



DISCUSSION ITEMS FOR OCTOBER 18, 2021 CITY COUNCIL MEETING

The documentation provided herewith consists of advance draft materials for review by Mayor and City Council. Such documents may be revised prior to the actual Council meeting before any formal consideration of same by Mayor and City Council. Said documents may also be revised by way of a proper amendment made at the Council meeting. These documents are informational only and not intended to represent the final decision of the Council.

Administration Department



Interoffice Memorandum

TO: Mayor and City Council

FROM: Jim Clifford, City Administrator

DATE: October 15, 2021

SUBJECT: Regular City Council Meeting of October 18, 2021

REGULAR COUNCIL MEETING

ITEM 5. PERSONNEL: Employee of the Quarter – July, August, and September 2021 – Lastacia Reese

Mayor Williams will announce the Employee of the Quarter for July, August, and September 2021.

The City of North Augusta Employee Recognition Committee would like to recognize the employee of the quarter for July, August, September 2021, Lastacia Reese, Planning Technician for the Planning & Development Department.

Lastacia started her employment with the City of North Augusta on March 2, 2021 as Secretary for Engineering/Planning. She was promoted to Planning Technician on May 12, 2021. While she does not have a lengthy tenure with the City at this point, she has been an invaluable asset for the Planning & Development Department this last quarter.

In June, the Planning & Development Department had staffing issues that resulted in Lastacia manning the workload single handed. During the month of July, Lastacia continued serving both the role of secretary and Planning Technician. When temporary help was hired, she provided training and direction to the temp employee in addition to her other responsibilities.

Lastacia has been a great resource for Planning & Development Interim Director Tommy Paradise as he went through the onboarding experience. She has provided Tommy with guidance on the operation of the department. Lastacia has also established relationships with people in various departments that she could call and get questions answered for Tommy. Lastacia has been the glue that has kept the Planning & Development Department working to provide services to the community.

Lastacia Reese is a tremendous asset to the Planning & Development Department and the City of North Augusta workforce.

Congratulations to Lastacia Reese, our employees of the third quarter of 2021. We have a plaque for you and monetary prize of \$50.

ITEM 6. Zoning: Ordinance No. 2021-15 – To Amend the Zoning Map of the City of North Augusta, South Carolina by Rezoning ±3.67 Acres of Land Owned by Felix Daniel McKie, Aiken County Tax Parcel #006-05-01-024, from R-14 Large Lot Single-Family, to R-5 Mixed Residential; Ordinance – Second Reading

An ordinance has been prepared for Council’s consideration on second reading to amend the zoning map of the City of North Augusta by rezoning ±3.67 acres of land owned by Felix Daniel McKie, Aiken County Tax Parcel #006-05-01-024, from R-14 Large Lot Single-Family, to R-5 Mixed Residential.

Please see [ATTACHMENT #6](#) for a copy of the proposed ordinance and exhibits.

ITEM 7. ZONING: Ordinance No. 2021-16 – To Amend the Zoning Map of the City of North Augusta, South Carolina by Rezoning ±48.42 Acres of Land Owned by Felix Daniel McKie and Forrest Thomas McKie, Aiken County Tax Parcel #006-05-01-001, from R-14 Large Lot Single-Family, to R-5 Mixed Residential; Ordinance – Second Reading

An ordinance has been prepared for Council’s consideration on second reading to amend the zoning map of the City of North Augusta by rezoning ±48.42 acres of land owned by Felix Daniel McKie and Forrest Thomas McKie, Aiken County Tax Parcel #006-05-01-001, from R-14 Large Lot Single-Family, to R-5 Mixed Residential.

Please see [ATTACHMENT #7](#) for a copy of the proposed ordinance and exhibits.

ITEM 8. FINANCE: Ordinance No. 2021-17 – Adopting a Budget for Fiscal Year 2022 Containing Estimates of Proposed Revenues and Expenditures by the City of North Augusta, South Carolina, for the Budget Year Beginning January 1 2022, and Declaring that Same Shall Constitute the Budget of the City of North Augusta for Such Budget Year; Ordinance – First Reading

An ordinance has been prepared for Council’s consideration on first reading adopting a budget for fiscal year 2022 containing estimates of proposed revenues and expenditures by the City of North Augusta for the budget year beginning January 1, 2022, and declaring that same shall constitute the budget of the City of North Augusta for such budget year.

Please see [ATTACHMENT #8](#) for a copy of the proposed ordinance.

ITEM 9. FINANCE: Ordinance No. 2021-18 – Levying the Annual Tax on Property in the City of North Augusta, South Carolina for the Fiscal Year Beginning January 1, 2022, and Ending December 31, 2022; Ordinance – First Reading

An ordinance has been prepared for Council's consideration on first reading levying the annual tax on property in the City of North Augusta for the fiscal year beginning January 1, 2022 and ending December 31, 2022.

Please see ATTACHMENT #9 for a copy of the proposed ordinance.

ITEM 10. FINANCE: Ordinance No. 2021-19 – Amending Article IV, Section 14-123 Titled “Sanitation Services Fees” of the City Code of the City of North Augusta, South Carolina; Ordinance – First Reading

An ordinance has been prepared for Council's consideration amending Article IV, Section 14-123 Titled “Sanitation Services Fees” of the City of North Augusta Code of Ordinances.

Please see ATTACHMENT #10 for a copy of the proposed ordinance.

ITEM 11. ENGINEERING AND PUBLIC WORKS: Resolution No. 2021-43 – Authorizing a Professional Services Contract for Construction Engineering and Inspection Services for the Knobcone Avenue Sidewalk and the Greenway Extension – Woodstone to Mayfield Projects

A resolution has been prepared for Council's consideration authorizing a professional services contract for Construction Engineering and Inspection Services for the Knobcone Avenue Sidewalk and Greenway Extension – Woodstone to Mayfield projects.

Please see ATTACHMENT #11 for a copy of the proposed resolution and supporting documents.

ITEM 12. PERMIT: Resolution No. 2021-44 – To Authorize the Issuing of a Parade Permit to North Augusta Lions Club to Conduct the 2021 Christmas Parade on Sunday, December 5, 2021

A resolution has been prepared for Council's consideration to authorize the issuing of a Parade Permit to North Augusta Lions Club to conduct the 2021 Christmas Parade on Sunday, December 5, 2021.

Please see ATTACHMENT #12 for a copy of the proposed resolution and supporting documents.

