



INVITATION FOR SEALED BIDS

for

**NORTH AUGUSTA COMMUNITY CENTER
HVAC REPLACEMENT**

for

**North Augusta Parks, Recreation & Tourism
100 Riverview Park Drive
North Augusta, SC 29841**

will be received by:

City of North Augusta Parks, Recreation & Tourism
Attn. Rick Meyer, Director
100 Riverview Park Drive
North Augusta, South Carolina 29841
803-441-4300

until **11:00 AM on TUESDAY, MAY 25, 2021** at which time all bids will be publicly opened and read in the presence of all those interested in Room 100 of the Riverview Park Activities Center located at 100 Riverview Park Drive, North Augusta, South Carolina, 29841.

The City of North Augusta reserves the right to waive any formalities and to reject any or all bids.

The City of North Augusta Parks, Recreation & Tourism will receive BID proposals for NORTH AUGUSTA COMMUNITY CENTER HVAC REPLACEMENT according to the enclosed specifications.

All formal inquiries relating to this bid should be addressed in writing to:

City of North Augusta Parks, Recreation, & Tourism
Attn: Rick Meyer Director
100 Riverview Park Drive
North Augusta, SC 29841

ADDENDA:

In the Event that modifications, clarifications, or additions to this bid become necessary, all vendors will be notified in writing by the Director Parks & Recreation.

SUBMISSION DATE AND LOCATION:

All bids must be submitted in writing to the office of the Director of Parks & Recreation, 100 Riverview Park Drive, North Augusta, SC, 29841, until **11:00 AM on Tuesday, May 25, 2021**. All proposals must be in writing in an envelope sealed and clearly marked "NORTH AUGUSTA COMMUNITY CENTER HVAC REPLACEMENT." The City of North Augusta will not be responsible for late mail deliveries, and no bids will be accepted after **11:00 AM on Tuesday, May 25, 2021**.

REJECTION OF BIDS:

The City of North Augusta reserves the right to reject or accept any or all bids, or to take exception to these specifications. Vendors may also be eliminated from consideration for failure to comply fully with the bid specifications.

REVIEW AND EVALUATION PROCESS:

The City of North Augusta will select the vendor on the basis of greatest benefits to the City, not necessarily on the basis of lowest price. The vendor's references, capabilities, commitment, and quality of proposal will be weighted heavily. Experience with athletic venue lighting is of high priority.

PRICE QUOTATIONS:

Price quoted by vendors should be firm prices, not subject to increases during the term of the contract.

PROPOSAL RESPONSES:

All proposals submitted shall include a letter of transmittal which bears the signature of an authorized representative of the vendor and which also includes the names of individuals authorized to negotiate with the City of North Augusta.

REFERENCES:

A list of at least five companies serviced with like requirements listing the scope of work and including references must be submitted by the vendor and made an integral part of this proposal.

INSURANCE AND BONDS:

Vendors shall be fully covered by Workers Compensation as required by the State of South Carolina and carry a Public Liability of \$1,000,000, and property damage insurance. The selected vendor will be required to provide the City of North Augusta a copy of this insurance naming the City of North Augusta on this policy as an "additional insured" for the duration of the contract.

**CITY OF NORTH AUGUSTA
Parks, Recreation & Tourism
NORTH AUGUSTA COMMUNITY CENTER
HVAC REPLACEMENT
BID PROPOSAL**

Perspective Vendor:

The Bidder, having fully examined the specifications with related documents and being very familiar with all of the conditions surrounding the annual contract including the site conditions and the availability of labor and materials, hereby proposes and agrees that, if this proposal is accepted, he will contract with the City of North Augusta to furnish all equipment, materials, insurance and overhead necessary to supply equipment for this project in complete conformance to the project plans and specifications for the following lump sum/unit prices to include 8% South Carolina sales tax:

\$ _____

This bid respectfully submitted by:

Business Name

Business Address

City, State, and Zip Code

Phone Number

Signature of Bidder/Printed name of Bidder

SPECIFICATION FOR NORTH AUGUSTA COMMUNITY CENTER HVAC REPLACEMENT

Scope of work:

1. The current HVAC system consists of a 15-ton split system air handler unit and a 15-ton heat pump condenser for half of the big banquet room and a 5-ton split system air handler unit and a 5-ton heat pump condenser for rooms C1-C2. All units are on the roof of the community center and over 20 years old.
2. Provide all labor and material needed to remove the existing 5-ton and 15-ton units off the roof top of the community center. Removal work will likely require the use of a crane. Removal will also include the disposal of both units. A site visit is highly recommended.
3. Provide all labor and material needed to install new 15-ton air handler unit with new drain pan and 15-ton condenser heat pump with new copper lines set and new 100 amp disconnect. Clean and blow out drain lines to make sure they will not overflow or clog.
4. Provide all labor and material needed to install new 5-ton air handler unit with new drain pan and 5-ton heat pump conditioner with new copper lines set and new 100 amp disconnect. Clean and blow out drain lines to make sure they will not overflow or clog.
5. Price to include the labor and material to complete the work including final clean up. Price to include the removal and disposal of old units and materials. Price to include delivery of materials to the jobsite. Price to include 8% sales tax.
6. Price to include 1-year warranty on installation plus manufacturer warranty on all units.

Qualifications & Specifications:

1. Have a license to conduct business in the State of South Carolina and have the ability to obtain a City of North Augusta Business license. All permits, fees, and inspections with the project included in the price.
2. Vendor must be able to demonstrate to the City of North Augusta that you have the ability to provide all equipment, staff, and trained key personnel

to fulfill your obligations. Written proposals must include an outline of your ability to meet the fiscal and physical responsibilities and requirements.

Material/Equipment: The vendor will assume full and all responsibility for the protection, storage, safety, and damage to all materials and equipment. The vendor must furnish all needed safety equipment and protective devices necessary for the safety of their employees and the property of the City of North Augusta.

Staffing: The vendor is responsible for providing all labor required to complete the work described in this solicitation. The vendor is responsible and must insure that they are in compliance with all Federal, State, and local labor laws and regulations applicable to their employees. The City of North Augusta takes no responsibility for the failure of the vendor to do so. All electrical installation to meet National Electric Code requirements.



North Augusta Community Center, 495 Brookside Avenue, North Augusta, South Carolina, 29841