		Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
PHASE 1	Task 1.1 Work Plan Development	✶															
	Task 1.2 Public Participation Plan	✶															
	Task 1.3 Kick-off Meeting	♦															
PHASE 2	Task 2.1 Plan Review	✶	✶														
	Task 2.2 Code Review	✶	✶														
	Task 2.3 City-wide Team Tour			♦													
	Task 2.4 Key Stakeholder Roundtables			♦													
	Task 2.5 Steering Committee Meeting			♦													
	Task 2.6 Code Survey		✶	✶													
	Task 2.7 Best Practice Analysis		✶	✶													
	Task 2.8 Code Audit and Recommendations		✶	✶	✶	✶											
	Task 2.9 Presentation of Audit Recommendations					✶											
PHASE 3	Task 3.1 First Code Draft and Review				✶	✶	✶	✶	✶	✶							
	Task 3.2 Second Code Draft and Review									✶	✶						
	Task 3.3 Zoning Map Update								✶	✶	✶						
	Task 3.4 Stakeholder Review and Feedback										✶						
	Task 3.5 Public Review Draft Preparation										✶	✶					
	Task 3.6 Public Review Draft Workshops + Engagement											✶					
	Task 3.7 Final Code Draft												✶	✶			
PHASE 4	Task 4.1 Creation of an Executive Summary												✶	✶			
	Task 4.2 Formal Presentation of the Draft Code to the Planning Commission														✶		
	Task 4.3 Formal Presentation of the Draft Code to the City Council														✶	✶	✶
	Task 4.4 Final Adopted Development Code																✶
	Task 4.5 Staff and Board Training																♦