ORDINANCE NO. 2021-15
TO AMEND THE ZONING MAP OF THE CITY OF NORTH AUGUSTA,
SOUTH CAROLINA BY REZONING ± 3.67 ACRES OF LAND
OWNED BY FELIX DANIEL MCKIE, AIKEN COUNTY TAX PARCEL #006-05-01-024,
FROM R-14 LARGE LOT SINGLE-FAMILY, TO R-5 MIXED RESIDENTIAL.

WHEREAS, on December 17, 2007, by Ordinance 2007-22, the North Augusta City Council adopted the North Augusta Development Code and a citywide Zoning Map which is consistent with the City's North Augusta 2017 Comprehensive Plan; and

WHEREAS, pursuant to Section 5.3, North Augusta Development Code, the North Augusta Planning Commission may recommend amendments to the Zoning Map, provided such amendments are consistent with the City's North Augusta 2017 Comprehensive Plan; and

WHEREAS, the North Augusta Planning Commission, following an September 16, 2021 public hearing, reviewed and considered a request by Felix Daniel McKie, to amend the Official Zoning Map of North Augusta from R-14 Large Lot Single-Family to R-5 Mixed Residential. The staff report and results of this hearing have been provided to City Council.

NOW THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF NORTH AUGUSTA, SOUTH CAROLINA, IN MEETING DULY ASSEMBLED AND BY THE AUTHORITY THEREOF, THAT:

- I. A parcel consisting of ±3.67 acres owned by Felix Daniel McKie, is hereby rezoned from R-14 Large Lot Single-Family to R-5 Mixed Residential. Said property is Aiken County tax map parcel #006-05-01-024 and specifically identified on Exhibit "A" attached hereto.
- II. The Official Zoning Map for the City of North Augusta is hereby amended to reflect this rezoning.
- III. All ordinances or parts of Ordinances in conflict herewith are, to the extent of such conflict, hereby repealed.
- IV. This Ordinance shall become effective immediately upon its adoption on second and final reading.

DONE, RATIFIED AND ADOPTED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF NORTH AUGUSTA, SOUTH CAROLINA, ON THIS _____ DAY OF _____, 2021.

First Reading _____

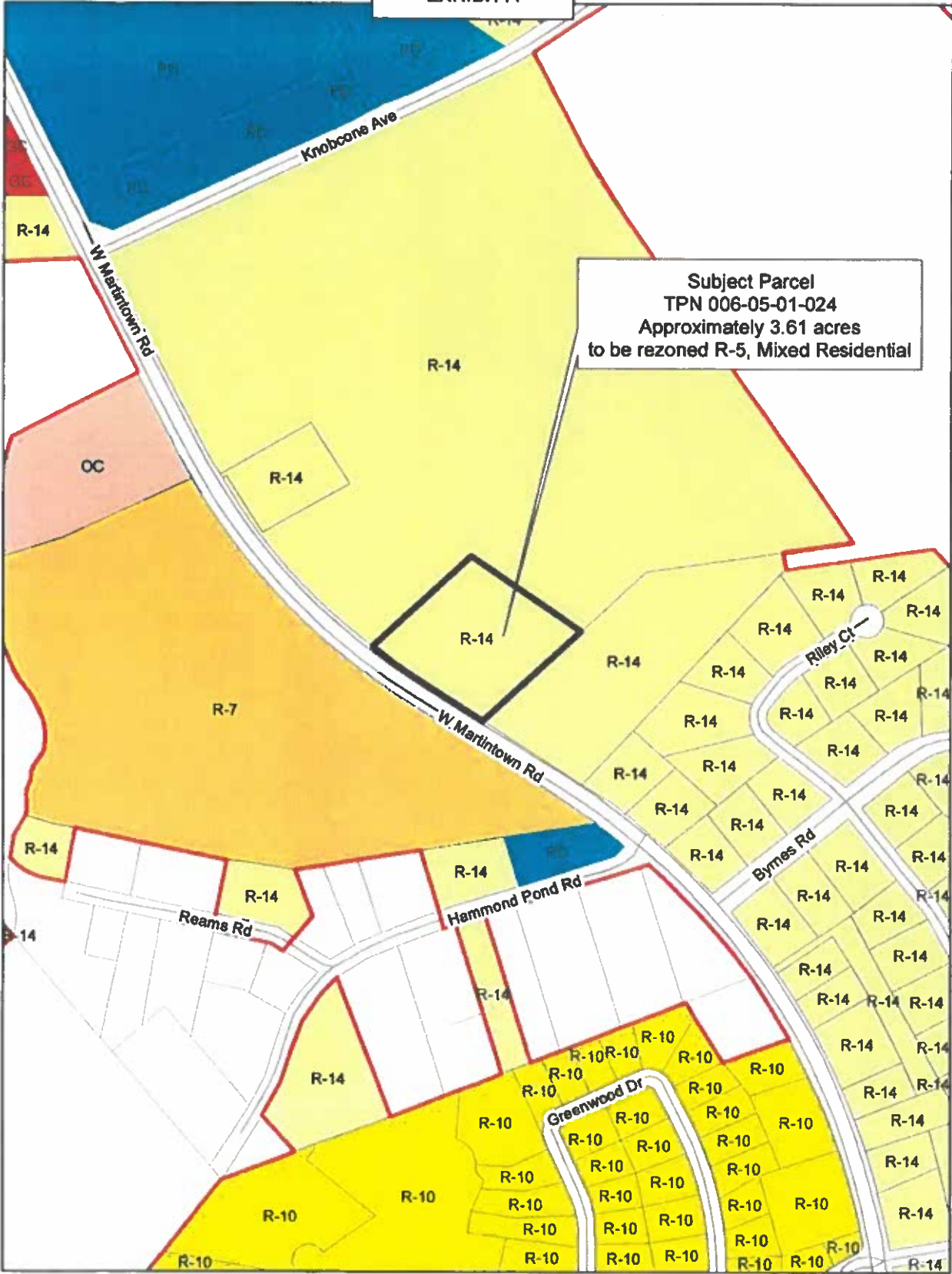
Briton S. Williams, Mayor

Second Reading _____

ATTEST:

Sharon Lamar, City Clerk

EXHIBIT A



Subject Parcel
TPN 006-05-01-024
Approximately 3.61 acres
to be rezoned R-5, Mixed Residential



