

NORTH AUGUSTA

SOUTH CAROLINA'S RIVERFRONT

FOIA 2020-18

Date: May 13, 2020

T0: [REDACTED]
[REDACTED]

RE: FREEDOM OF INFORMATION REQUEST

Copy to:

Kelly Zier - City Attorney

Robert A. Pettit – Mayor

Cammie Hayes – Director of Finance and
General Services

Tom Zeaser – Director of Engineering and Public
Works

PLEASE BE ADVISED that the City of North Augusta has received your Freedom of Information Act (FOIA) request the 13th day of May 2020. Such request has been forwarded to the appropriate department for response. In addition, a copy of said request has been forwarded to the office of the City Attorney for his review.

The City Attorney will make a determination as to whether the request is a proper request under the FOIA act. The appropriate department will advise as to what materials, documents, etc. may be available. That department will also provide information indicating the approximate time involved related to the retrieval of the documentation, and also the amount of material that would need to be copied in order to comply with the request. At such time as a response is received from the City Attorney and the appropriate department, we will then notify you of the response of the City to your FOIA request. In the event that the request is deemed appropriate and permissible under the FOIA act, we will advise you of same and also provide an estimate of the costs that would be related to responding to said request. In the event that it is determined that the FOIA request is not proper and not permitted by the act, you'll also be advised of that decision.

A response to your request will be made within the time limits as established by section 20-4-30(c) of the FOIA act. Specifically, this requires that said response be provided within 10 business days for any record requested that is less than 24 months old. A request for a record that is more than 24 months old, is to be responded to within 20 business days from the date of the receipt of your request. The City would not normally require the full period in order to respond, but reserves its right under the act to do so.

In the event that the response to your request is positive and the costs associated with retrieving and providing the data is minimal, in most cases, the City would forward the documentation to you with a statement for the costs. An example of charges would be 15¢ per page for black and white copies, 20¢ per page for color copies. The City does not charge for search and retrieval for fifteen minutes or less. For any time required to research and retrieve the requested information more than 15 minutes, the City charges, a minimum of \$8.00 per 30 minutes. Pursuant to the act, the charge for searching, retrieving, and redacting records is not to exceed the hourly wage of the lowest paid employee on the public body staff, who has the skill and training to fulfill the request. Therefore, the charge could be in excess of the \$8.00 per 30 minutes, if a

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regular clerical person is unable to perform the services. The specific FOIA Fee schedule, as adopted by the City is available for review online. In the event that the costs are considered to be of more than a nominal amount, the City would reserve the right to require a deposit of 25% of anticipated costs to be made before assembling, copying and delivering the materials. This would also provide to you the opportunity to determine if you desired to proceed with the request in light of the costs.

NOTICE: SOUTH CAROLINA LAW PROVIDES THAT "IT IS A CRIME TO KNOWINGLY OBTAIN OR USE PERSONAL INFORMATION FROM A PUBLIC BODY FOR COMMERCIAL SOLICITATION."



Sharon Lamar, City Clerk

City of North Augusta, South Carolina

Lamar, Sharon

From: [REDACTED]
Sent: Tuesday, May 12, 2020 9:52 PM
To: Lamar, Sharon
Cc: Dione Carroll
Subject: SC FOIA Request
Attachments: FOIA 2020-14 Attachment 1.pdf

05/12/2020

Madam Clerk,

Sharon, I have a follow up SC FOIA request based on the City's response to my FOIA 2020-14.

With regards to those five payments totaling \$66,971.18 by the City to Sitec, LLC, I request the following:

1. an electronic copy of any and all information from Sitec, LLC, especially any invoice attachments or other materials pertaining to a more detailed breakdown of the charges to the City;
2. an electronic copy of all City documents, records, or data pertaining to RFPs, for any phase of the work itself, supplies, approvals, correspondence including emails, or other descriptive materials the City has, regarding those specific payments to Sitec, LLC;
3. and in particular for the US 25 Landscaping, I request electronic copies of any city communications between the City and State or Federal entities involved.

For information, I attach a copy of "FOIA 2020-14 Attachment 1," which is the City's 04/27/2020 printout of the invoices, or vouchers, in response to that initial FOIA request.

Again, your help is most appreciated.

Sincerely,

[REDACTED]

FY 2020

CITY OF NORTH AUGUSTA
 VENDOR ACTIVITY REPORT
 BOTH OPEN & PAID VOUCHERS
 CHECK DATES 01/01/2013 TO 12/31/2020 PAY DATES 01/01/2013 TO 12/31/2020
 VENDORS 178685 TO 178685 PURCHASE ORDERS 0 TO 999999999

<u>VO #</u>	<u>PAY/CHECK DATE</u>	<u>INVOICE #</u>	<u>INVOICE DATE</u>	<u>PO #</u>	<u>CHECK #</u>	<u>INVOICE AMOUNT</u>
178685 SITEC,LLC						
184728	06/27/2013	689	05/02/2013	146706	119784	5,300.00
	10-4310-381	BUILDINGS/FIXED EQUIPMENT			5,300.00	
197640	01/20/2015	140130	12/29/2014	155097	127778	48,085.19
	16-4220-271	SPECIAL DEPT SUPPLIES			48,085.19	
197641	01/20/2015	140131	12/31/2014	155097	127778	5,342.79
	16-4220-271	SPECIAL DEPT SUPPLIES			5,342.79	
201661	06/18/2015	151038	05/28/2015	158818	130359	6,870.00
	30-4220-303	US #25 LANDSCAPING PROJECT			6,870.00	
222359	10/27/2017	17INV-2052	09/25/2017	174949	143334	1,373.20
	10-4310-271	SPECIAL DEPT SUPPLIES			1,373.20	
						66,971.18
TOTAL VOUCHERS:						66,971.18
TOTAL OPEN VOUCHERS:						0.00
TOTAL PAID VOUCHERS:						66,971.18