

North Augusta



South Carolina's Riverfront

MINUTES OF NOVEMBER 8, 2021

Briton S. Williams, Mayor

*J. Robert Brooks, Councilmember
Pat C. Carpenter, Councilmember
Jenafer F. McCauley, Councilmember
David W. McGhee, Councilmember
Eric H. Presnell, Councilmember
Kevin W. Toole, Councilmember*

ORDER OF BUSINESS

STUDY SESSION

The Study Session of November 8, 2021, 2021 for the City Council of the City of North Augusta, having been duly publicized, was called to order by Mayor Williams at 6:00 p.m. and also streamed online for public viewing at the City Facebook page: "City of North Augusta – Public Information" and City YouTube page: "City of North Augusta Public Information." The Study Session adjourned 6:56 p.m.

Per Section 30-4-80(e) notice of the meetings was sent out by email to the current maintained "Agenda Mailout" list consisting of news media outlets and individuals or companies requesting notification. Notice of the meetings was also posted on the outside doors of the Municipal Center, the main bulletin board of the Municipal Center located on the first floor, and the City of North Augusta website.

Members present were Mayor Williams, Councilmembers Carpenter, McCauley, McGhee, and Toole. Councilmembers Brooks and Presnell was absent.

Also in attendance were James S. Clifford, City Administrator; Cammie T. Hayes, Chief Financial Officer; Thomas C. Zeaser, Director of Engineering and Public Works; Richard L. Meyer, Director of Parks, Recreation, and Tourism; James E. Sutton, Director of Public Services; John C. Thomas, Director of Public Safety; Thomas L. Paradise, Director of Planning and Development; J.D. McCauley, Manager of Human Resources; Ricky Jones, Manager of Information Technology; and Sharon Lamar, City Clerk.

ITEM 1. CITY COUNCIL MEETING: Items for the November 15, 2021 Council Meeting- Council Discussion

City Administrator, Jim Clifford, led Council's discussion of items for the November 15, 2021 regular meeting.

Please see ATTACHMENT #1 for a copy of the proposed agenda items.

ITEM 2. DEPARTMENT DETAILS:

City department directors and managers provided departmental updates.

Please see ATTACHMENT #2 for a copy of the "Department Details November 8, 2021."

City Administrator, Jim Clifford, added a public input meeting for the Public Safety Headquarters Design Review is tentatively planned for Wednesday, November 17 in the Palmetto Terrace at 6:00 p.m.

ITEM 3. MAYOR'S MATTERS:

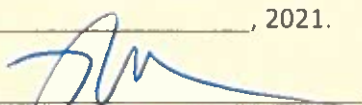
Mayor Williams shared the following announcements:

- The NA Cultural Arts Council is presenting a Veterans Concert tonight at 7:30 p.m. at Grace United Methodist Church.
- Tuesday, November 9th, the Downtown Merchants Alliance is hosting a "Sip and Stroll" holiday open house to kick off the holiday season from 5:00 p.m. until 8:00 p.m.
- A Veterans Day program is planned at Wade Hampton Park on Thursday, November 11th. The City's trolley will provide shuttle service from the American Legion Building to the park. City Administrator, Jim Clifford, will be speaking at the event.
- The City of North Augusta Christmas Tree lighting will be held Tuesday, November 30 at Calhoun Park. Citizens are invited to participate in a downtown "Cocoa Cookie Crawl" immediately following.
- The Living History Park will host "Christmas in the Back Country", a walk through event, on November 27 and 28.
- Small Business Saturday will be November 27.


Councilmember McGhee reminded the North Augusta High School football team will compete in the second round of playoffs at home this Friday evening at 7:30 p.m.

City Administrator, Jim Clifford, thanked all Veterans for their service to our Country.

APPROVED THIS ____ DAY OF
_____, 2021.


