## **Board of Zoning Appeals**



The Board of Zoning Appeals (BZA) meets as needed on the first Tuesday of the month at 6:00 PM in the City Council Chambers, 3<sup>rd</sup> Floor, North Augusta Municipal Center,100 Georgia Avenue.

Application Due Date	Agenda Issued	Meeting Date
December 4, 2023	January 4	January 9
January 8	February 1	February 6
February 5	February 29	March 5
March 4	March 28	April 2
April 8	May 2	May 7
May 6	May 30	June 4
June 3	June 27	July 2
July 8	August 1	August 6
August 5	August 29	September 3
September 2	September 26	October 1
October 14	November 7	November 12 (Business Mtg)
November 4	November 27	December 3

## 2024 BZA Meeting Schedule and Deadlines

## Submitting an Appeal to the BZA

The appeals process begins with an initial application submittal followed by a completeness review. The initial application and supporting documents are submitted to the Department of Planning and Development on the 2<sup>nd</sup> floor of the Municipal Center. Information required at initial submittal is listed by appeal type on the application checklist which is available in the Document Library on the City website <u>http://www.northaugustasc.gov</u>

**Completeness** – An application is determined to be complete if the application form, required fee(s) and all applicable supporting documents have been submitted to and received by the City. An applicant will be notified when an application is determined complete or if additional information is required. After an application is determined complete, it will be scheduled for consideration at the next Board of Zoning Appeals meeting.

**Public Hearing** – Every BZA appeal requires a public hearing that is advertised in the newspaper and on the City website two weeks prior to the meeting. Additionally, a notice is posted on the subject property and a public hearing notice is mailed to the owners of record of all property within two hundred (200) feet of the subject property at least fifteen days prior to a Board of Zoning Appeals hearing.

## Please contact the Department of Planning and Development at 803-441-4221 for additional information on the appeals process.