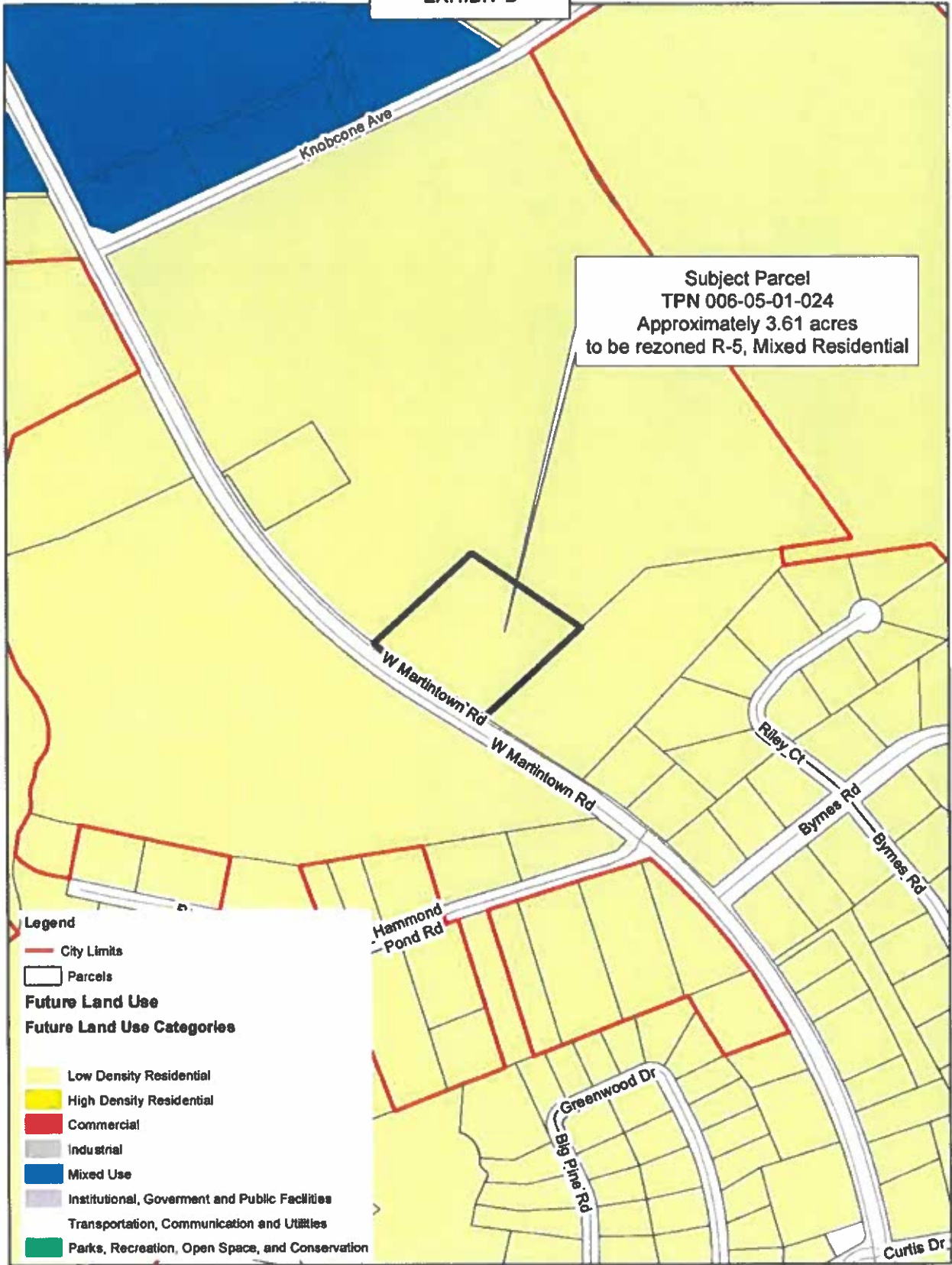
Application RZM21-003
Tax Parcel Number 006-05-01-024
A request to rezone approx. 3.61 acres
from R-14, Large Lot Single-Family Residential to
R-5, Mixed Residential



Date: 9/3/2021

FZM21-003, Parcel 006-05-01-024 Rezoning F-14 to R-5 us001.1

EXHIBIT B



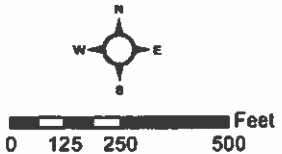
Subject Parcel
TPN 006-05-01-024
Approximately 3.61 acres
to be rezoned R-5, Mixed Residential

Legend

- City Limits
- Parcels
- Future Land Use**
- Future Land Use Categories**
- Low Density Residential
- High Density Residential
- Commercial
- Industrial
- Mixed Use
- Institutional, Government and Public Facilities
- Transportation, Communication and Utilities
- Parks, Recreation, Open Space, and Conservation



Application RZM21-003
Tax Parcel Number 006-05-01-024
A request to rezone approx. 3.61 acres
from R-14, Large Lot Single-Family Residential to
R-5, Mixed Residential



Date: 9/3/2021

ORDINANCE NO. 2021-16
TO AMEND THE ZONING MAP OF THE CITY OF NORTH AUGUSTA,
SOUTH CAROLINA BY REZONING ± 48.42 ACRES OF LAND OWNED BY FELIX
DANIEL MCKIE & FORREST THOMAS MCKIE, AIKEN COUNTY TAX PARCEL
#006-05-01-001, FROM R-14 LARGE LOT SINGLE-FAMILY,
TO R-5 MIXED RESIDENTIAL.

WHEREAS, on December 17, 2007, by Ordinance 2007-22, the North Augusta City Council adopted the North Augusta Development Code and a citywide Zoning Map which is consistent with the City’s North Augusta 2017 Comprehensive Plan; and

WHEREAS, pursuant to Section 5.3, North Augusta Development Code, the North Augusta Planning Commission may recommend amendments to the Zoning Map, provided such amendments are consistent with the City’s North Augusta 2017 Comprehensive Plan; and

WHEREAS, the North Augusta Planning Commission, following an September 16, 2021 public hearing, reviewed and considered a request by Felix Daniel McKie and Forrest Thomas McKie, to amend the Official Zoning Map of North Augusta from R-14 Large Lot Single-Family to R-5 Mixed Residential. The staff report and results of this hearing have been provided to City Council.