Briton S. Williams
Mayor

Respectfully submitted,


Sharon Lamar
City Clerk



DRAFT: CITY OF NORTH AUGUSTA REGULAR CITY COUNCIL MEETING

November 15, 2021 – 6:00 p.m. – Municipal Center – 100 Georgia Avenue, 3rd Floor - Council Chambers

The Public Power Hour and regular City Council meeting will be streamed for public viewing online at:

- “City of North Augusta – Public Information” on www.Facebook.com
- “City of North Augusta Public Information” on www.YouTube.com

CITIZEN COMMENTS: Citizens may speak to Mayor and City Council on each item listed on this agenda. The Mayor will call for comments prior to Council’s discussion. Speakers shall give their name and address in an audible tone of voice for the records. Speaker Forms are provided on the credenza at the entrance to the Council Chambers. Speakers desiring that the minutes indicate that they addressed Council on a specific topic should complete the form. The form will be included as part of the minutes of the meeting. Citizen comments are limited to five minutes.

CITIZEN ASSISTANCE: Individuals needing special assistance or sign interpreter to participate in the meeting, please notify the Administration Department 48 hours prior to the meeting.

1. **CALL TO ORDER:**
2. **INVOCATION AND PLEDGE OF ALLEGIANCE:**
3. **ROLL CALL:**
4. **APPROVAL OF MINUTES:** Regular City Council Meeting minutes of November 1, 2021;
Study Session minutes of November 8, 2021
5. **PROCLAMATION:** Small Business Saturday – November 27, 2021
6. **PROCLAMATION:** Arbor Day – December 3, 2021

UNFINISHED BUSINESS

7. **FINANCE:** Ordinance No. 2021-20 – An Ordinance to Adopt a Revised Business License Ordinance in Accordance with the Business License Standardization Act (2020 Act. No. 176); Ordinance – Second Reading

NEW BUSINESS

8. **BOARDS AND COMMISSIONS:** State Accommodations Tax Advisory Committee Appointment – Recommendation by Mayor
9. **ANNEXATION:** Ordinance No. 2021-21 – To Change the Corporate Limits of the City of North Augusta by Accepting the Petition Requesting Annexation by the Landowner and Annexing ±.98 Acres of Land Located at 1446 Hammond Pond Road and Owned by Henk De Graaf; Ordinance – First Reading
10. **MUNICIPALITY:** Resolution No. 2021-45 – A Resolution Authorizing a Professional Services Agreement for Legislative Lobbying Services to Represent the City before the South Carolina General Assembly and Other Agencies of State Government
11. **ADMINISTRATIVE REPORTS**

12. PRESENTATIONS/COMMUNICATIONS/RECOGNITION OF VISITORS:

A. Citizen Comments - *At this time, citizens may speak to Mayor and City Council regarding matters not listed on the agenda. Speakers shall give their name and address in an audible tone of voice for the records. Speaker Forms are provided on the credenza at the entrance to the Council Chambers. Speakers desiring that the minutes indicate that they addressed Council on a specific topic should complete the form. The form will be included as part of the minutes of the meeting. Citizen comments are limited to five minutes.*

B. Council Comments -

13. ADJOURNMENT



*Thank you for attending tonight's meeting of the North Augusta City Council.
To assure every citizen's privilege to speak to City Council and to maintain proper decorum
the following sections of the City's Code of Ordinances are reprinted.*

Sec. 2-57. Order and decorum generally

(a) By council members. While the council is in session, the members must preserve order and decorum, and a member shall not, by conversation or otherwise, delay or interrupt the proceedings or the peace of the council, or disturb any member while speaking or refuse to obey the orders of the council or its presiding officer, except as otherwise herein provided.

(b) By other persons. Any person making personal, impertinent, or slanderous remarks or who shall become boisterous while addressing the council shall be forthwith, by the presiding officer, barred from further audience before the council, unless permission to continue be granted by a majority vote of the council.

Sec. 2-58. Sergeant-at-arms

The public safety director or such members of the public safety department as the director may designate, shall be sergeant-at-arms of the council meetings. They shall carry out all orders and instructions given by the presiding officer for the purpose of maintaining order and decorum at the council meeting. Upon instructions of the presiding officer, it shall be the duty of the sergeant-at-arms, to place any person who violates the order and decorum of the meeting under arrest, and cause such to be prosecuted under the provisions of this Code, the complaint to be signed by the presiding officer.

