

RESOLUTION NO. 2020-35
A RESOLUTION APPOINTING MEMBERS TO THE
DEVELOPMENT CODE RE-WRITE STEERING COMMITTEE

WHEREAS, City of North Augusta has contracted with Orion Planning & Design for professional consulting services to perform a development code audit and re-write; and

WHEREAS, it is a best practice to appoint a Steering Committee comprised of community members, elected and appointed officials to work with staff and the consultant during the audit and re-write process to provide strategic input; and

WHEREAS, Steering Committee members will participate in regularly-scheduled committee meetings and avail themselves as necessary to participate in public meetings; and

WHEREAS, Committee work will be conducted as outlined in the attached Steering Committee Description.

NOW THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of North Augusta, South Carolina, in meeting duly assembled and by the authority thereof, that a committee of the following individuals is hereby established to serve as the Development Code Re-Write Steering Committee:

- David McGhee, City Council
- Dr. Christine Crawford, Planning Commission
- Bob Clark, Planning Commission
- Liz Pearson, Community Member
- Dave Sam, Community Member
- Rett Harbison, Community Member
- Eddie Butler, Community Member
- Libby Hodges, Planning & Development Director, ex-officio
- Tom Zeaser, Engineering & Public Works Director, ex-officio
- Rachelle Moody, Assistant City Administrator, ex-officio

BE IT FURTHER RESOLVED that the work product of the Steering Committee shall be a rewritten Development Code and service on the Committee will conclude at such time.

DONE, RATIFIED, AND ADOPTED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF NORTH AUGUSTA, SOUTH CAROLINA, ON THIS 17 DAY OF AUGUST, 2020.



Robert A. Pettit, Mayor

ATTEST:



Sharon Lamar, City Clerk

North Augusta Development Code Rewrite 2020:

Steering Committee Description

Vision

The Steering Committee (Committee) advises on the development of the revised North Augusta Development Code document. The Committee must foster openness and inclusion in process through dialogue and communication with the consulting team, staff, the Planning Commission, and City Council.

A few of the overarching goals of the project are to:

1. Review regulations to encourage reuse and redevelopment of property within the City, especially within current Overlay Districts and Downtown
2. Review regulations to ensure the code supports responsible infrastructure development
3. Review current regulations for efficiency and effectiveness in reaching the goals of the Comprehensive Plan
4. Review zoning categories to encourage affordable and diverse housing choices

Additional items may be added as the Code is analyzed and stakeholders are interviewed.

Mission

The work product of the Committee shall be a rewritten Development Code. The Committee shall seek public input throughout the process of developing this document and shall solicit public comment on the final product before presenting it to the Planning Commission. The Planning Commission shall conduct public hearings on the rewritten NADC and forward it to the Planning Commission with any recommendations following the same procedures required for text amendments. The Commission will then forward their recommendation to the City Council as is customary.

The Committee shall make periodic presentations to the Commission and City Council at critical stages as recommended by the consultant and agreed upon by the committee, the Planning Commission, and City Council.

Structure & Function of the Committee

The Committee shall:

- Elect members a leadership structure to monitor and record the activities of the committee, with staff serving as support and advisors as needed.
- The Committee shall complete its work within 18 months from the date of its first meeting. The Committee shall establish a meeting schedule as required to meet this deadline. The Committee shall work closely with City staff to complete this task.
- The Committee may make recommendations to City Council for additional resources, such as consultants, to assist in the completion of its work. City staff shall assist the Committee in the preparation of RFQ's for any consulting services deemed necessary by City Council. City staff

will serve as liaison between the Committee and consultants and insure compliance with all regulations.

- The Committee may designate members for subcommittees for work on specific items that will be brought back to the full committee for review.
- The Committee will monitor attendance and active participation in the process. Lack of participation or unexcused absences may result in removal from the committee.
- The Committee must attend community-wide meetings as assigned.

Membership

The Committee is comprised of the following:

- David McGhee, City Council
- Dr. Christine Crawford, Planning Commission
- Bob Clark, Planning Commission
- Liz Pearson, Community Member
- Dave Sam, Community Member
- Rett Harbison, Community Member
- Eddie Butler, Community Member
- Libby Hodges, Planning & Development Director, ex-officio
- Tom Zeaser, Engineering & Public Works Director, ex-officio
- Rachelle Moody, Assistant City Administrator, ex-officio

Membership will be for approximately 18 months to two years in order to direct the preparation of the Development Code.

Final approval of the Development Code will be subject to the City Council upon completion of the document by the committee, consulting team, staff, and the Planning Commission.

Meetings

The Committee will meet at least monthly at an agreed upon time. Meetings will be open to the public and posted and in designated spaces.

In addition to monthly meetings, Committee members may be asked to serve on subcommittees, which will schedule their own meetings and post them with the Planning and Development Department.