NOW THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF NORTH AUGUSTA, SOUTH CAROLINA, IN MEETING DULY ASSEMBLED AND BY THE AUTHORITY THEREOF, THAT:

- I. A parcel consisting of ±48.42 acres owned by Felix Daniel McKie and Forrest Thomas McKie, is hereby rezoned from R-14 Large Lot Single-Family to R-5 Mixed Residential. Said property is Aiken County tax map parcel #006-05-01-001 and specifically identified on Exhibit “A” attached hereto.
- II. The Official Zoning Map for the City of North Augusta is hereby amended to reflect this rezoning.
- III. All ordinances or parts of Ordinances in conflict herewith are, to the extent of such conflict, hereby repealed.
- IV. This Ordinance shall become effective immediately upon its adoption on second and final reading.

DONE, RATIFIED AND ADOPTED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF NORTH AUGUSTA, SOUTH CAROLINA, ON THIS _____ DAY OF _____, 2021.

First Reading _____

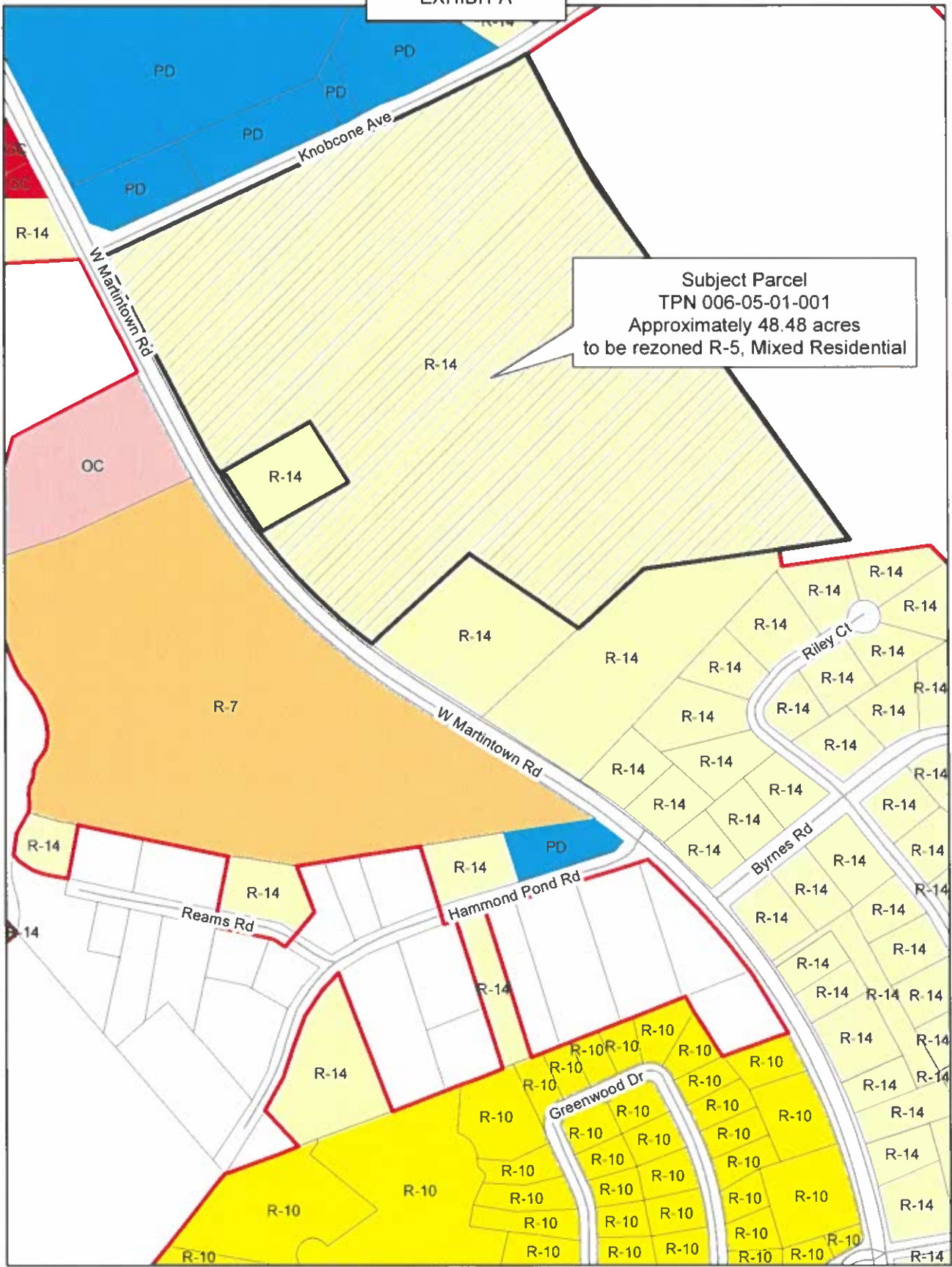
Briton S. Williams, Mayor

Second Reading _____

ATTEST:

Sharon Lamar, City Clerk

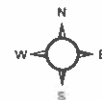
EXHIBIT A



Subject Parcel
TPN 006-05-01-001
Approximately 48.48 acres
to be rezoned R-5, Mixed Residential



Application RZM21-004
Tax Parcel Number 006-05-01-001
A request to rezone approx. 48.48 acres
from R-14, Large Lot Single-Family Residential to
R-5, Mixed Residential

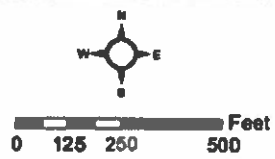


Date: 9/3/2021

EXHIBIT B



Application RZM21-004
Tax Parcel Number 006-05-01-001
A request to rezone approx. 48.48 acres
from R-14, Large Lot Single-Family Residential to
R-5, Mixed Residential



Date: 9/3/2021

RZM21-004_Parcel006-05-01-001

ORDINANCE NO. 2021-17
ADOPTING A BUDGET FOR FISCAL YEAR 2022
CONTAINING ESTIMATES OF PROPOSED REVENUES AND EXPENDITURES
BY THE CITY OF NORTH AUGUSTA, SOUTH CAROLINA,
FOR THE BUDGET YEAR BEGINNING JANUARY 1, 2022,
AND DECLARING THAT SAME SHALL CONSTITUTE THE BUDGET
OF THE CITY OF NORTH AUGUSTA FOR SUCH BUDGET YEAR

WHEREAS, in accordance with the Laws of South Carolina, and the Ordinance of the City of North Augusta, the City Administrator must prepare and submit to the City Council a Balanced Budget for the next budget year to begin on January 1, 2022, and end on December 31, 2022; and

WHEREAS, a public hearing has been held on said budget, as required by law.