Sec. 2-62. Addressing council--Permission required; exceptions

Any person desiring to address the council shall first secure the permission of the presiding officer so to do.

Sec. 2-63. Same--Procedure

Each person addressing the council shall step up in front of the rail, shall give such person's name and address in an audible tone of voice for the records, and unless further time is granted by the council, shall limit the address to five (5) minutes. All remarks shall be addressed to the council as a body and not to any member thereof. No person, other than the council and the person having the floor, shall be permitted to enter into any discussion, either directly or through a member of the council, without the permission of the presiding officer. No question shall be asked a council member except through the presiding officer.

Sec. 2-64. Persons authorized to be within rail

No person, except city officials or their representatives shall be permitted within the rail in front of the council chamber without the express consent of the council.

DEPARTMENT DETAILS

for November 8, 2021



FINANCE:

- Property Tax sale was held in Aiken today. Eight properties were sold from the City.
- City offices will be closed Thursday, November 11 in observance of Veterans Day. Citizens can make utility payments online or by placing payment in the drop box in the Municipal Center parking lot.

PUBLIC SERVICES:

- In observance of Veterans Day, City offices will be closed on Thursday November 11, 2021. Residential sanitation collection for Thursday's customers will be conducted (1) one day early on Wednesday.

PLANNING AND DEVELOPMENT:

- Planning Commission will meet next Thursday, November 18. The agenda will go out this week.
- At last week's Board of Zoning Appeals meeting, the board voted to approve their 2022 meeting schedule. The meeting date and time has been moved to the first Tuesday of the month at 6:00 p.m.

PUBLIC SAFETY:

- The Public Safety Golf Tournament was held today to benefit local charities.
- Interviews will be held on Wednesday for two open Dispatcher positions.
- Construction work on Fire State Station 1 is continuing.

PARKS, RECREATION AND TOURISM:

- The City of North Augusta and North Augusta Parks, Recreation, & Tourism Department would like to introduce our new Tourism team to City Council and our residents.
 - A. Tourism & Marketing Coordinator: Randy Duteau
Prepares and implements all marketing and publicity for Parks, Recreation, & Tourism facilities, events and programs. Responsible for development, implementation and maintenance of a departmental marketing plan. Supports general City communications and marketing efforts.

B. Events Coordinator: Derek Boyd

Schedules and coordinates rentals of the Municipal Center, Palmetto Terrace, Community Center, and Sharon Jones Amphitheater to individuals and groups. Assists with planning, coordinating, and overseeing special events hosted by the City of North Augusta.

C. Center Coordinator: Phillip Prescott

Assists with rentals of the Palmetto Terrace and Community Center. Supervises events and activities as scheduled while facilities are in use.

- 40th Annual Rotary Bowl is this Saturday at Lions Field. The Rotary Bowl wraps up the 2021 Youth Football & Cheerleading Program.
- CSRA Kids Jam is this Saturday at the Riverview Park Activities Center, 10am-4pm.
- At the state PRT Conference in Greenville on December 9th, Councilmember Pat Carpenter will be awarded SC Athletic Programming Volunteer of the Year.

ENGINEERING AND PUBLIC WORKS:

- Bergen/Martintown Traffic Signal Update
- Living History Park Drainage Improvements

HUMAN RESOURCES:

Firefighter – Public Safety

Grade: UN
Salary/Pay Rate: \$9.43/hour
Closing Date: Until Filled

Public Safety Officer – Public Safety

Grade: 15
Salary/Pay Rate: \$20.38 - \$24.45/hour
Closing Date: Until Filled

Grounds Worker II – Property Maintenance

Grade: 6
Salary/Pay Rate: \$14.03 - \$16.83/hour
Closing Date: Until Filled

Trolley Driver

Grade: UN
Salary/Pay Rate: \$20.00/hour
Closing Date: Until Filled

Part-time Permit Clerk – Building Standards

Grade: 7
Salary/Pay Rate: \$14.89/hour
Closing Date: Until Filled

Vehicle Operator I – Sanitation

Grade: 6
Salary/Pay Rate: \$14.03 - \$16.83/hour
Closing Date: Until Filled