

Planning Commission



Minutes of the Thursday, November 19, 2020 Regular Meeting

Members of the Planning Commission

Briton Williams

Chair

Leonard Carter, Jr.

Timothy V. Key

Larry Watts

Bob Clark

JoAnn McKie

Dr. Christine Crawford

1. **Call to Order**– The regular meeting of November 19, 2020, having been duly publicized, was called to order at 7:05 p.m.
2. **Roll Call**– Members present were Chairman Briton Williams, Commissioners JoAnn McKie, Bob Clark, and Timothy Key, and Larry Watts. Commissioners Dr. Christine Crawford and Leonard Carter were absent. Also in attendance were Libby Hodges, Director of Planning and the applicants.
3. **Approval of Minutes** – The minutes from the Regular Meeting of October 15, 2020 were approved as written.
4. **Confirmation of Agenda** –There were no changes to the agenda.
5. **Application ANX20-036** – A request by the City of North Augusta to annex ±0.23 acres located along Mayfield Drive, TPN 005-10-05-016. The requested zoning is P, Public Use.

Chairman Williams recused himself and Vice Chairman Clark led discussion on the case.

Mrs. Hodges explained that the Planning Commission should review the appropriateness of the proposed P, Public Use zoning for the Greenway extension.

After some discussion, Commissioner Larry Watts made a motion to recommend to City Council the P, Public Use zoning for Application ANX20-046, a request by the City of North Augusta to annex ±0.23 acres located along Mayfield Drive, TPN 005-10-05-016. Commissioner Key offered a second and the motion passed unanimously.

6. **Application SP19-002 Laurel Lake Drive Jiffy Lube** – A request by AFML, Inc. for Major Site Plan approval for a proposed Jiffy Lube and retail building located on ±1.1 acres along Laurel Lake Drive, TPN 010-18-08-001, zoned GC, General Commercial and within the HC, Highway Corridor Overlay District.

Chairman Williams resumed proctoring and introduced the Major Site Plan application for the proposed Jiffy Lube and retail building.

Mrs. Hodges stated that the application has been before the Board of Zoning Appeals and the Conditional Use was previously approved by the Planning Commission.

Lance Cheely, representative for AFML, Inc., was available to answer questions from the Commissioners.

The application was removed from the table and Commissioner Key made a motion to approve the Major Site Plan application. Commissioner Clark made a second and the application was approved unanimously. All of the previous conditions will remain per the waivers and special exceptions.

7. **Application MW20-007 Layman Setback** – A request by Barry and Debbie Layman for approval of a front setback greater than the maximum allowed by the Hammond's Ferry Planned Development General Development Plan.

Chairman Williams read the application description and asked Mrs. Hodges for an explanation of the Planning Commission's role. Mrs. Hodges stated the application comes before the Planning Commission due to the requirements of the Hammond's Ferry Planned Development General Development Plan. The proposed maximum front setback at the midpoint of the lot exceeds what is permitted by the PD Ordinance. She stated this is not the first application the Planning Commission has addressed for Hammond's Ferry and that recent minor modifications to the Planned Development were related to side setbacks.

There was some discussion among commissioners regarding the role of the Hammond's Ferry Design Review Committee and Planning Commission in the Planned Development ordinance.

Commissioner Key made a motion to approve the waiver request. Commissioner Watts offered a second and the request was approved unanimously with the following conditions:

1. The waivers granted apply only to this project and will not apply to any future residential development on the site should the plan not be developed.

2. If the residential site plan is substantially revised, the site plan and any additional waivers will require Planning Commission as determined by the Planning Director.

8. Business Meeting

a. Election of Officers

Commissioner Key made a motion to nominate Briton Williams as Chairman. Commissioner McKie offered a second. Hearing no other nominations, Mr. Williams was elected unanimously.

Chairman Williams made a motion to nominate Dr. Christine Crawford as Vice Chairman. Commissioner Clark offered a second. Hearing no other nominations, Dr. Crawford was elected unanimously.

b. Adoption of 2021 Calendar

Commissioner Key made a motion to adopt the 2021 Calendar as proposed. Commissioner Watts offered a second and the calendar was adopted unanimously.

9. Staff Report

a. October Performance Report

Mrs. Hodges gave updates on the North Augusta Development Code Rewrite project and focus group meetings and steering committee debriefing. There has been an influx of final plat applications. Staff is working on an annual report for the end of the year. The Martintown Road transportation study is nearing completion. The design for the Knobcone Sidewalk project continues.

10. Adjourn

With no objection, Chairman Williams adjourned the meeting at approximately 8:40 p.m.

Respectfully Submitted,



Libby Hodges, AICP, Director
Department of Planning and Development
Secretary to the Planning Commission