NOW, THEREFORE BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF NORTH AUGUSTA, SOUTH CAROLINA, IN MEETING DULY ASSEMBLED AND BY THE AUTHORITY THEREOF, THAT:

- Section I. The City Council hereby adopts the 2022 Fiscal Year Budget, incorporated by reference as though it were set out herein in its entirety, for the conduct of the business of the municipal government of North Augusta for the budget year, January 1, 2022, to December 31, 2022.
- Section II. The transfer of budgeted amounts between functional areas of expenditures or expenses shall be approved by City Council; however, transfers of budgeted line items within the functional areas of expenditures or expenses not to exceed \$5,000, may be approved by the City Administrator as long as total expenditures or expenses do not exceed appropriations in the functional area. Management can also over expend appropriations, with the City Administrator's approval, at the line item and department level, as long as the total expenditures or expenses do not exceed appropriations of the functional area. Functional areas are: General Government; Public Safety; Public Works; Parks, Recreation, and Tourism; Sanitation Services; Stormwater Utility; and Water and Wastewater.
- Section III. The Mayor or City Administrator may authorize the expenditure of an amount not to exceed \$500 at any one time from the Council Contingencies Account without prior approval of the City Council provided that any such expenditure is reported in the minutes of the next Council meeting.

AN ORDINANCE ADOPTING A BUDGET
FOR THE CITY OF NORTH AUGUSTA

- Section IV. The City Council must approve expenditures from the following funds: Sales Tax I, Sales Tax II, Sales Tax III, Sales Tax IV, Accommodation Tax Fund, Street Improvement Fund, Riverfront Central Core Redevelopment Fund, Tax Increment Financing Fund, Transportation Improvement Fund, Capital Projects Fund, and the North Augusta Public Facilities Corporation Fund unless otherwise previously budgeted.
- Section V. The City Administrator may execute all necessary documents relating to the lease purchase financing of equipment specifically authorized and identified in the 2022 Budget. The financial institution selected for 2022 lease purchase financing shall be selected based upon competitive bidding in conformance with the City's purchasing procedures.
- Section VI. All Ordinances or parts of Ordinances in conflict herewith are, to the extent of such conflict, hereby repealed.
- Section VII. This Ordinance shall become effective immediately upon its adoption on second reading.

DONE, RATIFIED AND ADOPTED BY THE MAYOR AND CITY COUNCIL OF
THE CITY OF NORTH AUGUSTA, SOUTH CAROLINA, ON THIS _____ DAY OF
_____, 2021.

First Reading _____

Second Reading _____

Briton S. Williams, Mayor

ATTEST:

Sharon Lamar, City Clerk

ORDINANCE NO. 2021-18
LEVYING THE ANNUAL TAX ON PROPERTY
IN THE CITY OF NORTH AUGUSTA, SOUTH CAROLINA,
FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2022,
AND ENDING DECEMBER 31, 2022

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF NORTH AUGUSTA, SOUTH CAROLINA, IN MEETING DULY ASSEMBLED AND BY THE AUTHORITY THEREOF, THAT:

- Section I. The annual tax for the fiscal year (budget year) 2022, beginning January 1, 2022, and ending December 31, 2022, is hereby imposed and levied for general corporate purposes upon all the taxable property of the City of North Augusta.

- Section II. The period for which the tax levy is due on all taxable property, except for motorized vehicles, shall be from January 1, 2021, to December 31, 2021.

- Section III. The period for which the tax levy is due for all motorized vehicles which are required to be licensed by Section 53-3-110, Code of Laws of South Carolina, shall be from January 1, 2022, to December 31, 2022.

- Section IV. The tax levy imposed upon all taxable property shall be 70.20 mills to the General Fund and 3.30 mills to the Capital Projects Fund for a total tax levy of 73.50 mills.

- Section V. All Ordinances or parts of Ordinances in conflict herewith are, to the extent of such conflict, hereby repealed.

- Section VI. This Ordinance shall become effective January 1, 2022.

DONE, RATIFIED AND ADOPTED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF NORTH AUGUSTA, SOUTH CAROLINA, ON THIS _____ DAY OF _____, 2021.

First Reading _____

Briton S. Williams, Mayor

Second Reading _____

ATTEST:

Sharon Lamar, City Clerk

ORDINANCE NO. 2021-19
AMENDING ARTICLE IV, SECTION 14-123
TITLED "SANITATION SERVICES FEES"
OF THE CITY CODE OF THE
CITY OF NORTH AUGUSTA, SOUTH CAROLINA

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF NORTH AUGUSTA, SOUTH CAROLINA, IN MEETING DULY ASSEMBLED AND BY THE AUTHORITY THEREOF, THAT:

- I. Article IV, Section 14-123, titled "Sanitation Fees" is hereby amended and when amended shall read as follows:

ARTICLE IV. SANITATION SERVICE

Section 14-123. Sanitation Services fees.

A. Residential services:

There is hereby imposed upon each home, residence, apartment unit, or dwelling unit within the City, a charge for sanitation services to include garbage collection, trash collection, health services, and street sweeping. A sanitation services fee shall also be charged any residential customer located outside the City who receives sanitation services from the City.

For purposes of this section, each dwelling unit within a multi-family or apartment complex, duplex, etc. shall be considered a single customer and treated as a single-family dwelling without regard to the method of collection. The City reserves the right to determine the method of collection and type of containers to be used for residential customers.

(1) Fees - Residential Roll Carts:

Residential services where the principal use is for living, home, residence, apartment unit, dwelling unit and service is provided by roll carts:

Inside City limits, per month	\$19.67
Outside City limits, per month	\$27.71

For each additional roll cart provided by the City, there shall be a charge equal to 25% of the fee for a single cart.

(2) Fees - Removal of Roll Carts from Curb by City Personnel:

Notwithstanding any other provisions contained herein, if roll carts are left on the street in violation of this Code and City representatives remove the roll carts from the street to a location in compliance with City Code.

\$5.00 for each removal.

(3) Fees – Electronics Disposal Fee:

Fees for disposing of electronic waste shall be \$25 per item disposed.

B. Commercial services:

There is hereby imposed upon each place of business, industry, or other commercial premises within the City, a charge for sanitation services to include garbage collection, trash collection, animal control, health services, and street sweeping. A sanitation services fee shall also be charged any commercial customer located outside the City who receives sanitation services from the City.

For purposes of this section, a commercial customer is a business or industry having a separate business license and occupying separate spaces.

(1) Fees - Commercial service with residential roll carts.

