



City of North Augusta  
Department of Public Services  
North Augusta, South Carolina  
Office: (803) 441-4240  
Email: [jsutton@northaugusta.net](mailto:jsutton@northaugusta.net)  
Website: <http://www.northaugusta.net>

Release Date: 02/10/2019

Opening Date: 03/02/2020

## INVITATION TO BID

### 2020 North Augusta Employee Uniform Bid

The City of North Augusta will be accepting sealed bids from vendors to supply employee uniforms.

**Sealed bids will be opened publicly and read aloud at 1:30 p.m. on March 2, 2020 at 61 Claypit Road North Augusta, SC 29841.**

All envelopes must be sealed and clearly labeled 2020 North Augusta Employee Uniforms and the date the bids are due. If you send your bid by mail you should put it into a separate sealed envelope, labeled as required, inside the mailing envelope to safeguard against it being opened in error.

It is the intent and purpose of the City of North Augusta that this Invitation to Bid promotes competitive bidding. It shall be the bidder's responsibility to advise the Public Services contact below, if any language, requirements, etc. or any combination thereof, inadvertently restricts or limits the requirements stated in this Invitation to Bid to a single source.

All inquiries relating to this sealed bid should be addressed to:

City of North Augusta  
Department of Public Services  
Attn: James Sutton  
Director of Public Services  
61 Claypit Road  
North Augusta SC, 29841  
Phone: (803) 441-4240 [jsutton@northaugusta.net](mailto:jsutton@northaugusta.net)

**Submit sealed bids by to:**

Attn: James Sutton  
Director of Public Services  
61 Claypit Road North Augusta, SC  
29841

The City of North Augusta will not be responsible for late mail deliveries, and no bids will be accepted after 1:30 p.m. on 03/02/2020.

**2020 North Augusta Employee Uniform Bid Form**

I hereby propose to furnish the goods and/or services specified at the prices or rates quoted in my bid. I agree that my bid will remain firm for a period of up to thirty (30) days in order to allow the City adequate time to evaluate the bids.

I certify that all information contained in this bid is truthful to the best of my knowledge and belief. I further certify that I am duly authorized to submit this bid on behalf of the vendor/contractor as its act and deed and that the vendor/contractor is ready, willing and able to perform if awarded the bid.

I further certify, under oath, that this bid is made without prior understanding, agreement, connection, discussion, or collusion with any other person, firm or corporation submitting a bid for the same product or service; no officer, employee or agent of the City of North Augusta or of any other bidder interested in said bid; and that the undersigned executed this Bidder's Certification with full knowledge and understanding of the matters therein contained and was duly authorized to do so.

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Representative

\_\_\_\_\_  
Company Address

\_\_\_\_\_  
City, State, Zip Code

(     ) \_\_\_\_\_  
Telephone Number

(     ) \_\_\_\_\_  
Fax Number

\_\_\_\_\_  
Email Address

**The City of North Augusta reserves the right to reject any or all bids and to waive any bid formalities.**

## 2020 North Augusta Employee Uniform Bid Form

### **Scope**

Vendor shall provide employee uniforms, of varying style, color, and sizing in strict accordance with this specification.

The Undersigned, as bidder, declares that he has read the provisions covering the bid, and with full knowledge and understanding the requirements, does hereby agree to furnish said labor and/or materials as stated. FURTHER, I have examined the documents and/or site(s) and submit the following bid.

### **Materials**

Vendor shall provide, without exception, employee uniforms of specific style, color, and manufacturer as listed on the **2020 North Augusta Employee Uniform Bid Form**.

### **Special Conditions**

Vendor shall be provided with order forms completed by City of North Augusta personnel with all information (color, size, quantity, employee name, etc.) required. All alterations, hemming, embroidery, poly-wrapping (with employee's full name on packing list), etc. required to provide a complete set of uniforms for each employee shall be included in the unit bid price.

All products listed are to be Red Kap brand or equivalent, unless otherwise listed.

Vendor shall provide for direct embroidery of the employee's name (style B12, located RUF) and the City logo (located LUF) on all shirts and jackets in the unit price. No additional charges or fees should be included.

**2020 North Augusta Employee Uniform Bid Form**

<b>Description</b>	<b>Red Kap Item #</b>	<b>Color</b>	<b>Unit Bid Price* Regular Sizes</b>	<b>Unit Bid Price* Oversized</b>
Men's Uniform Pant	PT20	Charcoal		
Ladies Uniform Pant	PT21	Charcoal		
Men's Dress Pant	PC44	Khaki		
Ladies Dress Pant	PC45	Khaki		
Cargo Pants	5.11 / Taclite Pro Pant (74273)	Khaki / Charcoal		
Cargo Pants	5.11 / ABR Pro Pant (74512)	Khaki / Charcoal		
Uniform Shorts	PT4A	Khaki / Charcoal		
S/S Uniform Shirt	SP24-SOLID	Silver Gray		
L/S Uniform Shirt	SP14-SOLID	Silver Gray		
S/S Oxford Shirt	SR60-SOLID	Light Blue		
L/S Oxford Shirt	SR70-SOLID	Light Blue		
S/S Polo	SK96 / SK97	Royal Blue		
S/S Uniform Shirt	SP23	Silver Gray		
L/S Uniform Shirt	SP13	Silver Gray		
Jacket	JT38-7.25	Charcoal		

\* All unit bid prices reflect the total delivered price including embroidery of the employee name and the City logo on all shirts and jackets

COMPANY NAME: \_\_\_\_\_

REPRESENTATIVE: \_\_\_\_\_

DATE: \_\_\_\_\_

DELIVERY TIME: \_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_

FAX NUMBER: \_\_\_\_\_