

North Augusta



South Carolina's Riverfront

MINUTES OF SEPTEMBER 21, 2021

Briton S. Williams, Mayor

*J. Robert Brooks, Councilmember
Pat C. Carpenter, Councilmember
Jenafer F. McCauley, Councilmember
David W. McGhee, Councilmember
Eric H. Presnell, Councilmember
Kevin W. Toole, Councilmember*

ORDER OF BUSINESS

FY 2022 BUDGET STUDY SESSION

The FY 2022 Budget Study Session for the City Council of North Augusta on September 21, 2021, having been duly publicized, was called to order by Mayor Williams at 6:00 p.m. in Council Chambers on the third floor of the Municipal Center and was also streamed online for public viewing at the City Facebook page: "City of North Augusta – Public Information" and City YouTube page: "City of North Augusta Public Information." The Study Session adjourned at 7:10 p.m.

Per Section 30-4-80(e) notice of the meetings was sent out by email to the current maintained "Agenda Mailout" list consisting of news media outlets and individuals or companies requesting notification. Notice of the meetings was also posted on the outside doors of the Municipal Center, the main bulletin board of the Municipal Center located on the first floor, and the City of North Augusta website.

Members present were Mayor Williams, Councilmembers Brooks, Carpenter, McGhee, Presnell, and Toole. Councilmember McCauley was absent.

Also in attendance were James S. Clifford, City Administrator; Rachelle Moody, Assistant City Administrator; Kelly F. Zier, City Attorney; Cammie T. Hayes, Chief Financial Officer; Thomas C. Zeaser, Director of Engineering and Public Works; Richard L. Meyer, Director of Parks, Recreation and Tourism; James E. Sutton, Director of Public Services; John C. Thomas, Director of Public Safety; Thomas L. Paradise, Director of Planning and Development; J. D. McCauley, Director of Human Resources; Ricky Jones, Manager of Information Technology; and Sharon Lamar, City Clerk.

ITEM 1. FINANCE: Proposed FY 2022 Consolidated Budget – Council Review and Discussion


Jim Clifford, City Administrator, introduced and provided a broad overview of the 2022 budget. His comments began with an explanation of the 2022 budget priorities. The priorities that led the budget development included: Downtown/Main Street, Bond Rating Improvement, employee compensation, maintenance of current facilities, and department priorities. Cammie Hayes, Chief Financial Officer, joined Mr. Clifford in the presentation highlighting an overview of all funds, general fund revenues, general fund expenditures, and major enterprise funds. Other items noted were- the City's current millage rate, a 4% COLA for all City employees, personnel additions, and specific funding needs. Proposed 2022 Capital Projects were also discussed along with new items funded in the Riverfront/Central Core Fund. (See attached.)

Jim Clifford facilitated a Q&A session with Councilmembers. Councilmembers asked specific questions of department directors. Questions were fielded by administration or the relevant present staff members.

Administrator Clifford brought the discussion to an end and summarized requests. He also directed Council in a review of the plan moving forward. The Public Hearing Notice will be posted on September 30, 2021. The Public Hearing and the first reading of the budget ordinance will be on October 18, 2021.


Mayor Williams thanked the administration and staff for their diligence in presenting Council a complete and balanced budget. He adjourned the FY2022 Budget Study Session at 7:10 p.m.

APPROVED THIS 4th DAY OF
October, 2021.



Britton S. Williams, Mayor

Respectfully submitted,



Sharon Lamar, City Clerk

CITY OF NORTH AUGUSTA

2022 Consolidated Budget Council Study Session 9/21/21



2022 Budget Planning Session Priorities from Administration

- ▶ Downtown/Main Street Initiatives
- ▶ Bond Rating Improvement Initiatives; Capital Projects Fund
- ▶ Employee compensation and benefits
- ▶ Maintenance of current facilities/equipment/infrastructure
- ▶ Evaluation of department priorities

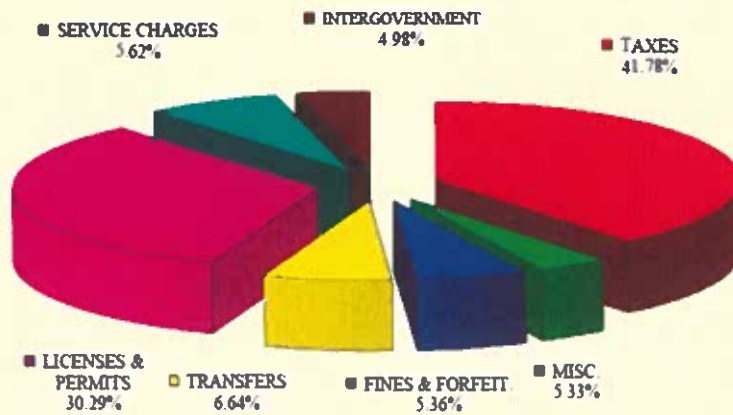
Consolidated Budget Overview

▶ General Fund	\$20,888,167	+ 8.44%
▶ Stormwater Utility Fund	854,897	+ 1.93%
▶ Sanitation Services Fund	5,207,691	+ 5.87%
▶ Utility Funds	11,000,049	+ 2.28%
▶ All Other	<u>10,931,847</u>	
TOTAL	\$ 48,882,651	