Pickups under this subsection shall not exceed six (6) 100 gallon (or equivalent) residential roll carts per pickup and shall not exceed one (1) pickup per week.

	Per 100 Gal. <u>Roll Cart</u>
Inside City limits, per month	\$19.67
Outside City limits, per month	\$27.71

- (2) Fees - Commercial service with City supplied front-end loading bulk containers containing non-compacted waste.

Pickups under this subsection may be scheduled for Monday through Saturday. The size of container, frequency, and schedule of pickups shall be subject to the approval of the City. Fees shall be based upon the size of containers and frequency of pickups as follows:

CONTAINER SIZE	BASE FEE	+	INSIDE CITY	or	OUTSIDE CITY
2 cu. yd.	\$51.64	+	2.71/cu. yd.	or	3.89/cu. yd.
3 cu. yd.	\$54.05	+	2.71/cu. yd.	or	3.89/cu. yd.
4 cu. yd.	\$56.44	+	2.71/cu. yd.	or	3.89/cu. yd.
6 cu. yd.	\$61.73	+	2.71/cu. yd.	or	3.89/cu. yd.
8 cu. yd.	\$67.54	+	2.71/cu. yd.	or	3.89/cu. yd.

- (3) Fees – Electronics Disposal Fee:

Fees for disposing of electronic waste shall be \$25 per item disposed.

- C. Special service for residential or commercial customers:

When special bulk or compacted wastes are collected by the City through a procedure or method not provided for above and out of the ordinary collection procedures, the City may charge rates commensurate with the work and equipment involved.

- D. Special landfill charges:

Fees for disposing of automobile, truck, or tractor tires and special handling/packaging waste shall be equal to the fees charged by Aiken County plus 15% for handling.

- II. This Ordinance shall become effective immediately upon its adoption on second reading for all bills rendered on or after January 1, 2022.
- III. All Ordinances or parts of Ordinances in conflict herewith are, to the extent of such conflict, hereby repealed.

DONE, RATIFIED AND ADOPTED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF NORTH AUGUSTA, SOUTH CAROLINA, ON THIS _____ DAY OF _____, 2021.

First Reading _____

Briton S. Williams, Mayor

Second Reading _____

ATTEST:

Sharon Lamar, City Clerk

RESOLUTION NO. 2021-43
AUTHORIZING A PROFESSIONAL SERVICES CONTRACT FOR CONSTRUCTION
ENGINEERING & INSPECTION SERVICES FOR THE KNOBCONE AVENUE
SIDEWALK AND THE GREENEWAY EXTENSION –
WOODSTONE TO MAYFIELD PROJECTS

WHEREAS, the City of North Augusta (City) applied for and was awarded Transportation Alternative Program (TAP) grants from the South Carolina Department of Transportation (SCDOT) for the Knobcone Avenue Sidewalk and the Greenway Extension – Woodstone to Mayfield Projects; and

WHEREAS, these projects will require the use of SCDOT certified technicians to perform Construction Engineering & Inspection (CE&I) services; and

WHEREAS, 4 firms responded to a “Request for Qualifications” and were reviewed by a committee consisting of the Tom Zeaser, Director of Engineering & Public Works, Rick Meyer, Director of Parks & Recreation, Rachele Moody, Assistant City Administrator, and Brian Maleck, Engineer I; and

WHEREAS, based upon the ranking of the firms, it has been determined that the following firm should be engaged by contract for the purposes of performing such services:

Infrastructure Consulting & Engineering (ICE); and

WHEREAS, the SCDOT has reviewed the City’s solicitation, ranking, and fee negotiation process and has given its concurrence to the selection committee’s recommendation.

NOW THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of North Augusta, South Carolina, in meeting duly assembled and by the authority thereof that, Infrastructure Consulting & Engineering shall be awarded the contract to perform CE&I services for both the Knobcone Avenue Sidewalk and the Greenway Extension – Woodstone to Mayfield Projects.

BE IT FURTHER RESOLVED that funding for this contract shall be as follows:

Knobcone Avenue Sidewalk: SCDOT TAP Grant (LPA 02-21), 80%
Street Improvement Fund, Sidewalk/Curbing Program, 20%

Greenway Extension: SCDOT TAP Grant (LPA 03-21), 80%
Sales Tax 3 Fund, Greenway Extension, 20%

BE IT FURTHER RESOLVED THAT THE City Administrator is authorized to execute any documents required for the entering into of this contract.

DONE, RATIFIED AND ADOPTED BY THE MAYOR AND CITY COUNCIL OF THE
CITY OF NORTH AUGUSTA, SOUTH CAROLINA, ON THIS _____ DAY OF
_____, 2021.

Briton S. Williams, Mayor

ATTEST:

Sharon Lamar, City Clerk

South Carolina Business Opportunities

Published by Division of Procurement Services - Delbert H. Singleton, Jr., Division Director

Ad Category: Consultant/Professional

Ad Start Date: May 10, 2021

Title: CE&I Services for the Knobcone Avenue Sidewalk (LPA 02-21) and North Augusta Greenway Extension (LPA 03-21)

Purchasing Agent/Entity: City of North Augusta

Bid/Submittal Due Date: June 1, 2021 - 5:00pm

Description:

The City of North Augusta requests a letter of interest and Statement of Qualifications for consulting firms familiar with performing Construction Engineering Services on South Carolina state Department of Transportation projects. Services are requested for the Knobcone Avenue Sidewalk project, where 2200 linear feet of concrete sidewalk is to be constructed and for the North Augusta Greenway Extension project, where 600 linear feet of asphalt paved pedestrian trail will be constructed.

