

NORTH AUGUSTA

SOUTH CAROLINA'S RIVERFRONT

FOIA 2020-45

Date: September 28, 2020

TO: 

Copy to:

Kelly Zier - City Attorney

Cammie Hayes-Director of Finance & General Services

RE: FREEDOM OF INFORMATION REQUEST

PLEASE BE ADVISED that the City of North Augusta has received your Freedom of Information Act (FOIA) request the 28th day of September 2020. Such request has been forwarded to the appropriate department for response. In addition, a copy of said request has been forwarded to the office of the City Attorney for his review.

The City Attorney will make a determination as to whether the request is a proper request under the FOIA act. The appropriate department will advise as to what materials, documents, etc. may be available. That department will also provide information indicating the approximate time involved related to the retrieval of the documentation, and also the amount of material that would need to be copied in order to comply with the request. At such time as a response is received from the City Attorney and the appropriate department, we will then notify you of the response of the City to your FOIA request. In the event that the request is deemed appropriate and permissible under the FOIA act, we will advise you of same and also provide an estimate of the costs that would be related to responding to said request. In the event that it is determined that the FOIA request is not proper and not permitted by the act, you'll also be advised of that decision.

A response to your request will be made within the time limits as established by section 20-4-30(c) of the FOIA act. Specifically, this requires that said response be provided within 10 business days for any record requested that is less than 24 months old. A request for a record that is more than 24 months old, is to be responded to within 20 business days from the date of the receipt of your request. The City would not normally require the full period in order to respond, but reserves its right under the act to do so.

In the event that the response to your request is positive and the costs associated with retrieving and providing the data is minimal, in most cases, the City would forward the documentation to you with a statement for the costs. An example of charges would be 15¢ per page for black and white copies, 20¢ per page for color copies. The City does not charge for search and retrieval for fifteen minutes or less. For any time required to research and retrieve the requested information more than 15 minutes, the City charges, a minimum of \$8.00 per 30 minutes. Pursuant to the act, the charge for searching, retrieving, and redacting records is not to exceed the hourly wage of the lowest paid employee on the public body staff, who has the skill and training to fulfill the request. Therefore, the charge could be in excess of the \$8.00 per 30 minutes, if a

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regular clerical person is unable to perform the services. The specific FOIA Fee schedule, as adopted by the City is available for review online. In the event that the costs are considered to be of more than a nominal amount, the City would reserve the right to require a deposit of 25% of anticipated costs to be made before assembling, copying and delivering the materials. This would also provide to you the opportunity to determine if you desired to proceed with the request in light of the costs.

NOTICE: SOUTH CAROLINA LAW PROVIDES THAT "IT IS A CRIME TO KNOWINGLY OBTAIN OR USE PERSONAL INFORMATION FROM A PUBLIC BODY FOR COMMERCIAL SOLICITATION."



Sharon Lamar, City Clerk

City of North Augusta, South Carolina

Lamar, Sharon

From: [REDACTED]
Sent: Saturday, September 26, 2020 2:35 PM
To: Lamar, Sharon
Subject: FOIA Request- Details for Financial Income and Expenses
Attachments: General Fund August 2020.pdf

Mrs. Sharon Lamar

City of North Augusta

100 Georgia Avenue

North Augusta, SC 29841

Dear Mrs. Lamar:

Under the South Carolina Freedom of Information Act (FOIA), 30-4-10, I am requesting to have sent to me electronic records containing the following information:

Please provide to me where I may find the detail information on the income and expenses that Cammie Hayes, City Finance Director, reported was available in "accounting reports". I understand that a summary amount is available on reports that are posted on the City website as she has indicated on her correspondence to me.

What I am trying to achieve by getting detail information is the ability to see the income source and expense source so that I can generate a detailed monthly report.

As all know in Scenario 90, assuming that is the one you are using, required revenue income to satisfy the many cost centers to facilitate the paying of the bond. Monthly, money is received and spent. Please look at the page attached (General Fund) as a reference point.

