

Administration Department



Interoffice Memorandum

TO: Mayor and City Council

FROM: B. Todd Glover, City Administrator

DATE: March 1, 2013

SUBJECT: Study Session Date of Monday, March 4, 2013

A study session of the North Augusta City Council has been scheduled for **Monday, March 4, 2013, at 6:15 p.m.** in the Municipal Center 3rd Floor Council Conference Room/Council Chambers located at 100 Georgia Avenue.

The following is among the topics for discussion and review:

ITEM 1. LEGAL: Executive Session – Request of the City Administrator

In compliance with Section 30-4-70 (a) (2) the City Administrator has requested an executive session for the purpose of discussion of negotiations incident to 1 proposed contractual matter.



CITY OF NORTH AUGUSTA

AGENDA: REGULAR CITY COUNCIL MEETING

March 4, 2013 – Municipal Center – 100 Georgia Avenue, 3rd Floor – 7:00 P.M.

CITIZEN COMMENTS: Citizens may speak to Mayor and City Council on each item listed on this agenda. Mayor Jones will call for your comments prior to City Council discussing the matter. When speaking to Council, please step up to the microphone, give your full name and address, and direct your remarks to Mayor Jones.

CITIZEN ASSISTANCE: Individuals needing special assistance or sign interpreter to participate in the meeting, please notify the Administration Department 48 hours prior to the meeting.

REGULAR MEETING

1. CALL TO ORDER:
2. INVOCATION AND PLEDGE OF ALLEGIANCE:
3. ROLL CALL:
4. APPROVAL OF MINUTES: Study Session and Regular Minutes of February 18, 2013

UNFINISHED BUSINESS

5. ANNEXATION: Property Located at 6 Bradley Court, Tax Parcel Number 012-14-06-081, 0.4 ± Acres, Owned by Melvin A. and Marsha E. Baskett – Ordinance, Third and Final Reading
6. ANNEXATION: Property Located at 819 Martintown Road, Tax Parcel Number 013-13-11-006, 0.47 ± Acres, Owned by Pedro Brito – Ordinance, Third and Final Reading

NEW BUSINESS

7. ELECTION: 2013 Municipal Election – Certification of Official Results, Municipal Election Commission, Council Acceptance - Motion
8. ENGINEERING: Engineering Agreement Related to Transportation Engineering Design and Management Services With Michael Baker, Jr., Inc. – Resolution
9. PERSONNEL: Barbara A. Watson, Retirement – Recognition of Service to the City of North Augusta
10. UTILITIES: Contract/Master Agreement For Professional Services With URS Corporation - Resolution
11. PRESENTATIONS/COMMUNICATIONS/RECOGNITION OF VISITORS:
 - A. Citizen Comments: At this time, citizens may speak to Mayor and City Council regarding matters not listed on the agenda.
 - B. Council Comments
12. ADJOURNMENT:

Administration Department



TO: Mayor and City Council

FROM: B. Todd Glover, City Administrator

DATE: March 1, 2013

SUBJECT: Agenda for Regular Meeting of March 4, 2013

ITEM 5. ANNEXATION: Property Located at 6 Bradley Court, Tax Parcel Number 012-14-06-081, 0.4 ± Acres, Owned by Melvin A. and Marsha E. Baskett – Ordinance, Third and Final Reading

An ordinance has been prepared for Council's consideration on third and final reading to affect the requested annexation of Melvin A. and Marsha E. Baskett in which they request the annexation of 0.4± acres of property located at 6 Bradley Court, Tax Parcel Number 012-14-06-081.

Also included in the annexation are the rights of way of Bradley Court adjoining the property to be annexed.

This property is proposed to be zoned R-7, Small Lot, Single Family Residential. The zoning is consistent with the future land use of the property, Low Density Residential, as specified in the Future Land Use Element of the 2005 Comprehensive Plan.

Please see the minutes of February 18, 2013, for the ordinance text.

ITEM 6. ANNEXATION: Property Located at 819 Martintown Road, Tax Parcel Number 013-13-11-006, 0.47 ± Acres, Owned by Pedro Brito – Ordinance, Third and Final Reading.

An ordinance has been prepared for Council's consideration on third and final reading to affect the requested annexation of Pedro Brito in which he requests the annexation of 0.47± acres of property located at 819 Martintown Road, Tax Parcel 013-13-11-006.

Also included in the annexation are the rights of way of East Martintown Road adjoining the property to be annexed.

The property is proposed to be zoned GC/HC, General Commercial/Highway Corridor. The requested zoning is consistent with the future land use classification of the property, Low Density Residential, as specified in the Future Land Use Element of the 2005 Comprehensive Plan.

Please see the minutes of February 18, 2013, for the ordinance text.

ITEM 7. ELECTION: **Municipal Election – Certification of Official Results, Municipal Election Commission – Council Acceptance, Motion**

Certification of the following candidates has been received from the Municipal Election Commission. These candidates have been declared elected to their respective offices under provisions of Section 7-13-190 of the South Carolina Code. Receipt of the official results by motion of Mayor and Council is requested.

The results are as follows:

Mayor: Lark Jones

City Council: Pat Carpenter
Fletcher Dickert
David McGhee

Please see ATTACHMENT # 7 for the Municipal Election Commission certification letter.

ITEM 8. ENGINEERING: **Authorization of Professional Engineering Services Contract With Michael Baker, Jr., Inc. Related to Continuing Transportation Engineering Design and Management Services – Resolution**

A resolution has been prepared for Council's consideration authorizing a contract with Michael Baker, Jr., Inc. to provide ongoing services related to the design and implementation of various transportation improvement projects.

Please see ATTACHMENT #8 for a copy of the proposed resolution and the contract.

ITEM 9. PERSONNEL: **Barbara A. Watson, Retirement – Recognition of Service to the City of North Augusta**

On February 26, 2013, Barbara A. Watson, Parks and Recreation Housekeeper, retired from the City of North Augusta. Mrs. Watson began her employment with the City of North Augusta on February 5, 1997. Mayor Jones wishes to recognize and honor Mrs. Watson for her years of service to the City of North Augusta.

ITEM 10. UTILITIES: **Authorization of Contract/Master Agreement For Professional Services With URS Corporation - Resolution**

A resolution has been prepared for Council’s consideration authorizing a contract/master agreement with URS Corporation for professional services related to required various improvements to the City’s water production system.

Please see ATTACHMENT #10 for a copy of the proposed resolution, Master Services Agreement, and additional information.