Solicitation #: 2021-ENG-003

Direct Inquiries To: Thomas Zeaser

Buyer Phone#: (803) 442-5700

Buyer Email: tzeaser@northaugusta.net

Pre-Bid Information:

None

Full Details / Download: <https://www.northaugusta.net/Home/Components/RFP/RFP/262/215>

South Carolina Business Opportunities • Scott Hawkins11111, Editor • 1201 Main Street, Suite 600 • Columbia, SC 29201
803-737-0686 • scbo@mmo.sc.gov • <https://procurement.sc.gov>



CE&I Services for the Knobcone Avenue Sidewalk (LPA 02-21)
and North Augusta Greenway Extension (LPA 03-21)

Selection Committee Meeting
June 10, 2021
11:00 AM

Committee Members: Tom Zeaser, Director of Engineering & Public Works
Rachelle Moody, Asst. City Administrator
Rick Meyer, Director of Parks, Recreation and Tourism
Brian Maleck, Engineer I

Consultant Scores

Consultant Name	Reviewer				Total Score
	TZ	RiM	RaM	BM	
OLH	82	85	80	85	332
Transystems	91	90	70	80	331
ICE	95	88	94	95	372*
JMT	90	83	68	88	329

*High Score

Lamar, Sharon

From: Bacchus, Sid C <BacchusSC@scdot.org>
Sent: Thursday, September 23, 2021 2:26 PM
To: Zeaser, Tom
Cc: Humphries, Adam S.; Jackson, Yates; Byrd, Yolanda
Subject: LPA - 02-21 & LPA 03-21 CE&I Consultant Concurrence Request - APPROVAL
Attachments: LPA02-21 & LPA 03-21 - CE&I Consultant Concurrence Request.pdf

Mr. Zeaser,

Attached you will find the approved request for concurrence form to hire Infrastructure Consulting & Engineering for Construction, Engineering and inspections services (CE&I).

You may consider this email as your official Notice To Proceed to move into the contract execution phase. Please provide a copy of the fully executed contract when it's available.

You will also receive notification on SCDOT letterhead with further instructions within the next few business days.

Thanks,
Sid

LPA Consultant Services Award Concurrence Request Form

Prior to the award of a consultant services contract, the Local Public Agency (LPA) shall submit to the South Carolina Department of Transportation (SCDOT) Local Public Agency Administrator (LPAA), this request for review and concurrence of award along with the appropriate documentation listed below. Upon review and concurrence, the LPA shall provide a formal award notice to the successful consultant.

Local Public Agency: City of North Augusta
 Contact Person: Thomas C Zeaser Title: Director of Engineering & Public Works
 Address: 100 Georgia Avenue Phone: (803) 442-5700
North Augusta, SC 29841

LPA / Contract Number: 02-21 & 03-21 County: Alken

Project Name: Knobcone Avenue Sidewalk & North Augusta Greenway Extension
 File Number: P040254 & P040365 Master PIN Number: _____
 Date of Agreement: May 3, 2021 Construction Completion Date: May 3, 2023

To: **Director Contracts / Special Projects**

The LPA is requesting your concurrence in award of consultant services for the design and development of the above referenced project to Infrastructure Consulting & Engineering. The project description is as follows:

Project Description: Provide CE&I Services for the Knobcone Avenue Sidewalk (LPA 02-21) and the North Augusta Greenway Extension (LPA 03-21).

This concurrence request shall include the following documentation:

Consultant Services:

- SCBO advertisement and date published
- Preliminary Scope of Services
- List of proposals received including primary and sub-consultants with their respective services identified by proposing team.
- Documentation including rating sheets supporting the order for negotiation based on initial proposals and interviews.
- Summary of negotiation process including LPA independent in-house estimate prior to receiving consultant estimate, dates and summaries of negotiation conversations / meetings.
- Copy of proposed execution ready agreement.
- Pre-award audit
- Certification from LPA Legal counsel certifying compliance with South Carolina Consolidated Procurement Code (special reference 11-35-40(2) and 11-35-40(3)).

The SCDOT has reviewed the procurement procedures used by the LPA for this project including the original certification procurement procedures and the information included in this form and has based the SCDOT's opinion on the LPA's representation thereof.

Consultant Services:

- Concur Concurrence Denied

Concurrence is subject to additional field reviews/audits conducted by SCDOT, Federal and/or State authorized representatives. Findings/discrepancies will be addressed under appropriate SCDOT and Federal regulations.

Nicholas C. Pizzuti 9/15/2021
 Director of Contracts / Special Projects Date

ATTACHMENT C
C.2. North Augusta Greenway Extension LPA 03-21
FEE SUMMARY

Task 1: Construction Administration & Inspection

CLASSIFICATION	HOURS	
Project Manager	20	\$145.00
Clerical	20	\$55.00
Inspector	100	\$62.00
TOTAL HOURS	140	
Task 1 Total	\$	10,200.00

II. SUMMARY -DIRECTS \$ 1,925.00
(See Attached Breakdown)

GRAND TOTAL **\$ 12,125.00**

TOTAL HOURS

City of North Augusta North Augusta Greenway Extension LPA 03-21 CEI MAN-HOUR BREAKDOWN					
Task No./Task Description (Assume 4 weeks Construction)	Proj Mgr	Clerical	Inspector	Inspector	Total
					Hours
Task 1: Construction Administration & Inspection					
Administration	20				20
Clerical		20			20
Inspection				100	100
Task 1 Totals	20	20	0	100	140

City of North Augusta
 North Augusta Greenway Extension LPA 03-21
 DIRECT COST BREAKDOWN

Task 1: Construction Administration & Inspection						
				OVERNIGHT POSTAGE	\$25.00	# 0.00
	Rate	Unit		EXTERNAL REPRODUCTION		
TRAVEL						
Hotel (per night)	\$100.00		0.00			#
Meals (per diem)	\$32.00		0.00			
Rental Car (per day)	\$75.00		0.00	Vellum	\$6.00	0.00
Mileage (per mile)	\$0.560	2,000	1,120.00	Photocopies (per page)	\$0.10	50 5.00
Air Travel				Eng. Copier (24x36) Bond	\$1.00	0.00
				Other	\$0.00	
	SUBTOTAL TRAVEL		\$ 1,120.00			
				SUBTOTAL REPRODUCTION		\$ 5.00
CONSULTANTS				MISCELLANEOUS/SUPPLIES		
1.				1. Laboratory Testing		800.00
2.				2.		
3.				3.		
4.				4.		
5.				5.		
	SUBTOTAL CONSULTANTS		\$	SUBTOTAL MISC/SUPPLIES		\$ 800.00
				GRAND TOTAL TASK 1		\$ 1,925.00

TOTAL HOURS

City of North Augusta Knobcone Ave. Sidewalk LPA 02-21 CEI MAN-HOUR BREAKDOWN					
Task No./Task Description (Assume 20 weeks Construction)	Proj Mgr	Clerical	Inspector	Inspector	Total
					Hours
Task 1: Construction Administration & Inspection					
Administration	64				64
Clerical		32			32
Inspection				400	400
Task 1 Totals	64	32	0	400	496

