

Administration Department



Interoffice Memorandum

TO: Mayor and City Council
FROM: B. Todd Glover, City Administrator
DATE: October 12, 2018
SUBJECT: Public Hearing and Regular City Council Meeting of October 15, 2018

PUBLIC HEARING

ITEM 1. FINANCE: Proposed Annual Consolidated Budget for Fiscal Year 2019

A public hearing has been scheduled and duly advertised for October 15, 2018, at 7:00 P.M. in the Council Chambers on the third floor of the North Augusta Municipal Center located at 100 Georgia Avenue. An ordinance adopting the budget is scheduled for first reading on October 15, second reading on November 5, and third and final reading on November 19, 2018.

The purpose of the hearing is to receive comments from the citizens of North Augusta pertaining to the proposed Consolidated Budget for Fiscal Year 2019.

Please see **ATTACHMENT "PH"** for the text of the public hearing notice as published on October 4, 2018.

REGULAR COUNCIL MEETING

ITEM 5. PERSONNEL: Employees of the Quarter, July, August, and September, 2018 – Jose Villatoro, Crew Leader, and Susan Reynolds, Maintenance Worker II for the Department of Parks, Recreation, and Tourism

The City of North Augusta Employee Recognition Committee would like to recognize the employees of the quarter for July, August, September 2018, Jose Villatoro, Crew Leader, and Susan Reynolds, Maintenance Worker II for the Department of Parks, Recreation, and Tourism.

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There are 2 winners this quarter because Jose and Susan are truly a team effort that keeps the Riverview Park Activities Center so clean. They have endured the long months of construction of the new gym additions. During this period of construction our members and guests had to enter the building from the Greenway on the basement level bringing additional dirt and dust into the building on a daily basis. This entrance also enabled many non-members to frequent the building using restrooms and touring the building leaving their tracks in the halls. The Activities Center continued to host tournaments, facility rentals, meetings, and visits during this time and Jose and Susan worked extra hard to be sure the facility was clean and presentable.

On June 11, 2018 Jose and Susan inherited an additional 27,500 square feet of Riverview Park Gym Additions to their cleaning responsibilities. The gym additions brought 2 large gyms, bleachers, concourse, hallways, office space, and 25 additional toilets to clean. Our team continues to go about their business with a positive can do attitude making sure the entire facility is always looking good!

Another strong point of emphasis for Jose and Susan is to make sure the Activities Center looks like a million bucks when the Nike Peach Jam rolls into town and again when it leaves. Our team understands what it takes to prepare each year for this event and what it takes to clean up afterwards. All you have to do is to look at the shining tile floors, clean carpet, and clean restrooms. Most of our guests are in disbelief that the original building is 25 years old and that is largely in part to the efforts of Jose and Susan.

Jose and Susan are also 2 of our best customer service representatives. They are always willing to listen and offer their assistance to members and guests when needed. Jose and Susan are now working with their 3rd special needs volunteer in the last 5 years. Both of them have the heart, kindness, firmness, and love to make this arrangement work for the good of the individual and our facility.

Jose started his employment with the City of North Augusta on April 6, 2005 as a Grounds Worker I, was promoted to Grounds Worker III on January 25, 2006, and promoted to Crew Leader of the Activities Center on February 8, 2008.

Susan began her employment with the City of North Augusta as Housekeeper for the Parks, Recreation, & Tourism Department on March 27, 2013. She was promoted to Maintenance Worker II on April 22, 2015.

Jose Villatoro and Susan Reynolds are a tremendous asset to the Department of Parks, Recreation, & Tourism and the City of North Augusta workforce.

Congratulations to Jose and Susan, our employees of the third quarter of 2018. Mayor Pettit will present them with tokens of appreciation from the City.

UNFINISHED BUSINESS

None.

NEW BUSINESS

- ITEM 6. FINANCE: Ordinance No. 2018-09 – Adopting a Budget for Fiscal Year 2019 Containing Estimates of Proposed Revenues and Expenditures by the City of North Augusta, South Carolina, for the Budget Year Beginning January 1, 2019, and Declaring that same shall Constitute the Budget of the City of North Augusta for such Budget Year – Ordinance, First Reading**

Pending comments received during the Public Hearing scheduled to precede the regular meeting, an ordinance to adopt the proposed Fiscal Year 2019 Consolidated Budget is submitted for Council’s consideration on first reading.

Please see **ATTACHMENT #6** for a copy of the proposed ordinance text and refer to your 2019 proposed Budget for revenue and expense summaries for each of the funds. Also, see the public hearing memorandum for a summary of the consolidated budget.

- ITEM 7. FINANCE: Ordinance No. 2018-10 – Levying the Annual Tax on Property in the City of North Augusta, South Carolina, for the Fiscal Year Beginning January 1, 2019, and Ending December 31, 2019– Ordinance, First Reading**

An ordinance has been prepared for Council’s consideration on first reading establishing the tax rate on all taxable property within the City of North Augusta for the Fiscal Year 2019.

The period for which the tax levy is due on all taxable property, except for motorized vehicles, shall be from January 1, 2018, to December 31, 2018. The period for which the tax levy is due for all motorized vehicles which are required to be licensed by Section 53-3-110, Codes of Laws of South Carolina, shall be from January 1, 2019, to December 31, 2019.

The tax levy imposed upon all taxable property shall be 73.50 mills.

Please see **ATTACHMENT #7** for the proposed ordinance text.

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ITEM 8. STREETS AND DRAINS: Resolution No. 2017-24 – Accepting a Deed of Dedication for a Sanitary Sewer Line, and Associated Easement from Walnut Lane Investments, LLC

A resolution has been prepared for Council's consideration accepting a Deed of Dedication for a sanitary sewer line, and associated easement from Walnut Lane Investments, LLC.

Please see **ATTACHMENT NO. 8** for a copy of the proposed resolution and supporting documentation