

# PARTNER

Engineering and Science

April 12, 2019

City Clerk's Office  
 Attn: Sharon Lamar  
 100 Georgia Avenue  
 North Augusta, SC 29841  
 803-441-4202  
[slamar@northaugusta.net](mailto:slamar@northaugusta.net)

Subject: FOIA Record Request  
 Project Name: Rivers Edge Apartments  
 Address: 520 East Buena Vista Ave. North Augusta, SC 29841  
 APN: 007-15-03-003  
 Partner Project No. 19-243502.2

To Whom It May Concern,

My company is performing a Zoning Report on the above referenced property. Under the Freedom of Information Act, I am requesting records on the following information:

YES NO



A copy or record of a Certificate(s) of Occupancy on file

Please provide any copies, if available. **If there are not any on file, is it a code enforcement issue? With that said, please provide the point of contact and procedure to correct the code violation issue.**

YES NO



Open Code Enforcement / Building Code Violations / Notices-of-Violation



Current Notices-To-Comply (NTCs)

Most recent inspection of the property - Date performed: \_\_\_\_\_

Information provided by: \_\_\_\_\_

YES NO

Open Fire Violations / Notices-of-Violation

Current Notices-To-Comply (NTCs)

Most recent inspection of the property - Date performed: \_\_\_\_\_

Fire Station No. \_\_\_\_\_

Information provided by: \_\_\_\_\_

Please email responses back to [ilopez@partneresi.com](mailto:ilopez@partneresi.com) your assistance in this matter is greatly appreciated.

Sincerely,

*Irene Lopez*

Irene Lopez  
Zoning Assistant




Overview



Legend

County Boundaries

-  AIKEN COUNTY
-  BARNWELL COUNTY; BURKE COUNTY; COLUMBIA COUNTY; EDGEFIELD COUNTY; LEXINGTON COUNTY; ORANGEBURG COUNTY; RICHMOND COUNTY; SALUDA COUNTY

 Parcels

 Roads

<b>Parcel ID</b>	007-15-03-003	<b>Alternate ID</b>	n/a	<b>Owner Name</b>	RIVERS EDGE LLC
<b>Sec/Twp/Rng</b>	0071503	<b>Class</b>	Multiple Res (Low Rise)		
<b>Property Address</b>	520 E BUENA VISTA AVE (and others) NORTH AUGUSTA	<b>Acreage</b>	4.68		
<b>District</b>	n/a				
<b>Brief Tax Description</b>	LT 2-G MEALING SUB <i>(Note: Not to be used on legal documents)</i>				

Date created: 4/12/2019  
Last Data Uploaded: 4/11/2019 11:45:59 PM

# NORTH AUGUSTA

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## SOUTH CAROLINA'S RIVERFRONT

**Date:** April 12, 2019

**T0:** Irene Lopez

**RE:** FREEDOM OF INFORMATION REQUEST

Copy to:

Kelly Zier, City Attorney

Libby Hodges, Director of Planning &  
Development

John Thomas, Director of Public Safety

PLEASE BE ADVISED that the City of North Augusta has received your Freedom of Information Act (FOIA) request the 12<sup>th</sup> day of April 2019. Such request has been forwarded to the appropriate department for response. In addition, a copy of said request has been forwarded to the office of the City Attorney for his review.

The City Attorney will make a determination as to whether the request is a proper request under the FOIA act. The appropriate department will advise as to what materials, documents, etc. may be available. That department will also provide information indicating the approximate time involved related to the retrieval of the documentation, and also the amount of material that would need to be copied in order to comply with the request. At such time as a response is received from the City Attorney and the appropriate department, we will then notify you of the response of the City to your FOIA request. In the event that the request is deemed appropriate and permissible under the FOIA act, we will advise you of same and also provide an estimate of the costs that would be related to responding to said request. In the event that it is determined that the FOIA request is not proper and not permitted by the act, you'll also be advised of that decision.

A response to your request will be made within the time limits as established by section 20-4-30(c) of the FOIA act. Specifically, this requires that said response be provided within 10 business days for any record requested that is less than 24 months old. A request for a record that is more than 24 months old, is to be responded to within 20 business days from the date of the receipt of your request. The City would not normally require the full period in order to respond, but reserves its right under the act to do so.

In the event that the response to your request is positive and the costs associated with retrieving and providing the data is minimal, in most cases, the City would forward the documentation to you with a statement for the costs. An example of charges would be 15¢ per page for black and white copies, 20¢ per page for color copies. The City does not charge for search and retrieval for fifteen minutes or less. For any time required to research and retrieve the requested information more than 15 minutes, the City charges, a minimum of \$8.00 per 30 minutes. Pursuant to the act, the charge for searching, retrieving, and redacting records is not to exceed the hourly wage of the lowest paid employee on the public body staff, who has the skill and training to fulfill the request. Therefore, the charge could be in excess of the \$8.00 per 30 minutes, if a regular clerical person is unable to perform the services. The specific FOIA Fee schedule, as

# NORTH AUGUSTA

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## SOUTH CAROLINA'S RIVERFRONT

adopted by the City is available for review online. In the event that the costs are considered to be of more than a nominal amount, the City would reserve the right to require a deposit of 25% of anticipated costs to be made before assembling, copying and delivering the materials. This would also provide to you the opportunity to determine if you desired to proceed with the request in light of the costs.

**NOTICE:** SOUTH CAROLINA LAW PROVIDES THAT "IT IS A CRIME TO KNOWINGLY OBTAIN OR USE PERSONAL INFORMATION FROM A PUBLIC BODY FOR COMMERCIAL SOLICITATION."

*Sharon Lamar*

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Sharon Lamar, City Clerk

City of North Augusta, South Carolina