City of North Augusta
 Knobcone Ave. Sidewalk LPA 02-21
 DIRECT COST BREAKDOWN

Task 1: Construction Administration & Inspection						
				OVERNIGHT POSTAGE	\$25.00	# 0.00
TRAVEL	Rate	Unit		EXTERNAL REPRODUCTION		
Hotel (per night)	\$100.00		0.00			#
Meals (per diem)	\$32.00		0.00			
Rental Car (per day)	\$75.00		0.00	Vellum	\$6.00	
Mileage (per mile)	\$0.560	4,800	2,688.00	Photocopies (per page)	\$0.10	80 8.00
Air Travel				Eng. Copier (24x36) Bond	\$1.00	0.00
				Other	\$0.00	
	SUBTOTAL TRAVEL		\$ 2,688.00	SUBTOTAL REPRODUCTION		\$ 8.00
CONSULTANTS				MISCELLANEOUS/SUPPLIES		
1.				1. Laboratory Testing		1500.00
2.				2.		
3.				3.		
4.				4.		
5.				5.		
	SUBTOTAL CONSULTANTS		\$ -	SUBTOTAL MISC/SUPPLIES		\$ 1,500.00
				GRAND TOTAL TASK 1		\$ 4,196.00

RESOLUTION NO. 2021-44
TO AUTHORIZE THE ISSUING OF A PARADE PERMIT TO
NORTH AUGUSTA LIONS CLUB TO CONDUCT THE 2020 CHRISTMAS PARADE ON
SUNDAY, DECEMBER 5, 2021

WHEREAS, North Augusta Lions Club has requested a permit to hold a Christmas Parade to celebrate the Christmas Season; and

WHEREAS, the request is to hold the parade on December 5, 2021 with the lineup of the parade beginning on Martintown Road, between Knox Avenue and Georgia Avenue. The parade will then proceed on Georgia Avenue beginning at Martintown Road, traveling South and will disperse at Buena Vista Avenue; and

WHEREAS, the parade will utilize the roadway as identified above with side roads blocked by Public Safety personnel, with spectators on either side of the parade route; and

WHEREAS, the parade will involve the usage of the lineup area and parade route from approximately 10:30 AM until 5:00 PM; and

WHEREAS, the Mayor and City Council has reviewed the request and finds that the parade permit applied for, at the time requested and upon the roadways as indicated, is not detrimental to the health, safety, welfare or convenience of the residents of the City and, in fact, will benefit the public; and

WHEREAS, such request has been timely made and complies with the Code of Ordinances for the City of North Augusta.

NOW THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of North Augusta, South Carolina, in meeting duly assembled and by the authority thereof, that the request for a permit is approved as follows:

1. **TIME:** Approx. 10:30 AM until 5:00 PM
2. **DATE:** December 5, 2021
3. **LOCATION:** Martintown Road, between Knox Avenue and Georgia Avenue, as well as Georgia Avenue beginning at Martintown Road, traveling South to Clifton Avenue.
4. **SPECIAL CONDITIONS:** The parade will utilize the public roadways which will be blocked for any other vehicular traffic, to include side roads entering into the parade route, by Public Safety personnel. Spectators will be allowed to assemble on either side of the roadway along the parade route.
5. **BOND:** Not be required

DONE, RATIFIED AND ADOPTED BY THE MAYOR AND CITY
COUNCIL OF THE CITY OF NORTH AUGUSTA, SOUTH CAROLINA, ON THIS
_____ DAY OF _____, 2021.

BRITON S. WILLIAMS, MAYOR

ATTEST:

SHARON LAMAR, CITY CLERK



North Augusta Lions Club

PO Box 6385 ♦ North Augusta, SC ♦ 29861

September 27, 2021

Mayor Briton Williams
City of North Augusta
PO Box 6400
North Augusta, SC 29861

Dear Mayor Williams,

The North Augusta Lions Club respectfully requests a permit to hold the annual North Augusta Lions Christmas Parade on Sunday, December 5, 2021, starting at 3:00 pm.

We also request the assistance of North Augusta Public Safety to provide traffic control and set up barricades for the parade as in past years. The North Augusta Lions Club Parade Committee will reach out to Lt. Verne Sadler to discuss parade logistics. And, we intend to keep NA Public Safety fully informed of our plans for this event.

We thank North Augusta leadership allowing the Lions Club to present this annual event to the city and to see the smiles on the faces of young and old as Santa is welcomed to North Augusta!

If you have any questions please contact me at 803.624.2487.

Sincerely,

Terra Carroll, *Activities Chair*
North Augusta Lions Club

About Parade Route:

The parade participants assemble in the Crossroads Market shopping Plaza and line-up along Martintown Road to Georgia Avenue. The parade begins at Martintown Road/Georgia Avenue and ends at Clifton Avenue. The parade generally lasts 90 minutes.

Cc: Sharon Lamar, City Clerk



100 Georgia Avenue
North Augusta, SC
29841-3843

Post Office Box 6400
North Augusta, SC
29861-6400

City of North Augusta

CITY OF NORTH AUGUSTA, SOUTH CAROLINA

PERMIT

PERMIT GRANTED TO: Terra Carroll, Activites Chair
North Augusta Lions Club

ACTIVITY: 2021 North Augusta Lions Club Christmas Parade

DATE/TIME: December 5, 2021 – 3:00 p.m.

LOCATION: Parade participants will assemble in the Crossroads Market Shopping Plaza and line-up along Martintown Road to Gerogia Avenue. The parade begins at Martintown Road/Georgia Avenue and ends at Clifton Avenue.

STIPULATION: No candy may be thrown from floats, or moving vehicles. Candy can be handed out by walkers to children.

CONTACT PERSON: Terra Carroll
North Augusta Lions Club
P. O. Box 6385
North Augusta, SC 29861

PHONE: 803-624-2487

This permit is granted under the conditions that advertisement placards will not be affixed to any City property or public utility property (i.e. traffic signs, street signs, utility poles, or along the roadway). Further, signs erected on private property shall be removed immediately upon completion of the activity.

City of North Augusta
Mayor's Office

By: _____

Date: _____

Administration
Office 803.441.4202
Fax 803.441.4203

Planning & Economic
Development
Office 803.441.4221
Fax 803.441.4232

Engineering & Public Works
Office 803.441.4223
Fax 803.441.4208

Building Standards
Office 803.441.4227
Fax 803.441.4122

Finance
Office 803.441.4215
Fax 803.441.4189

Parks, Recreation
& Leisure Services
Office 803.441.4300
Fax 803.441.4319

Human Resources
Office 803.441.4205
Fax 803.441.4203

Public Utilities
Office 803.441.4240
Fax 803.441.4243