusta, South Carolina 29841. **Sealed bids will be opened and publicly read aloud at 1:30 pm on June 21, 2023 at 61 Claypit Road North Augusta, SC, 29841.**

It is the intent and purpose of the City of North Augusta that this Invitation to Bid promotes competitive bidding. It shall be the bidder's responsibility to advise the Department of Public Services at the address noted if any language, requirements, etc. or any combination thereof, inadvertently restricts or limits the requirements stated in this Invitation to Bid to a single source. Such notification must be submitted in writing and must be received by the Director of Public Services not later than ten (10) days prior to the bid closing date.

The City of North Augusta reserves the right to waive any bid formalities and/or reject any or all bids.

MATERIAL RECOVERY FACILITY PARTIAL ROOF REPLACEMENT

BIDDER'S CERTIFICATION

I have carefully examined the Invitation to Bid, Instructions to Bidders, Specifications, and any other documents accompanying or made a part of this Invitation.

I hereby propose to furnish the goods or services specified in the Invitation at the prices or rates quoted in my bid. I agree that my bid will remain firm for a period of up to sixty (60) days in order to allow the City adequate time to evaluate the bids.

I certify that all information contained in this bid is truthful to the best of my knowledge and belief. I further certify that I am duly authorized to submit this bid on behalf of the vendor/contractor as its act and deed and that the vendor/contractor is ready, willing and able to perform if awarded the bid.

I further certify, under oath, that this bid is made without prior understanding, agreement, connection, discussion, or collusion with any other person, firm or corporation submitting a bid for the same product or service; no officer, employee or agent of the City of North Augusta or of any other bidder interested in said bid; and that the undersigned executed this Bidder's Certification with full knowledge and understanding of the matters therein contained and was duly authorized to do so.

Business Name: _____

Owner/Representative: _____

Signature: _____

Date: _____

MATERIAL RECOVERY FACILITY PARTIAL ROOF REPLACEMENT

ADDENDUM PAGE

The undersigned acknowledges receipt of the following Documents (Give number and date of each):

Addendum No. _____ Dated

Addendum No. _____ Dated

Addendum No. _____ Dated

Addendum No. _____ Dated

Business Name: _____

Owner/Representative: _____

Signature: _____

Date: _____

MATERIAL RECOVERY FACILITY PARTIAL ROOF REPLACEMENT

INSTRUCTIONS FOR BIDDERS

1. All bids must be submitted at the place, time and manner as set forth in the Invitation to bid.
2. Complete sets of documents must be used in preparing the Bid. Failure to submit any part of the requested information may be deemed by the as a nonresponsive Bid. The City of North Augusta does not assume any responsibility for errors or misrepresentations resulting from the use of incomplete documents.
3. All Bids must be made on the required Bid Form. All blank spaces for Bid prices must be filled in, in black ink or typewritten, and the Bid Form must be fully completed and executed when submitted. Only one copy of the Bid Form is required.
4. Bidders are cautioned that it is the responsibility of each individual bidder to assure that his Bid is in the possession of a responsible representative prior to the stated time and at the place of Bid Opening. The City of North Augusta is not responsible for Bids delayed by mail and or delivery services.
5. Once the Bid is submitted and received the Bidder agrees that he may not and will not withdraw his bid for 60 business days (excluding, Saturdays, Sundays, and legal holidays) after the actual date of the Bid opening.
6. The City of North Augusta may reject Bids which in its sole judgment are incomplete, conditional, obscure, not responsive, which contain additions not called for, erasures not properly initiated, alterations, or other similar irregularities. The Owner reserves the right to reject any or all Bids and waive any minor or non-material informality, should the Owner deem it to be in the public interest to do so.

MATERIAL RECOVERY FACILITY PARTIAL ROOF REPLACEMENT

SCOPE OF WORK

The Contractor shall furnish all labor, equipment and materials necessary to perform and complete all work. Remove 7,500 square feet of existing metal roof panels and three existing roof ventilation fans. Install new 7,500 square feet of black faced vinyl insulation and metal roof panels. Install Ash Gray color rain gutters and downspouts on the front and rear sides of the building. New roof panels shall be free of defects and shall be watertight. All existing roof panels and ventilation fans shall be disposed of by the City of North Augusta.

1. Coordinate roofing installation so that during installation, no insulation, or other components of the building are not left exposed at the end of the workday, and subject to precipitation damage, or theft.
2. It shall be the contractor's responsibility to respond immediately to correction of roof leakage during construction. In the event of water intrusion during rain events, the contractor shall provide for repair or protection of building contents and interior.
3. Remove existing roofing material and ventilation fans down to the original decking substrate. All material removed will be disposed of by the City of North Augusta.
4. Install any metal framing that may be required to support the new roof material.
5. Install new black faced insulation/under lay system. The new insulation material shall be fully adhered to the existing deck.
6. All materials shall be installed per manufactures recommendations and their published installed manuals.
7. Install roof trim and flashing as required.
8. Install Ash Gray color gutters and downspouts in the rear and front sides of the building.

GENERAL CONDITIONS

1. The Contractor shall be responsible for ensuring the project complies with all local, state and federal regulatory requirements.
2. Requests for payments shall be submitted by invoice and include; project name, invoice number, itemized Material list, Labor and Tax.
3. The City of North Augusta reserves the right to add or reduce the quantities of work from the Contract without penalty. Any additional work request or additional expenses that deviate from the scope of work shall be submitted by the Contractor and approved by the City of North Augusta prior to commencement of any work.
4. Prior to commencing work, and throughout the term of the contract, the Contractor shall obtain, and maintain, insurance coverage for the following types and levels of as follows:

Automotive & Equipment	\$1,000,000
General Liability	\$1,000,000 / \$2,000,000
Property Damage	\$1,000,000 / \$2,000,000
Workers Compensation	Statutory

5. If a subcontractor is used for any portion of the work, the Contractor will provide to the City of North Augusta a similar certificate, in the similar amounts and under the similar conditions, from the Subcontractor.
6. The City of North Augusta shall be named as certificate holder and shall be included as additional insured. The City of North Augusta shall be notified no earlier than thirty days before any such policy is cancelled, altered or materially changed.

WARRANTY

The metal roofing system shall include a 25 year warranty and a 2 year contractor warranty on all work performed.

CLEAN UP SITE

All outside and inside areas of the building and the grounds shall remain clean and free of any construction debris. An allotted area will be allowed for material storage.

MATERIAL RECOVERY FACILITY PARTIAL ROOF REPLACEMENT

Quantity	Description	Total Price
7,500 Square Feet	Remove & Install Metal Roof Panels	\$
7,500 Square Feet	Install Black Faced Insulation	\$
150 Feet	Rain Water Gutters & Downspouts	\$
3	Remove Ventilation Fans	
	Project Total	\$

Business Name:: _____

Business Address: _____

Business Phone Number: _____

Owner/Representative: _____

Signature: _____

Date: _____

SITE VISIT

To arrange a site visit, please contact Director of Public Services James Sutton, via email at jsutton@northaugustasc.gov.