

# NORTH AUGUSTA

## SOUTH CAROLINA'S RIVERFRONT

FOIA 2022-38

**Date:** May 17, 2022  
**TO:** **Billd Exchange, LLC**  
**Attn: Financial Operations**  
**gabriela@billd.com**

Copy to:  
Kelly Zier - City Attorney  
Cammie Hayes – Chief Financial Officer  
John Thomas – Director of Public Safety

**RE:** FREEDOM OF INFORMATION REQUEST

PLEASE BE ADVISED that the City of North Augusta has received your Freedom of Information Act (FOIA) request the 17th day of May 2022. Such request has been forwarded to the appropriate department for response. In addition, a copy of said request has been forwarded to the office of the City Attorney for his review.

The City Attorney will make a determination as to whether the request is a proper request under the FOIA act. The appropriate department will advise as to what materials, documents, etc. may be available. That department will also provide information indicating the approximate time involved related to the retrieval of the documentation, and also the amount of material that would need to be copied in order to comply with the request. At such time as a response is received from the City Attorney and the appropriate department, we will then notify you of the response of the City to your FOIA request. In the event that the request is deemed appropriate and permissible under the FOIA act, we will advise you of same and also provide an estimate of the costs that would be related to responding to said request. In the event that it is determined that the FOIA request is not proper and not permitted by the act, you'll also be advised of that decision.

A response to your request will be made within the time limits as established by section 20-4-30(c) of the FOIA act. Specifically, this requires that said response be provided within 10 business days for any record requested that is less than 24 months old. A request for a record that is more than 24 months old, is to be responded to within 20 business days from the date of the receipt of your request. The City would not normally require the full period in order to respond, but reserves its right under the act to do so.

The response as required by the Act as referred to in the above paragraph is NOT the delivery of the documents. It is a response advising the person making the FOIA request of the City's determination as to the public availability, of the requested public records. The ACT further provides that if the request is granted, the document must be furnished or made available for inspection or copying no later than thirty (30) calendar days from the date on which the final determination as to the availability of the documents is made, unless the record are more than twenty-four (24) months old, in which case the Public Body is to provide such records no late than thirty-five (35) calendar days from the date on which the final determination was provided. In the event that a deposit for the costs of providing the documentation is required, the providing of the

# NORTH AUGUSTA

## SOUTH CAROLINA'S RIVERFRONT

documents would be based upon the date on which the deposit is received. In such case, the time remains thirty (30) or thirty-five (35) calendar days based upon the age of the documents requested.

In the event that the response to your request is positive and the costs associated with retrieving and providing the data is minimal, in most cases, the City would forward the documentation to you with a statement for the costs. An example of charges would be 15¢ per page for black and white copies, 20¢ per page for color copies. The City does not charge for search and retrieval for fifteen minutes or less. For any time required to research and retrieve the requested information more than 15 minutes, the City charges, a minimum of \$8.00 per 30 minutes. Pursuant to the act, the charge for searching, retrieving, and redacting records is not to exceed the hourly wage of the lowest paid employee on the public body staff, who has the skill and training to fulfill the request. Therefore, the charge could be in excess of the \$8.00 per 30 minutes, if a regular clerical person is unable to perform the services. The specific FOIA Fee schedule, as adopted by the City is available for review online. In the event that the costs are considered to be of more than a nominal amount, the City would reserve the right to require a deposit of 25% of anticipated costs to be made before assembling, copying and delivering the materials. This would also provide to you the opportunity to determine if you desired to proceed with the request in light of the costs.

**NOTICE: SOUTH CAROLINA LAW PROVIDES THAT "IT IS A CRIME TO KNOWINGLY OBTAIN OR USE PERSONAL INFORMATION FROM A PUBLIC BODY FOR COMMERCIAL SOLICITATION." Section 30-2-50**

*Sharon Lamar*

---

Sharon Lamar, City Clerk  
City of North Augusta, South Carolina

USPS CERTIFIED MAIL



9214 8901 0919 3633 9395 79

billd.

WO 4244753 South Carolina  
Billd Exchange, LLC  
1001 W. Cypress Creek Road  
Suite 203  
Fort Lauderdale, FL 33309

CITY OF NORTH AUGUSTA  
PO BOX 6400  
NORTH AUGUSTA, SOUTH CAROLINA 29861-6400

BILLD EXCHANGE, LLC  
2700 W. ANDERSON LN SUITE #206, AUSTIN, TEXAS 78757  
512-271-5555

May 11, 2022

CITY OF NORTH AUGUSTA

PO Box 6400  
North Augusta, South Carolina 29861-6400

SD CLIFTON CONSTRUCTION, INC.

4324 Wheeler Rd  
Martinez, Georgia 30907-9740

RE: Freedom of Information Request Letter (FOIA)

Hello!

We hope your day is going well. We are currently completing the file for N Augusta Fire Station and are in need of the payment and performance bond information. Please note that we do not have any intention in submitting a bond claim at this time, rather this is purely for informational purposes.

This is a request under the Freedom of Information (FOIA). Billd Exchange, LLC hereby requests a copy of the payment and performance bond filed in connection with the project commonly known as Job Name: N Augusta Fire Station; Job Address: 311 W. Martintown Rd, North Augusta, South Carolina 29841.

In order to help to determine our status to assess fees, you should know that Billd Exchange, LLC is a subcontractor/supplier for the above referenced project.

Please forward a copy of the above described bond(s) using any of the following methods:

1. **Email** a copy of the bond to [gabriela@billd.com](mailto:gabriela@billd.com).
2. **Mail** a copy of the bond to:

Billd Exchange, LLC  
Attn: Financial Operations

2700 W Anderson Ln. Suite 206  
Austin, TX 78757

If you have any questions or require further questions, please contact Billd Exchange, LLC at 737-273-9400. When calling to inquire about any aspect of this request, please reference work order number: 4244753.

Thank you,  
Billd

<i>Recipient Type</i>	<i>Tracking #</i>	<i>Name</i>	<i>Address</i>
Owner	9214890109193633939579	City of North Augusta	PO Box 6400, North Augusta, South Carolina 29861-6400
General Contractor	9214890109193633939586	SD Clifton Construction, Inc.	4324 Wheeler Rd, Martinez, Georgia 30907- 9740
Subcontractor	9214890109193633939593	Chappell & Associates Construction LLC	103 Ridge Pt, Greenwood, South Carolina 29649-8765