General Fund Revenues

▶ Taxes	\$8,727,193	+11.12%
▶ Licenses & Permits	6,328,000	+1.88%
▶ Fines & Forfeitures	1,120,000	+0.00%
▶ Other Sources	1,040,656	+40.30%
▶ Service Charges	1,173,922	+6.15%
▶ Miscellaneous	1,111,303	+28.74%
▶ Transfers	<u>1,387,093</u>	+1.49%
▶ TOTAL	\$20,888,167	+8.44%

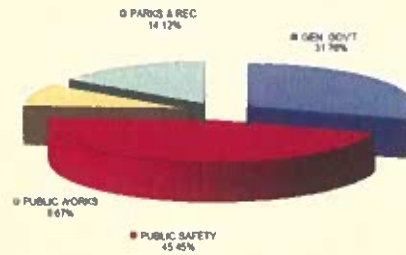
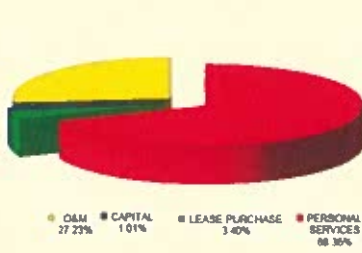
General Fund Revenues-Source of



General Fund Expenditures

▶ General Government	\$6,635,035	+10.33%
▶ Public Safety	9,493,741	+7.35%
▶ Public Works	1,811,024	+10.04%
▶ Parks & Recreation	<u>2,948,367</u>	+6.84%
▶ Total budget	\$20,888,167	+8.44%
▶ Value of a mill	\$122,567	

General Fund Expenditures By Purpose



General Fund

- ▶ 8.44% increase from 2021
- ▶ Millage at 70.20 with total to remain 73.50 mills
 - ▶ Aiken and Edgefield County reassessments
 - ▶ Capital Projects Fund
- ▶ Business License Standardization-Final Steps
- ▶ Personnel
 - ▶ 4% COLA all employees
 - ▶ Planner, Street Laborer, Groundworker II
 - ▶ Other-insurance, promotions, allocations
- ▶ Fuel increase
- ▶ Facility Rental Fees

Major Enterprise Funds

- ▶ Stormwater +1.93%; personnel allocation
 - ▶ No rate increase
 - ▶ No personnel additions
- ▶ Sanitation +5.85%; +12% Residential Inside Customer Base
 - ▶ Commercial Rate Increase .36/cubic yard
 - ▶ Residential Rate Increase .17/.26 per month
 - ▶ No personnel additions
- ▶ Water & Wastewater (Gross Revenue) +.94%; +3.05% Residential Inside Water Customer Base, +4.10% Residential Inside Sewer Customer Base
 - ▶ No rate increases
 - ▶ No personnel additions
 - ▶ Supporting fund transfers

2022 Budget Calendar

→	Tuesday	September 21	Council Study Session (If Needed)	Mayor and City Council
	Monday	September 27	Council Study Session (If Needed)	Mayor and City Council
	Thursday	September 30	Publish Public Hearing Notice	CFO
★	Monday	October 18	Budget Hearing	Mayor and City Council
★	Monday	October 18	Budget Ordinance First Reading	Mayor and City Council
★	Monday	November 1	Budget Ordinance Second Reading	Mayor and City Council
	Wednesday	November 3	Publish Public Notice of Enacted Budget	CFO

2022 Budget Information

General Fund

- Current Millage 73.50, Rollback Millage 70.20
- Maintaining millage at 73.50 (3.3 mill tax increase) provides the following:
 - Funds fuel increase of .75/gallon for regular fuel (\$3/gallon) and 1.00/gallon for diesel fuel (\$3.50/gallon)
 - 4% COLA for all City employees
 - Archer recommendation to maintain competitive in the southern region = 5.6%
 - an additional 1.8 mills to the Capital Projects Fund to reach initial funding goal of 3.3 mills in total
 - New Positions:
 - Planner for Planning Department to be hired 7/1/22
 - Street Laborer for Streets and Drains Division of Public Works Department
 - Grounds Worker II for Parks Division of PRT Department dedicated to Greenway Operations and Maintenance
 - Other Personnel Additions:
 - Firefighter position in Public Safety Department moved onto the City's grade scale
 - Promotion of 3 employees on grade due to professional certifications and enhanced duties
 - Transfer of .25 of the Director of Public Works from the Stormwater Fund to increase funding for drainage projects
 - Replacement of vehicles and equipment across all departments based on their useful lives
 - Maintains administrative contingency of 50,000 for unanticipated expenditures
 - Maintains community grants at 2021 level of support
 - Other funded initiatives:
 - LED Retrofits: Georgia Avenue, West Avenue, Riverside Boulevard, Center Street
 - Exterior cleaning of the Municipal Building
 - Education Reimbursement Program at \$5,000
- New items funded via the Capital Projects Fund in 2022
 - Evaluation/Replacement of Municipal Building roof over Arts & Heritage \$50,000
 - Replacement of Fire Panel in the Municipal Building \$20,000
- New items funded via the Riverfront/Central Core Fund in 2022
 - Greenway Paving Upgrade at Waterworks Park
 - Riverview Park Loop Paving Upgrade

2022 Budget Information

General Fund – NOT FUNDED

- Personnel
 - Code Enforcement Officer
 - Park Rangers (Greenway Law Enforcement)
 - Special Projects Representatives
 - Building Official
 - Public Safety Officers
- Projects
 - New flag pole for City Hall
 - Removal of trailers at Country Club Property
 - New buildings for Living History Park
 - Fire Station #2 kitchen/dayroom improvements
 - Indoor firing range rehabilitation/upgrade