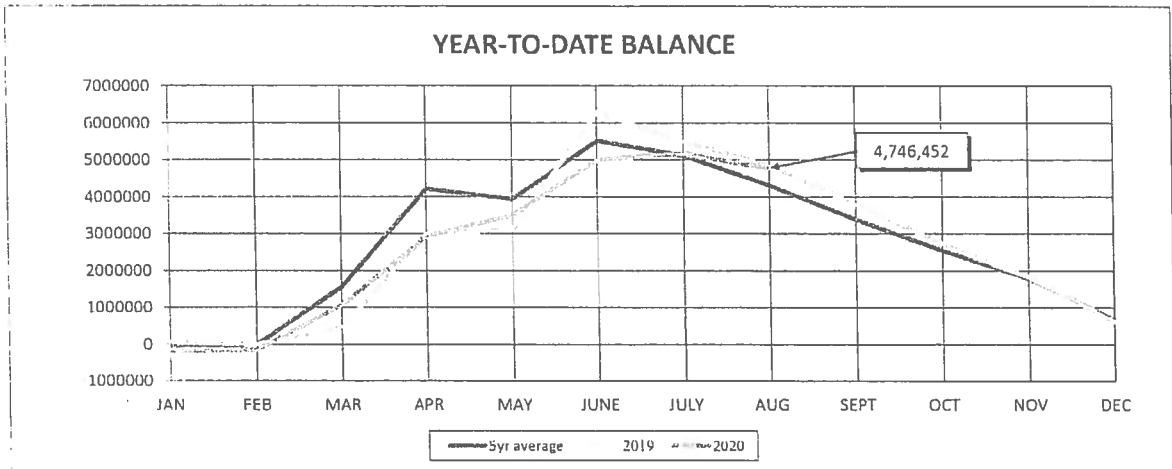
Under the **Revenue Column** there is a total revenue received column by month. Please supply a report that shows on a month to month basis in detail where these funds come from. I suspect that this detail report is presently available as the amount is reported in summary.

Under the **Expenses Column** is money spent by month by month. Please supply a report that shows in detail what these funds paid for.

GENERAL FUND

	REVENUES				EXPENSES				SURPLUS (DEFICIT)			
	2020		2019		2020		2019		2020		2019	
	Monthly	YTD	Monthly	YTD	Monthly	YTD	Monthly	YTD	Monthly	YTD	Monthly	YTD
JAN	1,277,303	1,277,303	1,380,934	1,380,934	1,451,999	1,451,999	1,323,136	1,323,136	(174,696)	(174,696)	57,798	57,798
FEB	1,866,911	3,146,214	1,658,695	3,039,629	1,849,717	3,301,716	1,723,448	3,046,584	19,194	(155,502)	(64,753)	(6,955)
MAR	2,909,787	6,056,001	2,140,822	5,180,451	1,690,051	4,991,767	1,671,764	4,718,348	1,219,736	1,064,234	469,058	462,103
APR	3,341,492	9,397,493	4,324,373	9,504,824	1,492,290	6,484,057	1,789,807	6,508,155	1,849,202	2,913,436	2,534,566	2,996,669
MAY	1,697,482	11,094,975	1,429,984	10,934,808	1,121,327	7,605,384	1,330,968	7,839,123	576,155	3,489,591	99,016	3,095,685
JUNE*	2,605,814	13,700,789	4,529,490	15,464,298	1,120,594	8,725,978	1,347,319	9,186,442	1,485,220	4,974,811	3,182,171	6,277,856
JULY	1,875,937	15,576,726	988,789	16,453,087	1,674,077	10,400,055	1,780,636	10,967,078	201,860	5,176,671	(791,847)	5,486,009
AUG	805,878	16,382,604	458,759	16,911,846	1,236,097	11,636,152	1,119,016	12,086,094	(430,219)	4,746,452	(660,257)	4,825,752
SEPT			591,025	17,302,871			1,417,657	13,503,751			(1,026,632)	3,799,120
OCT			788,019	18,090,890			1,862,149	15,365,900			(1,074,130)	2,724,990
NOV			405,966	18,496,856			1,308,683	16,674,583			(902,717)	1,822,273
DEC			704,984	19,201,840			1,911,174	18,585,757			(1,206,190)	616,083

* Business license payment received in July vs June for the prior year.



If there are any fees for searching or copying this information, please inform me if this cost will exceed \$25.00. However, I request a waiver of all fees in that the disclosure of the requested information is in the public interest and will contribute significantly to the public's understanding of finances and government activity for the City. This information is not being sought for commercial purposes.

Please submit to me the information requested in the time frame established by the FOIA. If you cannot supply any of the requested information, please cite the exemption from my request and notify me of the appeal procedure available to me under the law.

Sincerely,

The signature area is redacted with two thick black horizontal bars. The first bar covers the name, and the second bar covers the title or contact information.

Sent from [Mail](#) for Windows 10